



**KAVAYITRI BAHINABAI CHAUDHARI
NORTH MAHARASHTRA UNIVERSITY,
JALGAON**

Faculty of Humanities

**SYLLABUS STRUCTURE OF
BACHELOR OF SOCIAL WORK
(BSW) DEGREE PROGRAM**

Program Code: B.S.W.

(Syllabus for Semester and 60:40 Patterns)

UNDER CHOICE BASED CREDIT SYSTEM (CBCS)

Revised Rules and Regulations

With effect from

Academic Year: - 2020-2021

Prepared By

BOARD OF STUDIES IN SOCIAL WORK, 2020

CONTENT

Sr. No.	Content	Page No.
1	Introduction	3
2	Concept of B.S.W. Degree Program	3
3	Program Objectives for BSW	4
4	Program Outcomes for BSW	5
5	Graduate Attributes	8
6	Definition of Key Terms	10
7	Nature and Duration of the Program	11
8	Eligibility	12
9	Medium of Instruction	12
10	Admission Procedure	12
11	Reservation of Seats	12
12	Discipline	12
13	Grant of Terms	13
14	Head of Passing	13
15	Standard of Passing	13
16	Rules of ATKT	14
17	Structure of the Bachelor of Social Work Program	15
18	Summary of Structure of B.S.W Program	18
19	Overall Structure of B.S.W Program	20
20	Pattern & Grading System	20
21	Course Evaluation	23
22	Pattern of Question Paper	24
23	Field Work Practicum Structure of B.S.W Program	25
24	Guideline of Field Work Practicum	27
25	Evaluation Criteria	32
26	Guidelines for the Research Project Report	33
27	Guidelines for the Viva-Voce (External)	34
28	Internship	34
29	Job opportunities	35
30	Syllabus of Theory Courses	36
31	Equivalent Courses for B.S.W. Semester Courses	61

1. Introduction

The Bachelor of Social Work Degree programme of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon comes within the preview of the Faculty of Humanities. The Bachelor of Social Work (BSW) programme shall be of three years duration degree course. The programme shall be extended over six semesters. The degree of Bachelor of Social Work is equivalent to professional bachelor degree in social work. The aim of BSW programme is to trained students personnel to work as a change agent at grass root level and also contribute up to policy level. It is a recognized qualification for professional positions, in Governmental, industrial and voluntary or non - governmental organizations. This degree equips a student with knowledge, skills and attitude required to field of social work.

From the Academic Year 2020-21, the Bachelor of Social Work program offered by affiliated colleges will be based on Choice Based Credit System (CBCS) which provides an opportunity for the students to choose courses from the prescribed elective courses. The evaluation system and student's performance in examinations will be evaluated on a scale of Cumulative Grade Point Average (CGPA), based on University Grants Commissions (UGC) guidelines. The uniform grading system will also help potential employers in making proper comparative assessment of the academic performance of the candidates based on CGPA scores.

2. Concept of B.S.W. Degree Program

Social work as a profession from its very inception has been concerned with the promotion of the well-being of people assisting them at individual, group, and community levels to fulfil their unmet/felt needs and find the solutions to the problems which inhibit them to lead a meaningful and satisfying life in the society. The profession is especially concerned with the advancement of economic interest of the people with social justice and at the same time it helps to seek a deeper source of happiness i.e. self-realisation.

Strong foundation of social work education and practice is based on its three primary (Social Casework, Social Group Work and Community Organisation) and three auxiliary (Social Welfare Administration, Social Work Research, and Social Action) methods. Along with its theory inputs in the class room settings, the support of strong field work orientation, it promotes social change and social development, by professionals working towards empowering people.

The main purpose of the Undergraduate Programme in Social Work is to develop and disseminate knowledge, skills, attitude and values through education, field work training and research necessary for promoting, maintaining and improving the functioning of individuals, families, groups, organizations and communities existing in the society. The programme is strongly committed to a diverse learning environment, in which respect for dignity and worth of all human beings and understanding of diverse conditions would be practiced. It respects individual uniqueness and offers a professional program to build a foundation for practice with population groups, keeping the larger goal in mind.

The profession of Social Work seeks to improve the quality of life for individuals and to effect system-wide change through the pursuit of social justice. Social Work seeks to help people overcome some of life's most difficult challenges. Social workers not only consider individuals' internal struggles, but they also work with people to examine their relationships, family structure, community environment, and the systems and policies that impact them in order to identify ways to help address challenges.

Bachelor of Social Work programs prepare students for generalist social work practice. Students learn to practice social work with individuals, families, groups and communities. Social workers help clients cope with problems such as poverty, abuse, addiction, unemployment, educational problems, disability and mental illness. Social workers provide individual, family and group counselling, connecting clients with resources and service providers and other services to empower clients to meet their own needs. Bachelor of Social Work programs combines classroom learning with field work practice. Students gain work experience while applying their classroom training to real-world work settings. After successful completion of BSW programme, one can start practicing as a Professional Social Worker.

3. Program Objectives For BSW

The Objectives of Bachelor's Degree Program in Social Work are as follows.

1. To impart quality social work education and training to the students for equipping them with the required skills and abilities to accept the social challenges and professional social work tasks in society.
2. To equip candidates with the knowledge of working with people and the ability in problem solving through field experience.
3. To promote among trainees a sense of commitment and dedication to strive for equity, social justice, social harmony and peace.
4. To sensitize the trainees to involve themselves for the cause of poor, subaltern under privileged and disadvantaged section of the society.
5. To develop confidence among the trainees to feel themselves as change agents for social change and transformation.
6. To impart social work education at under graduate level to groom competent social work professionals who can bring positive change in the world.
7. To enable students to understand history, philosophy, values, ethics and functions of social work profession, and its linkages with other social science disciplines.
8. To equip students with knowledge on core and ancillary methods of professional social work, and its practice base.
9. To prepare professionals to practice in diverse social work settings and also address contemporary issues and concerns such as of marginalized and exclusive population.
10. To make learners- the young professionals sensitive to the needs of the people at individuals, group and community levels.

11. To conduct social work research by involving students, so as to train them in methodologies and techniques of research.
12. To undertake field projects/activities in social work and allied fields, and carry out the Institute's social responsibility program.
13. To organize lectures, seminars and workshops to enrich knowledge base and disseminate current academic information and messages.
14. To build a foundation in social work among the undergraduate students.
15. To develop a professional identity as a social worker by applying professional values and ethics to social work practice
16. To sensitize the student community on all the social issues prevailing in the society.
17. To offer theoretical and practical knowledge on subjects relevant to professional development.
18. To inculcate social values among the students, so that they become the change agents for the betterment of the society.
19. To develop leadership skills in the students by means of organizing camps and programs, so that they become the future leaders of the nation.
20. To motivate the students in micro level and macro level social work practice in Government and Non-Government organizations.
21. To develop young professionals with good communication skills and quest for a self motivated life-long learning, focusing on skilling and re-skilling in their respective field of social work practice.
22. To develop in the graduates a perspective on understanding planning and development at the national and international levels and also thrust on national policies directed towards achieving sustainable development

4. Program Outcomes for BSW

At the completion of the program, students in the BSW program should be able to demonstrate the following competencies and advanced level practice behaviors.

1. Competency: Identify as a professional social worker and conduct oneself accordingly.

This includes mastery of the following practice behaviors:

- Ability to advocate for client access to the services of social work
- Ability to practice personal reflection and self-correction to assure continual professional development.
- Ability to attend to professional roles and boundaries.
- Ability to demonstrate professional demeanor in behavior, appearance, and communication.
- Ability to engage in career-long learning.
- Ability to use supervision and consultation.

2. Competency: Apply social work ethical principles to guide professional practice.

This includes mastery of the following practice behaviors:

- Ability to recognize and manage personal values in a way that allows professional values to guide practice.
- Ability to make ethical decisions by applying standards of NASW.
- Ability to tolerate ambiguity in resolving ethical conflicts.
- Ability to apply strategies of ethical reasoning to arrive at principled decisions.

3. Competency: Apply critical thinking to inform and communicate professional judgments.

This includes mastery of the following practice behaviors:

- Ability to distinguish, appraises, and integrates multiple sources of knowledge, including research-based knowledge, and practice wisdom.
- Ability to analyze models of assessment, prevention, intervention, and evaluation
- Ability to demonstrate effective oral and written communication.

4. Competency: Engage diversity and difference in practice.

This includes mastery of the following practice behaviors:

- Ability to recognize the extent to which a culture's structures and values may oppress, marginalize, alienate or create or enhance privilege and power.
- Ability to gain sufficient self-awareness to eliminate the influence of personal biases and values in working with diverse groups.
- Ability to recognize and communicate their understanding of the importance of difference in shaping life experiences.
- Ability to view themselves as learners and engage with those with whom they work as informants.

5. Competency: Advance human rights and economic justice.

This includes mastery of the following practice behaviors:

- Ability to understand the forms and mechanisms of oppression and discrimination
- Ability to advocate for human rights and social and economic justice.
- Ability to engage in practices that advance social and economic justice.

6. Competency: Engage in research-informed practice and practice-informed research.

This includes mastery of the following practice behaviors:

- Ability to use practice experience to inform scientific inquiry.
- Ability to use research evidence to inform practice.

7. Competency: Apply knowledge of human behavior and the social environment.

This includes mastery of the following practice behaviors:

- Ability to utilize conceptual frameworks to guide the processes of assessment, intervention, and evaluation.
- Ability to critique and apply knowledge to understand person and environment.

8. Competency: Engage in policy practice to advance social and economic well-being and to deliver effective social services.

This includes mastery of the following practice behaviors:

- Ability to analyze, formulate, and advocate for policies that advance social well-being.
- Ability to collaborate with colleagues and clients for effective policy action.

9. Competency: Respond to contexts that shape practice.

This includes mastery of the following practice behaviors:

- Ability to continuously discover, appraise, and attend to changing locales, populations, scientific and technological developments and emerging social trends to provide relevant services.
- Ability to provide leadership in promoting sustainable changes in service delivery and practice to improve the quality of social services.

10. Competency: Engage, assess, intervene, and evaluate with individuals, families, groups, organizations and communities.

▪ **Engagement:**

This includes mastery of the following practice behaviors:

1. Ability to prepare for action with clients.
2. Ability to use empathy and other interpersonal skills.
3. Ability to develop a mutually agreed-on focus of work and desired outcomes.

▪ **Assessment:**

This includes mastery of the following practice behaviors:

1. Ability to collect, organize, and interpret client data in regard to practice.
2. Ability to assess client strengths and limitations.

3. Ability to develop mutually agreed-on intervention goals and objectives.
4. Ability to select appropriate intervention strategies

- **Intervention:**

This includes mastery of the following practice behaviors:

1. Ability to initiate actions to achieve organizational goals.
2. Ability to implement prevention interventions that enhance client capacities.
3. Ability to help clients resolve problems.
4. Ability to negotiate, mediate and advocate for clients.
5. Ability to facilitate transitions/endings.

- **Evaluation:**

This includes mastery of the following practice behaviors:

1. Ability to critically analyze, monitor and evaluate interventions.

5. Graduate Attributes

The graduate attributes reflect the particular quality and feature or characteristics of an individual, including the knowledge, skills, attitudes and values that are expected to be acquired by a graduate through studies at the higher education institution (HEI) such as a college or university. The graduate attributes include capabilities that help strengthen one's abilities for widening current knowledge base and skills, gaining new knowledge and skills, undertaking future studies, performing well in a chosen career and playing a constructive role as a responsible citizen in the society.

The graduate attributes define the characteristics of a student's university degree programme(s), and describe a set of characteristics/competencies that are transferable beyond study of a particular subject area and programme contexts in which they have been developed. Graduate attributes are fostered through meaningful learning experiences made available through the curriculum, the total college/university experiences and a process of critical and reflective thinking. The graduate attributes reflect disciplinary knowledge and understanding, generic skills, including global competencies that all students in different academic fields of study should acquire/attain and demonstrate.

Some of the characteristic attributes that a Social Work graduate should demonstrate are as follows:

1. Disciplinary Knowledge:

Capable of demonstrating comprehensive knowledge and understanding of one or more disciplines that form a part of an undergraduate programme of study. Awareness of the social context, policies and programmes directed towards social development; understanding of social problems, social legislations and the rights based approach.

2. Communication Skills:

Ability to express thoughts and ideas effectively, demonstrate the ability to listen carefully, read and write analytically, and present complex information in a clear and concise manner to different groups. Develop skills in verbal and non-verbal communication, preparation and presentation of documents/reports/PPTs. Skills of interpersonal communication, use of IEC and programme media in working with diverse population groups. Able to use ICT in a variety of learning situations, demonstrate ability to access, evaluate, and use a variety of relevant information sources and develop digital literacy as applicable to the professional needs.

3. Critical Thinking:

Capability to apply analytic thought to a body of knowledge; analyze and evaluate evidence, arguments, claims, beliefs on the basis of empirical evidence; identify relevant assumptions or implications; formulate coherent arguments; critically evaluate practices, policies and theories by following scientific approach to knowledge development.

4. Problem Solving:

Capacity to extrapolate from what one has learned and apply their competencies to solve different kinds of problems by stepping out of comfort zones and taking up challenges in unforeseen challenges.

5. Analytical Reasoning:

Ability to access secondary information as a consumer, identify right resources/ data banks. Analyze and synthesize data from a variety of sources and draw valid conclusions.

6. Research-related Skills:

As a producer of research develop basic skills and a scientific attitude, problem identification and formulation of research design; ability to plan, execute and report a research investigation; develop skills to prepare case studies and best practice documentation, learn to use appropriate software for analyzing data and work towards generation of indigenous knowledge.

7. Cooperation and Team Work:

Ability to work effectively and respectfully with diverse teams; facilitate cooperative or coordinated effort on the part of a group and or a team in the interests of a common cause and work efficiently as a player.

8. Reflective Thinking:

Awareness of and ability to use one's professional skills and behavioral competencies that meet the need of the situation.

9. Self-motivated Learning:

Ability to identify needs and mobilize resources independently, monitor and evaluate programmes. Ability to guide and lead clientele in the community/work setting in the right direction.

10. Diversity Management and Inclusive Approach:

Able to understand and appreciate diversity (caste, ethnicity, gender and marginalization), values and beliefs of multiple cultures in a global perspective, managing diversity, use of an inclusive approach to the extent possible.

11. Moral and Ethical Awareness/Reasoning:

Ability to embrace moral/ethical values in conducting one's life, formulates a position/argument about an ethical issue from multiple perspectives, and use ethical practices in all work. Capable of demonstrating the ability to identify ethical issues related to one's work, avoid unethical behaviour such as fabrication, falsification or misrepresentation of data or committing plagiarism, not adhering to intellectual property rights; appreciating environmental and sustainability issues; and adopting objective, unbiased and truthful actions in all aspects of social work.

12. Lifelong Learning:

Capable of self-paced and self-directed continuous learning aimed at personal/professional development and for improving knowledge, attitude and skills as also reskilling in diverse areas.

6. Definition of Key Terms

1. Choice Based Credit System (CBCS):

The CBCS provides choice for students to select from the prescribed courses (Core, Elective Ability Enhancement Compulsory Course / Skill Enhancement Courses, Supportive Course / Interdisciplinary Course). The choice based credit system provides a 'cafeteria' type approach in which the students can take courses of their choice, learn at their own pace, undergo additional courses and acquire more than the required credits, and adopt an interdisciplinary approach to learning.

2. Credit:

A unit by which the course work is measured. It determines the each 25 marks carry one credit. The objective of credit system is to guarantee the academic recognition of studies throughout the world, enabling the students to have access to regular vertical and or horizontal course in any Institutions or the Universities in the world.

3. Cumulative Grade Point Average (CGPA):

It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters.

4. Program:

An educational programme leading to award of a Degree.

5. Core Course:

A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course Grade Point. Every semester consists of Core Course/s which is to be compulsorily studied by a student as a core requirement to complete the programme in social work discipline.

6. Skill Enhancement Course (SEC):

The social work stream offers skill enhancement courses that help the students to enhance their knowledge and develop their skills for getting employment or for self-employment related to social welfare, development and allied areas.

7. Interdisciplinary Course (IC):

In the CBCS scheme of this undergraduate programme, the students are mandatorily required to choose subjects of Interdisciplinary Course for additional knowledge and building their competencies outside their main subjects of study.

8. Generic Elective Course (GEC):

Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course. A Generic Elective course focuses on those courses which add generic proficiency to the students. An elective may be an Open Elective.

9. Academic Year:

Two consecutive (one odd + one even) semesters constitute one academic year.

10. Semester:

Each semester will consist of 12-15 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to November and even semester from December to April.

11. Semester Grade Point Average (SGPA):

It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

12. Letter Grade: Evaluation of student performance in the examinations will be done using Letter Grades, which have corresponding Grade Points instead of marks. It is an index of the performance of students in a said course. Grades are denoted by letters O, A, B, C, D, E, P and F.

7. Nature and Duration of the Program

The course of study for the degree of Bachelor of Social work shall be regular, full time and its duration shall be six semesters extending over a period of three academic years. Each academic year shall be divided into two semesters, coinciding with the two terms as announced

by Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon for every academic year.

8. Eligibility

A students who have passed higher secondary examination 10+2 or equivalent certificates course from Art, Commerce, and Science and MCVC discipline. However, the minimum cut off score shall be decided by the admission committee from time to time.

9. Medium of Instruction

The medium of instruction shall be Marathi and English. However, as Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon has allowed students to write examination answer books in Marathi or English, suitable instructions may be given in the regional language Marathi and English.

10. Admission Procedure

The candidate must apply only on a prescribed form attached to the prospectus of the concern college. The Prospectus of the College must clearly indicate the reservation of seats as per the Government and University norms, dates of sale of prospectus, last date for submission of the filled up forms, date of declaration of the selection list and waiting list and the last date of admission. **The selection procedure for Bachelor of Social Work degree program (FYBSW) is on merit basis of marks in higher secondary examination 10+2 or equivalent certificates course.** The selected candidate must, at the time of admission, produce all original certificates such as SSC and HSC mark statements & certificate, caste certificate, domicile certificate, income certificate, non-creamy layer certificate and other relevant certificates or documents. The candidate shall have to pay the full fees as prescribed by the University.

As per Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon rules every candidate must obtain an eligibility certificate. A student who fails to obtain the eligibility certificate will not be permitted to appear for the Examination.

11. Reservation of Seats

There will be reservation of seats for the backward class students and the female candidates as per rules of the Government of Maharashtra and North Maharashtra University, Jalgaon.

12. Discipline

Students are expected to follow all rules and maintain discipline throughout the course period. Ragging in any form, within or outside the campus, is strictly prohibited. In case a

student is found violating the rules of discipline, the Principal of the College shall take stringent action against him/her.

13. Grant of Terms

75 percent attendance at Class Room Teaching Sessions and Field Work Practicum is required for a student to be eligible for keeping the term. In very exceptional circumstances leave with prior permission of the Principal of the College may be granted with a condition of compensating the loss of educational days within the limit of 75%. The Principal of the college shall have the responsibility of and control over all matters pertaining to discipline and professional behavior.

14. Head of Passing

Sr. No.	Head of Passing	Percentage
1	Written Theory (Internal and External Assessment)	40% marks
2	Field work (Internal Assessment)	50% marks
3	Research Project Report (Internal and External Assessment)	50% marks
4	Viva-Voce (External assessment)	50% marks

- **Failure in any one of the head shall be considered failure at the B.S.W. Program.**

15. Standard of Passing

Sr. No.	Standard of Passing	Percentage
1	Written theory papers in each theory paper (Including internal written examination (CA) and University level examination (UA). (Internal 16 marks out of 40 and External 24 marks out of 60 marks)	40% marks
2	Field work in every semester (Internal Assessment)	50% marks
3	Research Project Report (External and Internal Examiner as per 60:40 pattern)	50% marks
4	Viva-Voce (External Assessment)	50% marks

16. Rules of ATKT:

1. Students must pass in any 3 theory courses in each semester out of 5 courses to avail of the benefit of ATKT for the next semester and he/she must clear the backlog in the next semester examination. Their internal assessment marks will not change.
2. A students shall be Allowed To Keep Term of Semester- IInd, IIIrd, up to IVth semester and it should be clears all head of Semester-Ist and IInd (FYBSW) before admitting in the third year (TYBSW).
3. A students failing in Field work at any semester shall not get the benefit of ATKT including theory papers and will have to repeat the entire semester.
4. In any case, for what so ever reasons, if a student's does not appear or fails in any semester examination will have to repeat the entire semester.

17. Structure of the Bachelor of Social Work Program

Three Year Degree Program (Six Semesters)

(60:40 Patterns)

FYBSW- Ist -SEMESTER

Sr. No.	Domain / Course Types	Course Code	Course Title	Suggested Clock Hours	Credits	Marks Allotted
1	Core Course (CC)	BSW CC-1	Introduction to Social Work Profession	30 Hours	4	100
2	Core Course(CC)	BSW CC-2	Method of Social Work : Social Case Work	30 Hours	4	100
3	Skill Enhancement Course (SEC)	BSW SEC -1	Basic English Grammar	30 Hours	4	100
4	Interdisciplinary Course (IC)	BSW IC-1	Sociology and Indian Social Problems	30 Hours	4	100
5	General Elective Course (GEC)	BSW GEC-1	Students Choose one out of two GEC 1) Value Education 2) Youth Development	30 Hours	4	100
6	Field Work Practicum (FWP)	BSW FWP-1	Field Work Practicum	144 Hours	4	100

FYBSW- IInd -SEMESTER

Sr. No.	Domain / Course Types	Course Code	Course Title	Suggested Clock Hours	Credits	Marks Allotted
1	Core Course (CC)	BSW CC-3	Method of Social Work: Social Group Work	30 Hours	4	100
2	Core Course(CC)	BSW CC-4	Fields of Social Work	30 Hours	4	100
3	Skill Enhancement Courses (SEC)	BSW SEC -2	Introduction to field work practice in social work	30 Hours	4	100
4	Interdisciplinary Course (IC)	BSW IC-2	Human Growth and Behaviour	30 Hours	4	100
5	General Elective Course (GEC)	BSW GEC-2	Students Choose one out of two GEC 1) Urban Development 2) Rural Development	30 Hours	4	100
6	Field Work Practicum (FWP)	BSW FWP-2	Field Work Practicum	144 Hours	4	100

SYBSW- IIIrd -SEMESTER

Sr. No.	Domain / Course Types	Course Code	Course Title	Suggested Clock Hours	Credits	Marks Allotted
1	Core Course (CC)	BSW CC-5	Method of Social Work : Community Organization	30 Hours	4	100
2	Core Course(CC)	BSW CC-6	Counseling in Social Work	30 Hours	4	100
3	Skill Enhancement Courses (SEC)	BSW SEC -3	Functional English	30 Hours	4	100
4	Interdisciplinary Course (IC)	BSW IC-3	Introduction to Indian Constitution	30 Hours	4	100
5	General Elective Course (GEC)	BSW GEC-3	Students Choose one out of two GEC 1) School Social Work 2) Soft Skill Development	30 Hours	4	100
6	Field Work Practicum (FWP)	BSW FWP-3	Field Work Practicum	144 Hours	4	100

SYBSW- IVth -SEMESTER

Sr. No.	Domain / Course Types	Course Code	Course Title	Suggested Clock Hours	Credits	Marks Allotted
1	Core Course (CC)	BSW CC-7	Social Work Research and Statistics	30 Hours	4	100
2	Core Course(CC)	BSW CC-8	Human Rights and Social Justice	30 Hours	4	100
3	Skill Enhancement Courses (SEC)	BSW SEC -4	Communication for Social Worker	30 Hours	4	100
4	Interdisciplinary Course (IC)	BSW IC-4	Social Reform Movements in India	30 Hours	4	100
5	General Elective Course (GEC)	BSW GEC-4	Students Choose one out of two GEC 1) Tribal Studies 2) Indian Economy and Cooperation	30 Hours	4	100
6	Field Work Practicum (FWP)	BSW FWP-4	Field Work Practicum	144 Hours	4	100

TYBSW- Vth -SEMESTER

Sr. No.	Domain / Course Types	Course Code	Course Title	Suggested Clock Hours	Credits	Marks Allotted
1	Core Course (CC)	BSW CC-9	Method of Social Work : Social Action	30 Hours	4	100
2	Core Course(CC)	BSW CC-10	Participatory Approaches in Social Work	30 Hours	4	100
3	Skill Enhancement Courses (SEC)	BSW SEC -5	Communicative English	30 Hours	4	100
4	Interdisciplinary Course (IC)	BSW IC-5	Social Legislation in India	30 Hours	4	100
5	General Elective Course (GEC)	BSW GEC-5	Students Choose one out of two GEC 1) Life Skill Education 2) Human Resource Management	30 Hours	4	100
6	Field Work Practicum (FWP)	BSW FWP-5	Field Work Practicum	144 Hours	4	100

TYBSW- VIth -SEMESTER

Sr. No.	Domain / Course Types	Course Code	Course Title	Suggested Clock Hours	Credits	Marks Allotted
1	Core Course (CC)	BSW CC-11	Method of Social Work : Social Welfare Administration	30 Hours	4	100
2	Core Course(CC)	BSW CC-12	Social Policy and Planning in India	30 Hours	4	100
3	Skill Enhancement Courses (SEC)	BSW SEC -6	NGO Management	30 Hours	4	100
4	Interdisciplinary Course (IC)	BSW IC-6	Health System in India	30 Hours	4	100
5	General Elective Course (GEC)	BSW GEC-6	Students Choose one out of two GEC 1) Women Studies 2) Livelihood Promotion	30 Hours	4	100
6	Field Work Practicum (FWP)	BSW FWP-6	Field Work Practicum	144 Hours	4	100
7	Research Project Report	BSW RPR-1	Research Project Report	-	4	100
8	Viva- Voce (Based on Research Project)	BSW VV-1	Viva- Voce (Based on Research Project)	-	2	50

18. Summary of Structure of B.S.W Program

FYBSW- Ist -SEMESTER

Sr. No.	Courses	Maximum Marks	Credits
01	Core Course (CC) :- 02 x100 (Basic Social Work Theory Courses)	200	04+04 =08
02	Skill Enhancement Course (Basic English Grammar) (SEC) :- 01x100	100	04
03	Interdisciplinary Course (IC) :- 01x100	100	04
04	General Elective Course (GEC) :- 01x100	100	04
05	Field Work Practicum (FWP) :- 01x100	100	04
	Total	600	24

FYBSW- IInd - SEMESTER

Sr. No.	Courses	Maximum Marks	Credits
01	Core Course (CC) :- 02 x100 (Basic Social Work Theory Courses)	200	04+04 =08
02	Skill Enhancement Course (SEC) :- 01x100	100	04
03	Interdisciplinary Course (IC) :- 01x100	100	04
04	General Elective Course (GEC) :- 01x100	100	04
05	Field Work Practicum (FWP) :- 01x100	100	04
	Total	600	24

SYBSW- IIIrd - SEMESTER

Sr. No.	Courses	Maximum Marks	Credits
01	Core Course (CC) :- 02 x100 (Basic Social Work Theory Courses)	200	04+04 =08
02	Skill Enhancement Course (Functional English) (SEC) :- 01x100	100	04
03	Interdisciplinary Course (IC) :- 01x100	100	04
04	General Elective Course (GEC) :- 01x100	100	04
05	Field Work Practicum (FWP) :- 01x100	100	04
	Total	600	24

SYBSW- IVth - SEMESTER

Sr. No.	Courses	Maximum Marks	Credits
01	Core Course (CC) :- 02 x100 (Basic Social Work Theory Courses)	200	04+04 =08
02	Skill Enhancement Course (SEC) :- 01x100	100	04
03	Interdisciplinary Course (IC)) :- 01x100	100	04
04	General Elective Course (GEC) :- 01x100	100	04
05	Field Work Practicum (FWP) :- 01x100	100	04
	Total	600	24

TYBSW- Vth - SEMESTER

Sr. No.	Courses	Maximum Marks	Credits
01	Core Course (CC) :- 02 x100 (Basic Social Work Theory Courses)	200	04+04 =08
02	Skill Enhancement Course (Communicative English) (SEC) :- 01x100	100	04
03	Interdisciplinary Course (IC)) :- 01x100	100	04
04	General Elective Course (GEC) :- 01x100	100	04
05	Field Work Practicum (FWP) :- 01x100	100	04
	Total	600	24

TYBSW- VIth - SEMESTER

Sr. No.	Courses	Maximum Marks	Credits
01	Core Course (CC) :- 02 x100 (Basic Social Work Theory Courses)	200	04+04 =08
02	Skill Enhancement Course (SEC) :- 01x100	100	04
03	Interdisciplinary Course (IC)) :- 01x100	100	04
04	General Elective Course (GEC) :- 01x100	100	04
05	Field Work Practicum (FWP) :- 01x100	100	04
06	Research Project Report	100	04
07	Viva- Voce (on Research Project Report)	50	02
	Total	750	30

19. Overall Structure of B.S.W Program

The overall structure of the B.S.W Program of six semesters shall be as under:

Sr. No.	Contents	Marks	Credits
1	Theory Courses:- (Per semester -5), 30 Courses x100 Marks	3000	120
2	Field Work Practicum:- (Per semester-1), 06 Courses x100 Marks	600	24
3	Research Project Report :- (Submitted in Semester-VI), 01 Course x100 Marks	100	04
4	Viva-Voce :- (Conducted in Semester -VI), 01 Course x 50 Marks	50	02
	Grand Total Marks of Six Semester	3750	150

20. Pattern & Grading System

A. Features of CGPA System

1. Bachelor degree program namely BSW would be of 150 credits for whole Degree program. Each 25 marks carry one credit.
2. 4 credits shall be awarded to the each theory course. Total 30 theory courses in six semesters. That is total theory course is of 120 credit.
3. 4 credits shall be awarded to the Research project report course, which will commence after completion of VIth semester. Research project report will be submitted during VIth semester. The marks and the credit will be allotted in VIth semester.
4. For Field work 4 credits per semester should be allotted. That is total field work is of 24 credit.
5. For Viva –Voce (External) carry 2 credits sixth semester should be allotted.

B. Grades

1. Marks for each course would be converted to grades as shown in Table No.1
2. Table No.1: Conversion of marks to grades in credit system. Grade will be awarded as per the following.

Marks obtained	Grade	Grade Point	Grade Remark
80.00 and above	O	10	Outstanding
75.00 -79.99	A	09	Excellent
70.00-74.99	B	08	Very Good
60.00 -69.99	C	07	Good
50.00 -59.99	D	06	Fair
45.00 -49.99	E	05	Satisfactory
40.00-44.99	P	04	Pass
Less than 40	F	00	Fail

3. The grade point will be given on the total marks (Sum of marks obtained in internal assessment and term end examination taken by the university) obtained in the concerned subject.
4. A students who fails in a course (i.e. score less than 24 out of 60 marks in the university level examination and 16 out of 40 in internal assessment or less than 40 out of 100 marks) shall given F grade in course would be granted credit for that course but not the grade for that course and shall have to clear the concerned course.

5. The total grade points earned in each course shall be calculated as –

Grade point obtained (Vide table-1) * Credit for the courses

Maximum grade points that can be earned in a semester are 528

6. Semester Grade Percentage Average (SGPA) –

The performance of the students in a semester is indicated by a number called SGPA. SGPA is the weighted average of the grade points obtained in all courses registered by the students during the semester. It shall be calculated as follows-

$$SGPA = \frac{\sum_{j=1}^n c_j p_j}{\sum_{j=1}^n c_j}$$

Where C_j = the number of credits earned in the course of the semester for which SGPA is to be calculated

P_j = Grade point earned in the j th course

$j = 1, 2, 3, \dots, n$ represent the number of courses in which a student is registered in the concerned semester.

That is

Total earned grade points for the semester

SGPA = Total credits for the semester

The SGPA is rounded up to two decimal places

7. Final Result-

Up to date assessment of the overall performance of a student from the time of his/ her first registration is obtained by calculating a number called Cumulative Grade Point Average (CGPA) which is weighted average of the grade point obtained in all Courses registered by the student since he/she entered the college.

$$CGPA = \frac{\sum_{j=1}^m c_j p_j}{\sum_{j=1}^m c_j}$$

Where C_j = the number of credits earned in the course up to the semester.

P_j = grade point earned in the course. A letter grade lower than D (i.e. grade point < 4) in a course shall not be taken into consideration for the calculation of CGPA

$J = 1, 2, 3, \dots, m$ represent the number of courses in which a student's is registered up to the semester for which the CGPA is to be calculated.

C. Credit Pattern

Credit shall be awarded in the following order

Sr. No.	Contents	Total Courses	Credits per Course	Total Credits
1	Theory Courses	30	04	120 Credit
2	Field Work Practicum	06	04	24 Credit
3	Research Project Report (Submitted in Semester-VI)	01	04	04 Credit
4	Viva-Voce (External) (Conducted in Semester -VI)	01	02	04 Credit
Grand Total of Credits in Six Semesters				150

21. Course Evaluation

- **Evaluation/ Examination Pattern:**

- There would be Continuous Internal Evaluation (CIE) conduct by Concern College and an End of Semester Examination (ESE) conduct by university for each theory course.

The pattern of the examination is 60:40.

A) Continuous Internal Evaluation (CIE) :- 40 Marks

The total Continuous Internal Evaluation (CIE) component carries **40 Marks** for each theory course, which is divided as follows:

- 1. Internal Written Examination - 20 Marks**
- 2. Class Attendance - 10 Marks**
- 3. Written Assignment and Presentation - 10 Marks**

1. Internal Written Examination - 20 Marks:

- The Internal Written Examination of each theory course will be conducted by the college.
- Internal Written Examination of each theory course shall be of 20 marks and shall be taken in each semester before the end semester.
- The examination department will declare detailed time-table of internal written examination well in advance. Concern course teacher prepare question paper. Examination department conduct one test of 20 marks for internal written examination of all theory courses.
- Only those who secure a minimum of 75% attendance in the aggregate for all the theory courses of a semester taken together alone will be allowed for the Internal Written Examination of the Semester.
- A student who is short of attendance (below 75%) in the aggregate for all the theory courses of a semester shall not be allowed for the Internal Written Examination of the Semester.

2. Class Attendance - 10 Marks

- Marks for class attendance are given on the basis of class room session's attendance of the student's in every theory course of the semester. Marks for class attendance fill - up by concern course teacher.
- Active class participation is expected from the students. Faculty will do continuous evaluation of student performance in the class.

3. Written Assignment and Presentation - 10 Marks

- i) Student should write an assignment for each theory course in each semester. Students have to present individual presentation of written assignment for each theory course.
- ii) Concern course teacher conduct written assignment and presentation related to the theory course. Marks for written assignment and presentation fill - up by concern course teacher.

• Re- Continuous Internal Evaluation –

If due to any unforeseen or unpredictable event, any of the student/s fails to appear for the CIE component or fails in the CIE, the re- Continuous Internal Evaluation for such students can be held during the same Semester, subjected to faculty and principal approval.

B) External Examination :- 60 Marks

1. Only those who secure a minimum of 75% attendance in the aggregate for all the theory courses of a semester taken together alone will be allowed to register for the End Semester Examination of the Semester.
2. A student who is short of attendance (below 75%) in the aggregate for all the theory courses of a semester shall not be allowed to register for the End Semester Examination of the Semester.
3. The external examinations of each semester will be of 60 Marks held by the university at the end of each semester. Each course will have examination of 60 marks. University will declare detailed time table for external examinations well in advance.
4. The examination papers will be set by the panel of paper setters appointed by the university and answer books will be assessed externally. The question paper will be set on the syllabus of concerned courses of 60 marks and written examination will be of 02 (Two) hours duration.

22. Pattern of Question Paper

1. Internal Written Examination - 20 Marks

Que. No. 1- Write the answer of the following question. **(Any one out of two).** **10 marks**

Que. No. 2- Write **short notes** of the following. **(Any two out of four).** **10 marks**

2. External Examination :- 60 Marks

Que. No. 1- Write the answer **any four** of the following questions. **(Out of eight).** **12 marks**

Que. No. 2- Broad questions. **(Any one out of two).** **12 marks**

Que. No. 3- Broad questions. **(Any one out of two).** **12 marks**

Que. No. 4- Broad questions. **(Any one out of two).** **12 marks**

Que. No. 5- Write **short notes any two** of the following. **(Out of four)** **12 marks**

23. Field Work Practicum Structure of B.S.W Program

The Field Work Practicum for Social Work curriculum is designed to provide a variety of opportunities to develop and enhance skills. Opportunities range from those that aid learning, observation and analysis of the realities and experience participation in social intervention. Besides, the tasks are so organized as to help the learner acquire learning skills, enrich those already acquired, and enhance these for complex situations. Gradually, the learner is encouraged to move to being an independent worker.

Field Work Practicum includes field work component in every Semester. The Field Work Practicum for B.S.W program will have comprised of the following components.

FYBSW- Ist SEMESTER (BSW FWP- 1)

Sr. No.	Components	Max. Marks
1	Observational Visits to welfare Agencies/NGO's - Min.10Visits (20 marks visits +10 marks presentation)	30
2	Seminar on social issues (05marks report +05 marks presentation)	10
3	Individual Conference	05
4	Group Conference	05
5	Record Keeping /Writing Skills	20
6	Skill Lab (at least two)	10
7	Viva-Voce on field work practicum	20
	Total Marks	100

FYBSW- IInd SEMESTER (BSW FWP- 2)

Sr. No.	Components	Max. Marks
1	Rural Camp (20 marks for attendance +10 marks presentation)	30
2	Group Discussion on Current Social Issues	10
3	Individual Conference	05
4	Group Conference	05
5	Record Keeping /Writing Skills	20
6	Skill Lab (at least two)	10
7	Viva-Voce on field work practicum	20
	Total Marks	100

SYBSW - III rd – SEMESTER (BSW FWP- 3)

Sr. No.	Components	Max. Marks
1	Concurrent Field Work (Social Case Work and Group work)	30
2	Seminar on Field Work	10
3	Individual Conference	05
4	Group Conference	05
5	Record Keeping /Writing Skills	20
6	Skill Lab (at least two)	10
7	Viva-Voce on field work practicum	20
	Total Marks	100

SYBSW- IVth – SEMESTER (BSW FWP- 4)

Sr. No.	Components	Max. Marks
1	Concurrent Field Work (Social Case Work and Group work)	30
2	Study Tour (15marks attendance +05 marks presentation)	20
3	Individual Conference	05
4	Group Conference	05
5	Record Keeping /Writing Skills	10
6	Skill Lab (at least two)	10
7	Viva-Voce on field work practicum	20
	Total Marks	100

TYBSW - Vth – SEMESTER (BSW FWP- 5)

Sr. No.	Components	Max. Marks
1	Concurrent Field Work (Work with Community)	30
2	Seminar on Field Work	10
3	Individual Conference	05
4	Group Conference	05
5	Record Keeping /Writing Skills	20
6	Skill Lab (at least two)	10
7	Viva-Voce on field work practicum	20
	Total Marks	100

TYBSW - VIth – SEMESTER (BSW FWP- 6)

Sr. No.	Components	Max. Marks
1	Concurrent Field Work (Work with Community)	30
2	Special Awareness Campaign	10
3	Individual Conference	05
4	Group Conference	05
5	Record Keeping/Writing Skills	20
6	Skill Lab (at least two)	10
7	Viva-Voce on field work practicum	20
	Total Marks	100
8	Research Project Report (External and Internal Examiner as per 60:40 pattern)	100
9	Viva-Voce - (External) Based on Research Project Report	50
	Total Marks	150

24. Guideline of Field Work Practicum

• Important Guideline

1. Field work practicum shall be of 100 marks (4 credits) for each semester. The total of field work Marks for six semester shall be 600 (24 credits).
2. The field work practicum of the student shall be supervised by the faculty supervisor.
3. Absence from activities covered under the head of field work practicum shall lead to forfeiting of the entire marks allocated to the said activity. There shall be no substitute for these activities.
4. Viva-Voce on field work practicum (Internal) is compulsory. Students will not be get admission in the next semester till they fulfill these criterions.
5. The student who fails in field work practicum shall be declared as “Fail” and shall have to repeat the same process in the next subsequent academic semester including theory courses.
6. In any case, there shall be no revaluation / moderation of field work practicum marks.
7. No grace marks shall be allowed for passing in field work practicum.
8. The concerned affiliated college which impart social work training to the students shall prepared the field work practicum manual prescribed by KBCNMU, Jalgaon based on the guidelines of UGC Model Curriculum in Social Work Education related to field work practicum component.
9. The field work practicum (except rural camp and study tour) shall have the work-load of 30 clock minutes (half hours) per student per week for concerned faculty supervisor.

10. The rural camp shall have the workload of 08 clock hour per day for concerned faculty coordinators.
11. The study tour shall have the workload of 08 clock hour per day for concerned faculty coordinators.

- **Concurrent Field Work Placement and Supervision**

Concurrent fieldwork placement aims at ongoing learning through integration of theoretical constructs into practice which provides an opportunity to develop intervention skills in real life situations. In structuring the field work, the essence of learning has been of making it incremental over the six semesters.

1. Concurrent field work shall be conducted at social welfare agencies/organization, schools, community, Non Government organization/Government programs, projects and industry selected by the college.
2. The students are placed for concurrent fieldwork under the guidance of a faculty supervisor and he/she is required to submit the field work record once in a week to the faculty supervisor.
3. Every student shall be supervised by an experienced/professional social worker from the field work agency.

- **Field Work Hours**

1. The duration of field work practicum shall be a minimum of 12 (Twelve) clock hours spread over two days in a week covering minimum 24 days in an academic per semester.
2. Hours of field work practicum per semester are minimum 144 hours.

- **Attendance Requirements**

1. 75% attendance at field work practicum is compulsory. Student must put in a minimum of 75% attendance in field work practicum in every semester.
2. Only those who secure a minimum of 75% attendance in the aggregate for all the field work practicum components of the semester taken together alone will be allowed for the Viva-Voce on field work practicum (Internal) of the semester.
3. A student who is short of attendance (below 75%) in field work practicum shall not be allowed for the viva-voce on field work practicum (internal) of the semester.

- **Field Work Record**

1. Field work practicum records shall include field work practicum journal/file, diary, reports of seminar, group discussion, special awareness campaigns, skill lab and attendance sheets of the field work practicum components etc.

2. The students' performance should be assessed on the basis of their record keeping, writing skills, regularly checking of field work record and compliance of suggestions/remarks given by concerned field work supervisor.
3. All the field work practicum records shall be preserved/ retained by the college for a period minimum of three years from the date of university examination.

- **Field Work Practicum Evaluation: (Internal Assessment)**

1. The performance of the students for field work practicum shall be assessed internally by a concerned field work supervisor.
2. A viva-voce on field work practicum (internal) shall be conducted for the students at the end of each semester.
3. Field work practicum and viva-voce on field work practicum (internal) shall be evaluated internally by a panel of 2-3 faculty members including the field work supervisor.
4. The marks obtained by the students in field work practicum (internal) shall be sent to the university before the respective university examination.

- **Observational Visits to welfare Agencies/NGO's**

1. The minimum 10 observational visits shall be conducted at social welfare agencies/organizations, special schools, ashram schools, community development projects, non government organization/government programs, projects and industry selected by the college.
2. After the observational visits the college shall be conducted presentation session on observational visits for the students.
3. The students' performance should be assessed on the basis of their attendance at the observational visits and presentation skill and discipline.

- **Seminar on Social Issues**

1. At least one seminar related to social issues shall be conducted by the concerned field work supervisor.
2. Every student should make a presentation like a PPT, card sheet, poster, documentary etc. on social issues and individually present seminar.
3. The students' performance should be assessed on the basis of their attendance, seminar report and presentation skill.

- **Group Discussion on Current Social Issues**

1. At least one group discussion session related to current social issues shall be conducted by the concerned field work supervisor.
2. The students' performance should be assessed on the basis of their attendance, participation and report of group discussion.

- **Seminar on Field Work**

1. At least one seminar related to concurrent field work shall be conducted by the concerned field work supervisor.
2. Every student should make a presentation like a PPT, card sheet, poster, documentary etc. on social issues and individually present seminar.
3. The students' performance should be assessed on the basis of their attendance, seminar report and presentation skill.

- **Individual Conference and Group Conference**

1. A weekly individual conference related to field work practicum task shall be conducted by the concerned field work supervisor.
2. A monthly two group conferences related to field work practicum task shall be conducted by the concerned field work supervisor.

- **Special Awareness Campaigns**

1. The students shall participate in special awareness campaigns related to current social issues, local issues such as HIV/AIDS awareness, health & sanitation, women atrocities, issues of child labour, environmental issues, civil rights, farmer suicides etc. organized by the college under the guidance of faculty supervisor.
2. At least two special awareness campaigns should be organized during the semester.
3. The students' performance should be assessed on the basis of their attendance, participation and report of special awareness campaigns.

- **Skill Lab**

Skill Labs are fundamentally different from many traditional courses, not just shortened versions of them. Skill Labs will use hands-on active learning methods to help students acquire and perform a particular skill or set of skills that are necessary and important both, in personal and work life. Benefits of skills lab training are widely accepted. Skill Lab is a learning activity organized for the students to develop their skills in order to develop their understanding to relate theory to practice and for their professional development.

The primary purpose of Skills Lab is to provide students with a state-of-the-art environment that fosters learning, offers an arena for demonstration of skill acquisition and promotes acquisition of skill sets. The lab offers students and faculty the opportunity to use simulation exercises, role plays and other courses assignments designed to help students not only to learn, but also develop attitudes. Skill Labs will increase learners' comfort, confidence and competence using a particular skill or set of skills in real world practice.

Teaching a skill involves three main steps: explanation, demonstration, and practice. The skill lab is a platform on which the values, principles, methods, techniques, tools etc. are

translated into practice skills, that is, 'learning by doing'. Through the experimental learning in the lab, insights are acquired to develop the personal self and the professional self.

1. At least two skill lab activity related to skills for social worker shall be conducted by the concerned field work supervisor in every semester.
2. The students' performance should be assessed on the basis of their attendance, participation and report writing of Skill Lab activity.

• **Rural Camp**

The Rural Camp will acquaint the students with rural and tribal scenario and their socio-economic aspects. They will in this manner get familiarized with group dynamics and power structures in a rural community, learn rapport formation, situational analysis and awareness generation, and develop attitudes helpful for effective team work. The rural camp shall be a graded activity to develop understanding among the students about rural community and their lifestyle and problems. The camp trains students in the art of organizing and managing activities and events relating to camp.

The Rural Camp provides opportunities to experience rural life, analyze rural dynamics, and observe the functioning of local self-government and voluntary organizations. This experience aids peer participation in planning for activities for own group and those for local people. It also helps develop skills carry out, evaluate, and report the experience. 30 marks shall be allotted to this activity under the head of field work practicum.

1. The duration of Rural Camp will be 7 days.
2. Participation in Rural Camp of 7 days organized by the college shall be compulsory for every students appearing for the second semester.
3. After the Rural Camp the college shall be conducted presentation session on Rural Camp for the students.
4. Every student should make a presentation like a PPT, card sheet, poster, documentary etc. on Rural Camp.
5. The Students' performance should be assessed on the basis of their attendance, participation, initiative and discipline in Rural Camp and report writing and presentation skills of Rural Camp.

• **Study Tour**

Study tour is compulsory for students of SYBSW - IVth semester. It is a graded activity to orient the students about field realities and give exposure to the learners about the settings in social work and its challenges. 20 marks shall be allotted to this activity under the head of field work practicum. During the study tour, the students should visit to minimum of four developmental agencies / non - government organizations/ projects/community development projects/ industries. It shall be organized by the college during the fourth semester.

1. The duration of Study Tour will be 5 to 7 days.
2. Participation in Study Tour of 5 to 7 days organized by the college shall be compulsory for every students appearing for the fourth semester.
3. The Study tour shall have conducted within Maharashtra.
4. After the Study Tour the college shall be conducted presentation session on Study Tour for the students.
5. Every student should make a presentation like a PPT, card sheet, poster, documentary etc. on Study Tour.
6. The Students' performance should be assessed on the basis of their attendance, participation, initiative, and discipline in Study Tour, report writing and presentation skills of Study Tour.

25. Evaluation Criteria

Analytical Ability:

- To understand the agency, History, Philosophy, Objectives and the Structure.
- To understand the agency's objectives services/programmes in response to Problem education
- To understand one's own tasks in relation to cover all objectives and goods.
- To understand the socio-economic culture profile or the larval groups.
- To identify the causative factors of the problem situation - affecting various Target groups
- To develop skills to relate theory in to practice.

❖ Problem Solving Skills:

- To understands and utilizes various tools of fact finding.
- To establish working relationships.
- To begins partials the problem and utilize appropriate methods of problem Salving
- To develop beginning ability to use simple office procedures, and to participate in agency meetings and conferences.
- To develop beginning ability to function as a team member.
- To learns to maintain time sheet and organize workload
- To uses recording as a tool for learning
- To develop intervention skill.

❖ Professional Development:

- To shows responsibility in relation to role in the agency
- To indicates regularity in submitting recordings and attending supervisory conference.
- To begins to show self-awareness as a learner and sensitivity to the client system.

❖ Use of Field Instruction:

- To utilizes field instruction appropriately
- To tasks guidance from the field instructor
- To accepts positive and negative comments about self.

- To takes responsibility for learning.
- To participates in individual and group conference.
- To develop ability to move from simple to complex tasks.
- To develop professional self.

26. Guidelines for the Research Project Report

In semester six of the BSW program, the students will be required to work on a Research Project Report apart from their theory and fieldwork courses. The students have to prepare and submit a Research Project Report under the guidance of a faculty. The students need not be expected to make a major/ outstanding contribution to knowledge. The students is to engage meaningfully in the process of problem- formulation; reviewing some literature related to the study; preparing the research proposal; choosing an appropriate research strategy and developing instruments of data collection; collecting the data; processing, analyzing and interpreting the data; and preparing the Research Project Report. It will give them an opportunity to develop their research skills.

1. Students of Vth semester are required to select an appropriate topic for their Research Project Report in the beginning in consultation with the Research Guide and complete the same in the VIth semester.
2. The topic for the Research Project Report will be decided in consultation with the concerned research guide.
3. The topic of Research Project Report must be related to the broad areas of social work indicated under the Core Domain, Interdisciplinary Domain and Elective Domain of social work education.
4. The candidate must follow the scientific process and methods of social work research or social research.
5. The Research Project Report submitted to the university must by duly sign and certified by the Research Guide and the Principal and shall also be undertaking by the student as to originality of the research work.
6. The content of the Report shall not cause any dispute or defamation to any person or the institution.
7. Any malpractices including any attempt at plagiarism exposed even at a later may invite withdrawal of the degree of such a candidate.
8. The Research Project Report must be three copies of typed, both side printed and well bound copies submitted to the college before commencement of VIth semester internal assessment of Research Project Report.
9. Research Project Report shall be submitted to the university before commencement of VIth semester examination.

10. The Research Project Report shall carry 100 marks and shall have external and internal evaluation on the basis of 60:40 patterns.
11. Internal evaluation (40 marks) of the Research Project Report shall be assessed internally by a concerned Research Guide. External evaluation (60 marks) of the Research Project Report shall be assessed externally by the examiners appointed by the university.
12. The Research Project Report a separate head of passing. A candidate failing at this head shall submit a Research Project Report as prescribed by the university within a period of three months from the date of the results and shall pay applicable fees along with examination form.
13. Every Research Guide shall contribute at least half hours per student per week for research guidance to be given to the students assigned to him/her.
14. The Research Project Report shall have the work-load of 30 clock minutes (half hours) per student per week for concerned Research Guide.

27. Guidelines for the Viva-Voce (External)

1. External Viva-Voce of 50 marks will be conducted at the end of VIth semester based on Research Project Report.
2. Six semester external Viva-Voce examination (based on Research Project Report) of 50 marks shall be conducted externally by the university and carry 2 credits.
3. The Viva Voce constitutes a separate head of passing. However the candidate failing in viva-voce may attend the Viva Voce within three months from the date of declaration of the results as per university schedule. In such case candidate will have to pay extra fees prescribed by the university.
4. The external Viva-Voce examination (based on Research Project Report) in the semester-VIth shall be conducted by the external examiner appointed by the university.
5. The external Viva-Voce examination (based on Research Project Report) in the semester-VIth shall be conducted by the university at the concerned college immediately after the university written examination.

28. Internship

1. Every student shall complete his/her internship for a period of **21 working days** after the **six semester examination and before 15 June in every year.**
2. Every student is required to complete his/her internship in a welfare/development agency, NGO's, Government program, Project etc.
3. Internship in a Gram Panchayat, co-op society or a primary health centre shall not be allowed.
4. The internship shall be organized by a faculty nominated by the Principal.
5. After completion of internship, the student must submit a report of work along with completion certificate to the Principal of the College before 15 June in every year.

6. The certificates indicating clearly successful completion of internship by the students shall be retained by the concerned college.
7. The result of the candidates would be handed over to the College only after submission of a certificates and report on completion of internship to the University.
8. Ordinarily, no leave of absence will be permissible during the stipulated period of the internship.

29. Job opportunities

The Job opportunities for BSW course are in

1. Family Court, Family Counselling centres
2. Non-Governmental organizations (NGO) working on varies social issues
3. Schools, Ashram Schools
4. Mental Health Institutions and De-addiction Centres
5. Govt. and Private Hospitals
6. Blood Bank and Municipal Corporation Hospitals and Projects
7. Community Health Projects, Govt. Health Departments
8. Industries and multi-national groups/corporate sector such as small scale/medium/large scale industries, bank, hotels, institutions etc.
9. Service Industries
10. Social Development Officers, Consultant in NGOs
11. Government projects for Watershed Development, Drinking water & sanitation
12. Social Welfare officers in State Department of Social Justice
13. Women and child development department,
14. Tribal development department
15. Research and Resource Organizations at national, international level.
16. Panchayat Raj institutions various projects.
17. Corporate Social Responsibility (CSR) projects
18. Social Work Education

30. Syllabus of Theory Courses

FYBSW – SEMESTER - Ist

Course Types: - Core Course (CC)

Course Code: - BSW CC-1

Course Title: - Introduction to Social Work Profession

• **Course Objectives :-**

1. To help students develop a beginning understanding of the core elements of the profession of social work.
2. Develop knowledge of History and development of Social Work.
3. Understand the current trends of Social Work practice in India and west.
4. Understand the values of Social Work and consciously apply those in practice.
5. Understand Self as a Professional.

• **Learning Outcomes:-**

1. Demonstrate an understanding of Social work values and ethics and their implications for social work practice with individuals, groups, families, organizations and communities.
2. Identify factors affecting people with differing backgrounds, including groups distinguished by race, religion, physical and mental ability, ethnicity, class, culture, sexual orientation, gender identification, and age.
3. Demonstrate awareness of the meaning of human diversity, oppression, social justice and advocacy within the social work profession.
4. Understand the importance of self-awareness as it relates to being a professional.

Course Outline

• **Marks: 100**

Credits: 04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/ Marks
1	Introduction to Social Work	<ol style="list-style-type: none">1. Meaning, Concept, Mis-concepts, Definitions of Social Work2. Objectives of Social Work.3. Scope of Professional Social Work4. Need and Importance of Professional Social Work	Lectures, Library assignments, PPTs	08/25

2	History and Development of Social Work Profession	1. Evolution of Social Work in Ancient, medieval and modern period 2. Social Work education in India.	Lectures, Library assignments	04/15
3	Methods and Philosophy of Social Work	1. Methods of Social Work 2. Ethics, Values, Principles and Philosophy. 3. Similarities and Differences between voluntary and Professional Social Work.	Lectures, Discussions, Library assignments and PPTs	06/20
4	Social Work and Related terms	1. Social Service, Social Welfare, Social Reforms and Charity, 2. Social Justice, Social Development, 3. Human Rights, Peoples Participation.	Lectures, Discussions, Library assignments and PPTs, Seminar	06/20
5	Social Work as a Profession and Challenges	1. Attributes of Professional Social Workers 2. Role of Social Workers 3. Challenges before Social Work Profession in new Era.	Lectures, Documentary, Discussions, Seminar Games and Library assignments and PPTs	06/20
Total Hours/Marks				30/100

• **References**

1. Badgujar N.R. (2020) Participatory Approaches in Social Work, Agra, Current Publications.
2. Batra, Nitin (2004) Dynamics of Social Work in India, Jaipur, Raj Publishing House.
3. Chaudhari, D. Paul (1984) Introduction to Social Work, Atmaram and Sons,
4. Dasgupta, Sugata (1964) Towards a Philosophy Social Work in India, New Delhi, Popular Books Services.
5. Desai, Murali (2002), Ideologies and Social Work, Historical and Contemporary Analysis, Jaipur, Rawat Publications.
6. Diwakar, V.D. (1991) Social Reform Movement in India, Mumbai, Popular Prakashan.
7. Friedlander, Walter A. (1977) Concepts and Methods of Social Work, New Delhi, Prentice Hall of India Pvt. Ltd.
8. Nair, T. Krishnan (1981) Social Work Education and Social Work Practice in India, Madras, Association of School of Social Work in India.
9. Rameshwari, Devi and Ravi Prakash, (2000) Social Work Practice, Jaipur, Mangal Deep Publications.

10. Ishwar Saundankar, Jagdish Sonawane, Introduction of Social Work, R.P. Publication, New Delhi.
11. टांकसाळे,प्राजक्ता,व्यावसायिक समाजकार्य,नागपूर,साईनाथ प्रकाशन.
12. टांकसाळे,प्राजक्ता, व्यावसायिक समाजकार्य विचार्धारा व इतिहास,नागपूर,मंगेश प्रकाशन.
13. मदन जी. आर., समाजकार्य, नई दिल्ली,विवेक प्रकाशन.
14. शाह भारती,समाजकार्य परीचय,नागपूर,विवेक प्रकाशन.
15. सिंग, के. समाजकार्य सिद्धांत और व्यवहार,लखनौ,प्रकाशन केन्द्र.

Course Types:- Core Course (CC)

Course Code - BSW CC-2

Course Title - Method of Social Work: Social Case Work

• **Course Objectives:-**

1. To understand social case work method and its application in practice.
2. To equip learners with theoretical knowledge for work with individuals & families.
3. To understand the development and preventive goals in working with individuals and families.
4. To equip learner with values, skills & techniques necessary for working with Individuals & families.
5. To develop self-awareness and ability in working with client system.

• **Learning Outcome:-**

1. This content helps the learner acquire values, skills & techniques of working with individual and families in various situation and settings.

Course Outline

• **Marks: 100**

Credits: 04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
1	Social case work as a method of social work	<ol style="list-style-type: none">1. Meaning, Definition and concept of Social Case Work.2. Objectives & importance of case work3. Values of case work	Lectures, Discussions, Seminar and Library assignments and PPTs	06/20
2	Development of Social Case Work	<ol style="list-style-type: none">1. History and development of Social Case Work in U.K.2. History and development of Social Case Work in U.S.A.3. History and development of Social Case Work in India,	Lectures, Discussions, Documentary, Seminar and PPTs	04/15
3	Principles, Components & The process of Case Work	<ol style="list-style-type: none">1. Principles of Case Work2. Components of Social Case Work3. Process of Case Work	Lectures, Discussions, Seminar, PPTs, Games	08/25

4	Tools and techniques of social case work	1. Tools of Social Case Work 2. Skills of Social Case Work 3. Techniques of Social Case Work	Lectures, Seminar, PPTs Discussions	06/20
5	Role of Social Case Worker	1. Role of Social Case Worker in various settings: School, Hospital, Community, Family, Short stay home. 2. Qualities in the Social Case Worker 3. Role -Enabler, Facilitator, Resource Mobiliser and Guide	Lectures, Discussions, Seminar, Games and Library assignments and PPTs	06/20
Total Hours/Marks				30/100

Reference:-

1. Banerjee G. r. 1971; Some thoughts on professional self in Social Work Indian Journal of Social work Mumbai TISS.
2. Journal of Social work Mumbai TISS.
3. Fried Lander W. A. 1978; Concepts and methods of Social Work. Eagle wood cliffs, prentice Hall.
4. Mathew G. 1986 ; An Introduction to Social Work.
5. Joe / Fisher 1978 ; Effective case work practice An eclectic approach, New York: Macraw Hill.
6. Nursten, J. 1974; Process of Case work G. B. Pitman.
7. Richmond M. E. 1922; what is Social Work? An Introductory, Desorption New York : Sage foundation.
8. Timmons N. 1972; Recording in social work, London, Rutledge and Keganpaul
9. Encyclopedia of social work
10. Government of India (1987) Encyclopedia in Social Work, New Delhi : Publication Division (Social Welfare Ministry)
11. Perlman, Helen Harris (1964) Social Case Work – A Problem Solving Process, London : University of Chicago Press
12. Sena, Fine & Glass, Paul H. (1966) The First Helping Interview Engaging the Client & Building Trust, New York, Sage Publications
13. खेडकर अरुण ,निंबाळकर संजीव – व्यक्ती सहयोग कार्य, सुभाष प्रकाशन, नागपूर
14. प्राजक्ता टांकसाळे - व्यक्ती सहयोग कार्य भाग १, २, ३.श्री मंगेश प्रकाशन ,नागपूर
15. राहुल निकम - व्यावसायिक समाजकार्याची पद्धत - व्यक्तीसह -कार्य ,प्रशांत पब्लिकेशन ,जळगाव
16. रघुनाथ महाजन, व्यावसायिक समाजकार्याची पद्धत - व्यक्तीसहयोग कार्य, अथर्व पब्लिकेशन, जळगाव

Course Types:- Skill Enhancement Course (SEC)

Course Code:- BSW SEC -1

Course Title:- Basic English Grammar

- **Course Objectives :-**

1. To introduce students with Basic English grammar.
2. To enable students to learn and use English in daily practice.
3. To develop students abilities to communicate in business and voluntary organization.
4. To improve the communication skills of students in English.

- **Learning Outcomes:-**

1. Able to understand the Basic English grammar.
2. Able to understand the appropriate use and style of English Language
3. Able to develop communication skills of students in English

Course Outline

- **Marks: 100**

Credits: 04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
1	Parts of Speech	1. Noun 2. Pronoun 3. Verbs 4. Adjective 5. Adverb 6. Preposition 7. Conjunction 8. Interjection	Lectures, Discussions, Library assignments and PPTs	06/20
2	Grammar	1. Articles 2. Tenses - Kinds and Uses 3. Active voice - Passive voice 4. Direct -Indirect Speech	Lectures, Discussions, Library assignments and PPTs	06/20
3	Vocabulary	1. Word formation 2. Prefix - Suffix 3. Synonyms-Antonyms 4. Paronyms-Homophones	Lectures, Discussions, and Library assignments	06/20
4	Comprehension	1. Reading a passage for comprehension 2. Answer questions given from the passage read	Lectures, Discussions, and Library assignments	06/20

5	Structure of Sentences	1. Kinds of sentences: Simple, Compound and Complex. 2. Sentences Rearrangement 3. Sentence pattern: Assertive, Affirmative, Negative etc.	Lectures, Discussions, Seminar and Library assignments	06/20
Total Hours/Marks				30/100

• **References**

1. Wren & Martin: High School English Grammar & Composition – S. Chand & Co., New Delhi.
2. Better Your English- A Workbook for 1st year Students- Macmillan India, New Delhi.
3. Lewis Norman: Word Power Made Easy-W.R Goyal Publisher & distributor , New Delhi.
4. Written and Spoken Communication in English by Board of Editors University's Press (India Private Ltd) 2007, Hyderabad
5. High school English Grammar and composition by H. Martin and P. C. Wren
6. The Best English Grammar by Ramdas Wagh
7. Agarwal R.S.&Vikas Agrawal. Quick Learning Objective General English. S.Chand Publishing. 2017
8. Agarwal,R.S. &S.Chand. Objective General English. S. Chand Publishing. 2017
9. Bakshi, S.P. Objective General English. Meerut: Arihant Publications,2018
10. UPSC Portal :English Language Comprehension Skills (CSAT)Series Book-KalinjarPublications,2011.
11. Gupta , S.C. Comprehensive English Grammar & Composition. Meerut: Arihant Publications Pvt. Ltd. 2018
12. Gupta, S.C. General English for All Competitive Examinations (English) 1st Edition Meerut: Arihant Publications (I) Pvt.Ltd, 2016.
13. Gupta, S.C. English Grammar & Composition Second edition. Arihant Publications. 2014.
14. Jha, Sachchidanand. English Language Comprehension Skills. UPSC Portal. 2015.
15. Lewis, Norman. Word Power Made Easy (English Vocabulary). Goyal Publishers.2014.

Course Types: - Interdisciplinary Course (IC)

Course Code: - BSW IC-1

Course Title: - Sociology and Indian Social Problems

• **Course Objectives :-**

1. To understand the Sociological concepts and it's important to Individual and Society.
2. To understand various social Problems of Society.
3. To understand the social situation and causes of social problems.

• **Learning Outcomes:-**

1. Students will be able to acquire knowledge of various social problems.
2. Students will be able to apply social work method in solving social problems.
3. Students will able to develop the skill to analysis the situation and causes of social problems.

Course Outline

• **Marks: 100**

Credits: 04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
1	Indian Society and Culture	<ol style="list-style-type: none">1. Meaning, Concept and types of Society.2. Meaning and Nature of Social Structure.3. Meaning and types of culture	Lecture Power Point Presentation Group Discussion	04/15
2	Social Stratification and Socialization	<ol style="list-style-type: none">1. Concept and Characteristics of social Stratification.2. Meaning of Caste, class and gender3. Meaning and Process of Socialization.	Lecture Group Discussion	06/20
3	Social Control, Social Change and Social Groups	<ol style="list-style-type: none">1. Meaning and means of Social Control.2. Meaning, definition and factors of Social Change.3. Meaning and types of Social Groups.	Lecture Group Discussion	06/20

4	Problems related to Family	1. Concept and types of Marriage. 2. Concept, Causes and Remedies of Dowry. 3. Concept, Causes and Remedies of Divorce	Lecture Group Discussion Role Play	06/20
5	Problems related to society	1. Concept and Causes of Poverty. 2. Concept and Causes of Alcoholism and Drug Addiction. 3. Concept, Causes and types of crime.	Lecture Group discussion Role Play	08/25
Total Hours/Marks				30/100

• **References**

1. माने माणिक, (2008), भारतातील समकालिन सामाजिक समस्या, विद्या प्रकाशन, नागपूर.
2. आगलावे प्रदीप, (2009), भारतीय समाजरचना आणि समस्या, श्री साईनाथ प्रकाशन, नागपूर.
3. आगलावे प्रदीप, (2009), समाजशास्त्रीय संकल्पना, साईनाथ प्रकाशन, नागपूर.
4. घाटे ज्यावंत, (2010), समकालिन भारतातील सामाजिक समस्या, कोल्हापूर.
5. खडसे बी. के., (2009) भारतीय सामाजिक समस्या, श्री मंगेश प्रकाशन, नागपूर.
6. माई सुनील, (2009), भारतीय सामाजिक समस्या, अंकुश पब्लिकेशन, नागपूर.
7. रघुनाथ महाजन, संभाजी देसाई (2016), कौटुंबिक हिंसाचार आणि महिला, प्रशांत पब्लिकेशन, जळगाव
8. सागणे विलास, (2009), भारतीय सामाजिक समस्या, लोकप्रिय प्रकाशन, पुणे.
9. पी.के. कुलकर्णी, (2010), भारतातील सामाजिक समस्या, विद्या प्रकाशन, नागपूर.
10. निकम आर. वाय., (2016), आवास योजना आणि अनुसूचित जाती व जमातींचा विकास, प्रशांत पब्लिकेशन, जळगाव
11. Madan G.R., (2007), Indian Social Problems Vol.-I and II, Allied Publication Ltd, Mumbai.

Course Types: - General Elective Course (GEC)

Course Code: - BSW GEC-1

Course Title: - Value Education

• **Course Objectives :-**

1. To understand the meaning and nature of values and role of values in human life.
2. To explain the need and importance of Value-Education.
3. To describe the various approaches to Value development.
4. To explain the transactional strategies for value education.

• **Learning Outcomes:-**

1. To enable the students to understand the social realities and to inculcate an essential value system towards building a healthy society.

Course Outline

• **Marks: 100**

Credits: 04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
01	Concept of Values	<ol style="list-style-type: none">1. Concept, Definition and Nature of Values2. Different types of values- Personal, Social, Moral, Professional, Spiritual and Behavioral values3. Role of values in human life	Lecture, Group Discussion, Power Point Presentation,	06/20
02	Value education	<ol style="list-style-type: none">1. Meaning and Aim of value education2. Need and importance of value education3. Components of value education	Lecture, Group discussion, Power Point Presentation	06/20
03	Constitutional or National values	<ol style="list-style-type: none">1. Democracy, Socialism, and Secularism2. Social justice, Liberty, Equality and Fraternity.	Lecture, Power Point Presentation, Group Discussion	06/20

04	Character Formation towards Positive Personality	1. Truthfulness, Constructively, Sacrifice, Sincerity. 2. Self Control, Altruism, Tolerance, Scientific Vision.	Lecture, Group Discussion, Role Play	06/20
5	Value Education towards Personal Development	1. Personal Development: Self analysis and introspection. 2. Sensitization: Sensitization towards gender equality, physically challenged, intellectually challenged. 3. Respect to: aged, experience, maturity, family members, neighbors, co-workers.	Lecture, Group Discussion, Power Point Presentation,	06/20
Total Hours/Marks				30/100

• **References:**

1. Chand, J.(2007). Value Education. Anshah Publishing House.
2. Fraenkel, J.R. (1977): How to Teach about Values: An Analytic Approach. New Jersey & E. Cliffs: Prentice Hall, Inc.
3. Khera, Shiv(2014). You Can Win. Bloomsbury India .Ltd.
4. Pandey, V.C. (2005): Value Education and Education for Human Rights. Delhi: Isha Books.
5. Rokeach, M. (1967): Values Survey. Sunnyvale & California: Halgren Tests.
6. Rokeach, M. (1973): The Nature of Human Values. New York: The Free Press.
7. Rokeach, M. (1988): Beliefs, Attitudes and Values. San Francisco: Jossey Bass.
8. Venkataiah, N.(1998). Value Education. APH Publishing House.
9. डॉ. क्षमा लिमये, मूल्यशिक्षण (शिक्षक पुस्तिका), विद्या विकास प्रकाशन, 1998
10. Sharp Publisher, मूल्यशिक्षण, Success Publication, 2017
11. रामशकल पाण्डेय, मूल्यशिक्षण (Value Education), अग्रवाल पब्लिकेशन
12. प्रा लीला पाटील, मूल्यशिक्षण – विचारधन, ऋचा प्रकाशन

Course Types: - General Elective Course (GEC)

Course Code: - BSW GEC-1

Course Title: - Youth Development

• **Course Objectives :-**

1. To understand the concept, situation and problems of Indian youths.
2. To understand the concept and programmes of youth development.
3. To know the youth development is an field of social work.

• **Learning Outcomes:-**

1. The students will know the concept, issues and possibilities of social work with youths.

Course Outline

• **Marks: 100**

Credits: 04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
01	Concept of Youth	1. Definition, Meaning and Concept of Youth 2. Characteristics of Youth. 3. Needs of youth.	Lecture Group Discussion	06/20
02	Problems of Youth in India	1. Addiction 2. Unemployment 3. Violence and Crime.	Lecture Group discussion Role Play	06/20
03	Youth Development	1. Meaning and Concept of Youth Development 2. Components of youth development 3. Need of youth development	Lecture Power Point Presentation Group Discussion	06/20
04	Programmes of Youth	1. National Youth Policy 2014 2. National level Programmes 3. State level Programmes	Lecture Group Discussion	06/20
05	Social Work with Youth	1. Social Work with Youths 2. NGOs' Efforts for Youth in India 3. Role of Social Worker in Youth Development	Lecture Group Discussion	06/20
Total Hours/Marks				30/100

• **References:**

1. Agenda Jayaswal (1992) youth & youth in India, Jaipur & New Delhi : Rawat publications.
2. Ahuja, Ram (1996) Youth & Crime, Jaipur & New Delhi: Rawat publications.
3. Bhandarkar A. S., Khandagale B. D., Patil P. S., Waghmare V. B., 2015, Skill Development Tribal Youths – Issues and Challenges, Samyakata Prakashan, Dhule.
4. Choudhary, D. Paul (1985) Child Welfare & Development, New Delhi, Atma Ram & sons.
5. Chowdhry D. P. (1988) Youth and Development, New Delhi, Atma Ram and Sons Publication.
6. फाळके एस.एन., असा असावा युवा खरोखर, लोकशिक्षण संस्कारमाला.
7. Khandagale B. D., Waghmare V. B., 2014, Soft Skills and Youth Development, Samyakata Prakashan, Dhule.
8. Maune D. S. and Khandagale B. D. (2017) Youth Development in India, Harshwardhan Publication, Beed, Maharashtra
9. शिंदे डी. (1998), युवकांशी हितगुज, विठ्ठलनगरी प्रकाशन, पुणे.

FYBSW: – SEMESTER - IInd

Course Types:- Core Course (CC)

Course Code:- BSW CC-3

Course Title: - Method of Social Work: Social Group Work

● **Course Objectives :-**

1. To understand the relevance of social group work as a method of social work.
2. To develop an understanding of various types of group, their processes and Dynamics, stages of development and models of interventions etc.
3. To Develop awareness about the specific characteristics of group work and its contribution as a method of social work
4. To develop skill to work with the therapeutic and Non-therapeutic purpose

● **Learning Outcomes:-**

1. Students will understand the relevance of social group work as a method of social work.
2. Students could develop understanding of various types of group, their processes and dynamics, stages of development and model of intervention
3. Students will make aware about the specific characteristics of group work and its contribution as a method of social work
4. It will develop skill to work with therapeutic and non therapeutic purpose

Course Outline

● **Marks: 100**

Credits: 04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
I	Social Group and Group Work	<ol style="list-style-type: none">1. Meaning, Concept objectives, Characteristics types of group and Group work2. Meaning, concept of group work3. Historical Development of Group work in India4. Group work in different settings	Lecture, Classroom discussion, Collaborating	06/20

2	Group formation and Group Development	1. Purpose, Membership 2. Values and Principles of Group work 3. Steps in Group formation	Lecture Classroom discussion Collaborating Demonstrating	06/20
3	Programme Planning	1. Programme planning and Implementation in group work 2. Skills in programme planning	Lecture Demonstrating Debriefing	06/20
4	Group process and Group Dynamics	1. Importance of Group process, planning process Initial Phase, Middle Phase, Termination Phase 2. Understanding group dynamics; communication and interaction pattern, group attraction, social 3. Control and group culture	Lecture Classroom discussion Collaborating Demonstrating	06/20
5	Technique in Group work	1. Facilitation Leadership, Leadership Development, Programme Planning, types and methods evaluation 2. Types and Importance of Recording 3. Role of Group worker comparison across different phases of social group work	Lecture Classroom discussion Collaborating Demonstrating	06/20
Total Hours/Marks				30/100

• **References:**

1. Balgopal, P.R. and - Group in social work-An ecological perspective, New York Vassil T.V. 1983 - Macmillan Publishing Co. India
2. Brandler S. and Raman - Group Work, Skills and Strategies for effective Intervention CP. 1999 New York: The Haworth press.
3. Kurland R. and - Teaching a method course in social work with Salmon, R. 1998 groups, Alexanria: Council on social work education.
4. साळीवकर संजय, समाजकार्य पद्धती , क्षेत्र ,विचारधारा व समाजसुधारक, मंगेश प्रकाशन, नागपुर
5. डॉ. प्राजक्ता टंकसाळे – गटकार्य, भाग 1 व 2, मंगेश प्रकाशन, नागपुर
6. डॉ. प्राजक्ता टंकसाळे – व्यावसायिक समाजकार्य, मंगेश प्रकाशन, नागपुर
7. साळीवकर संजय, समाजकार्य प्रत्यक्ष स्वरूपाच्या पद्धती , मंगेश प्रकाशन, नागपुर
8. प्रतिभा भुतांगे,समाजकार्य व्यवसाय ; समुहांसोबत कार्य, यश प्रकाशन, नागपुर
9. प्राजक्ता टांकसाळे ,एकात्मिक समाजकार्य, श्री मंगेश प्रकाशन ,नागपुर
10. जि आर मदन, समाजकार्य, विवेक प्रकाशन ,दिल्ली
11. शाह भारती, समाजकार्य परीचय, विवेक प्रकाशन, नागपुर
12. डॉ .देवानंद शिंदे, व्यावसायिक समाजकार्य शिक्षण व व्यवसा, डायमंड पब्लीकेशन ,पुणे.

Course Types: - Core Course (CC)
Course Code: - BSW CC-4
Course Title: - Fields of Social Work

● **Course Objectives :-**

- 1) To Learn and understand the various fields of Social Work
- 2) To create awareness about enlarging scope of Social Work profession
- 3) To Familiarize with problems in various fields of Social Work
- 4) To acquire skills for working in different areas of Social Work
- 5) To sensitize the student community on all the social issues prevailing in the society.

● **Learning Outcomes:-**

1. Student learn about various fields of Social Work
2. Student learn about scope of social work profession
3. Student get familiarize with problems of various fields of social work.

Course Outline

● **Marks: 100**

Credits: 04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
1	Family and Child Welfare	<ol style="list-style-type: none"> 1. Meaning, Concept, scope and need of Family and Child Welfare 2. Institutions and Organizations working for Family and Child Welfare 3. Schemes, programmes and Services for family and child welfare 	Class room teaching/ppt/video/ Assignment/Discussion/ field experience sharing	06/20
2	Community Development	<ol style="list-style-type: none"> 1. Definition and Meaning of Community and community Development 2. Types of Community- Urban, Rural and Tribal community 3. Community Development- schemes and programmes, prominent Organizations working for Community Development 	Class room teaching/ppt/video/ Assignment/Discussion/ field experience sharing	06/20

3	Medical & Psychiatric Social Work	1. Meaning and Concept of Medical & Psychiatric Social Work 2. Importance of Medical & Psychiatric Social Work 3. Role of medical and psychiatric social workers. 4. Institution, programs and schemes available	Class room teaching/ppt/video/ Assignment/Discussion/ field experience sharing	06/20
4	Criminology and Correctional services	1. Definition and Importance of Criminology and correctional administration 2. Classification of crime, strategies for prevention and control of crime 3. Introduction to criminal justice system.	Class room teaching/ppt/ video/Assignment/ Discussion/ field experience sharing	06/20
5	Labour welfare and Personnel Management	1. Definition, meaning, concept and importance of labour welfare 2. Major welfare programmes for labourers 3. Importance Industrial Social Work, Role of Labour Welfare Officer.	Class room teaching/ppt/video/ Assignment/Discussion/ field experience sharing	06/20
Total Hours/Marks				30/100

● **References:-**

1. Bhattacharya Sanjay: Social Work and Integrated Approaches; New Delhi Deep Publications.
2. Choudhary D.Paul: Introduction to Social work
3. Encyclopedia of Social work (1987) Encyclopedia of social Work in India; New Delhi, Publication division, Ministry of welfare
4. Chaudhari, D. Paul (1984) Introduction to Social Work, Atmaram and Sons,
5. Nair, T. Krishnan (1981) Social Work Education and Social Work Practice in India, Madras, Association of School of Social Work in India.
6. Rameshwari, Devi and Ravi Prakash, (2000) Social Work Practice, Jaipur, Mangal Deep Publications.
7. एकात्मिक समाजकार्य : प्राजक्ता टांकसाळे ,श्री मंगेश प्रकाशन ,नागपुर
8. समाजकार्य: जि आर मदन ,विवेक प्रकाशन ,दिल्ली
9. व्यावसायिक समाजकार्य: टांकसाळे,प्राजक्ता,नागपूर,साईनाथ प्रकाशन.
10. व्यावसायिक समाजकार्य- विचारधारा व इतिहास: टांकसाळे,प्राजक्ता,नागपूर,मंगेश प्रकाशन.
11. समाजकार्य परीचय: शाह भारती,नागपूर,विवेक प्रकाशन.
12. व्यावसायिक समाजकार्य शिक्षण व व्यवसाय :डॉ .देवानंद शिंदे ,डायमंड पब्लिकेशन ,पुणे.
13. समाजकार्य पद्धती , क्षेत्र ,विचारधारा व समाजसुधारक : डॉ .संजय सालीवकर , मंगेश प्रकाशन, नागपुर

Course Type: - Skill Enhancement Courses (SEC)

Course Code: - BSW-SEC-2

Course Title: - Introduction to field work practice in social work.

• **Course Objectives:-**

1. To understand the importance of field work practices in Professional social work.
2. To understand the fields of social work.
3. To understand Methods and Component of field work Practices.
4. To apply various tools and skill in fields of social work.
5. To understand evaluation methods in the fields of social work.

• **Learning Outcome :-**

1. Through this course, the learners should understand basic knowledge, skills , methods and component of field work practice in professional social work.

Course Outline

• **Marks: 100**

Credits: 04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
1	Field Work	<ol style="list-style-type: none">1. Meaning, definition of field work2. Objectives of field work3. Importance of field work	Lecture method and question answer session	04/15
2	Methods of field work practices	<ol style="list-style-type: none">1. Social case work2. Social group work3. Community Organization	Lecture method presentation method	06/20
3	Components of field work practices	<ol style="list-style-type: none">1. Orientation Visit2. Concurrent field work3. Report Writing4. Paper reading on social issue5. Rural study camp6. Educational Study tour7. Group discussion8. Special Awareness Campaign	Question answer session	08/25

4	Skill Lab	1. Concept, Importance, Objectives of Skill Lab 2. Skills – Presentation Skill, Role Play, Street Play, Making Poster, Slogan, Songs	Lecture method, role play, workshop, GD , Video	06/20
5	Supervision and Evaluation of field work	1. Concept, Importance, Objectives of supervision 2. Role of Faculty supervisor and Agency Supervisor 3. Concept, Importance and process of evaluation	Lecture method, presentation method, question answer session	06/20
Total Hours/Marks				30/100

• **References :-**

- 1) Field Work Manual - Publication Division, TATA Institute of Social Sciences, Deonar, Mumbai
- 2) Field Work - Praveen Patkar
- 3) Social work Education & Field instructions -Dr. B.T. Lavani (Bharati Vidyapeeth, Paud Road, Pune)
- 4) Field Work Training in Social Work - Dr. Subhedar I. (M Rawat Pub. Jaipur)
- 5) Field Work in Social Work Education - Mehta V.D. (Association of schools of social Work in India)
- 6) Field Work in social Work perspective -Raj Bhanti, Himanshu Pub. Udaypur-1995
- 7) Proceedings of Seminar on Field Work Practice In Social Work -Dr. R. R. Sing, Delhi School of Social Work, University of Delhi
- 8) Social Work Education - M. S. Gore
- 9) Social Work and Training - Sydner Walkar
- 10) Field Work Practice in Social Work - T.K. Nayyar, Madras School of Social Work.

Course Type: - Interdisciplinary Course (IC)
Course Code: - BSW IC-2
Course Title: - Human Growth and Behavior

• **Course Objectives :**

1. Develop an overall understanding of the principles of growths and their relevance and application to behavior phases in the life span.
2. Understand the twin roles of individual's heritage and environmental influences in growth and development.
3. Understand interactional nature of growth and behavior at various stages in the life span and impact of cultural factors.
4. Apply the information of growth, development and health in social work practice in general and to individuals, groups and communities.

• **Learning outcome:-**

1. Learners to the development of the individual across the life span in a system in ecological perspective.
2. The theoretical inputs are to enhance the understanding of people growth and development at various stages as bio-psychological Spiritual being over the life span.

Course Outline

Marks – 100

Credit -04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
1	Introduction to Psychology	<ol style="list-style-type: none"> 1. Meaning, Definition and concept of Psychology 2. Fields of Psychology 3. Relation with social work 	Lecture method and question answer session	06/20
2	Human Growth and Development	<ol style="list-style-type: none"> 1. Meaning of Human Growth and Development 2. Characteristics of Human Development 3. Principles of Human Development 4. Difference Between Human Growth and Development 	Lecture method presentation method	06/20

3	Heredity and Environment in Human Development	1. Definition of Heredity 2. Relation of Heredity and Environment 3. Role of Heredity and Environment in Human Development	Lecture method and question answer session	06/20
4	Life Span Stages of Development	1. Stages:- Prenatal stage, Neonatal stage, Infancy, Childhood, Puberty, Adolescence, Youth, Adulthood and Old Age 2. Problems and Remedies on it.	Lecture method presentation method	08/25
5	Concept of Behaviour	1. Behavioral Problems:- Thumb Sucking, Nail biting, lying, Stealing and fear 2. Behavioral Problems:-Causes and Remedies.	Question answer session	06/15
Total Hours/Marks				30/100

• **References:-**

1. Development Psychology, Hurlock E.B. New Delhi
2. Introduction to Psychology, Jafar Mahmud ,A.P.H. Publishing Corporation, New Delhi
3. Introduction to Psychology, Clifford T. Morgan, Richard A. King, Tata McGraw-Hill Publishing Company Limited , New Delhi
4. मानसशास्त्रातील मुलतत्त्वे - पंडित र. वि. विद्या प्रकाशन ,नागपुर
5. सामान्य मानसशास्त्र डॉ. कुलकर्णी, गोरे, पंडित
6. सामान्य मानसशास्त्र – ँबडगुजर, शिंदे, बच्छाव
7. सामाजिक मानसशास्त्र - रा. ना. घाटोळे, मंगेश प्रकाशन ,नागपुर
8. बालविकास शास्त्र – डॉ. इंदिरा खडसे, मंगेश प्रकाशन ,नागपुर

Course Types: - General Elective Course (GEC)
Course Code: - BSW GEC-2
Course Title: - Urban Development

• **Course Objectives:-**

1. To understand the concepts, scope and indicators of urban community development.
2. To understand various urban social problems.
3. To understand various programmes for urban development.

• **Learning Outcomes :-**

1. Students will be able to understand concepts, scope and indicators of urban community development.
2. Students will be able to understand various urban social problems
3. Students will be able to understand various programmes for urban development and get a job this filed.

Course Outline

• **Marks: 100**

Credits: 04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
1	Urban Community	1. Meaning, Definition and Concept of Urbanization 2. Characteristics of Urbanization 3. Classification of City	Lecture, Power Point Presentation, Discussion	04/15
2	Urban Development in India	1. Meaning, Objectives and Scope of Urban Development 2. Urban Development indicators 3. Five-year plans and Urban Development	Lecture, Power Point Presentation, Discussion	06/20
3	Urban Social problems	1. Slums 2. Housing 3. Environmental Pollution	Field Visit, Lecture, Power Point Presentation, Discussion	04/15

4	Urban Governance & Municipal Administration	1. Historical evolution of Urban Governance 2. 74th Constitution Amendment Act 1992 3. Municipal Administration - Structure, Rights, Role and Functions	Lecture, Power Point Presentation, Discussion, Role Play	08/25
5	Programmes for Urban Development	1. Jawaharlal Nehru National Urban Renewal Mission (JNURM) 2. National Urban Livelihood Mission(UD) 3. Atal Mission for Renewal and Urban Transformation (AMRUT) 4. Smart City Mission	Lecture, Power Point Presentation, Discussion, Field Visit	08/25
Total Hours/Marks				30/100

• **References:**

1. Prof. Dr. Jalindar Adsule (2016) : The Housing Problems in the Metropolitan City of Mumbai and Responses of Voluntary Action Groups”, Shuchita Prakashan (P) Ltd., Allahabad-211002.
2. K. Singh (1996) : “Urban Sociology”, Prakashan Kendra, Lucknow-226020
3. R.K.Pandey (2006) : “Urban Sociology-Planning, Administration and Management”, Sarup & Sons, New Delhi-110002.
4. Rajendra K. Sharma (1997) : “Urban Sociology”, Atlantic Publishers & Distributors, New Delhi.
5. S. K. Kulshrestha (2018) : “ Urban Renewal in India”, Sage Publications Pvt.Ltd., New Delhi-110044
6. Dr. Sameer Sharma (2018) : “Smart Cities Unbundled : Ideas and Practice of Smart Cities in India”, Bloomsbury Publishing India, New Delhi-110070
7. N. Mani (2016) : “Smart Cities and Urban Development in India”, New Century Publication, New Delhi-110002
8. निकम आर. वाय., (2016), आवास योजना आणि अनुसूचित जाती व जमातींचा विकास, प्रशांत पब्लिकेशन, जळगाव
9. नंदा पांगुळ – बारहाते, भारतीय शहरी समुदाय विकास, आर. बी. प्रकाशन, नागपुर
10. प्रतिभा अहिरे, ग्रामीण व नागरी समाजशास्त्र, विद्या प्रकाशन, पुणे
11. एन. आर. राजपूत, ग्रामीण व नागरी समाजशास्त्र, अंकुश पब्लिकेशन

Course Types: - General Elective Course (GEC)
Course Code: - BSW GEC-2
Course Title: - Rural Development

• **Course Objectives:-**

1. To understand the concepts, Characteristics of Rural Community.
2. To understand the various rural social problems.
3. To understand the Rural Governance & Panchayat Raj Administration.
4. To understand the various Programmes and Scheme for Rural Development.

• **Learning Outcomes :-**

1. Students will be able to understand concepts, Characteristics of Rural Community.
2. Students will be able to understand various rural social problems.
3. Students will be able to the Rural Governance & Panchayat Raj Administration.
4. Students will be able to understand various programmes and Scheme for Rural Development.
5. Students will be able to understand Contribution of Non-Governmental Organizations in Rural Development.

Course Outline

• **Marks: 100**

Credits: 04

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
1	Rural Community	<ol style="list-style-type: none"> 1. Meaning and Concept of Rural Community 2. Characteristics of Rural Community 3. Social Institutions in Rural Community 	Lecture, Power Point Presentation, Discussion	06/20
2	Rural Development	<ol style="list-style-type: none"> 1. Meaning, Definition and Concept of Rural Development 2. Characteristics of Rural Development 3. Objectives of Rural Development 	Lecture, Power Point Presentation, Discussion	06/20
3	Rural Social problems	<ol style="list-style-type: none"> 1. Socio - Economical problems – Caste, Poverty, unemployment, Migration, Problems related to agriculture, inequity in resources access. 	Lecture, Power Point Presentation, Discussion	06/20

		2. Infrastructural and amenities- water, energy, housing, road, transport, communication, health care services and education.		
4	Rural Governance & Panchayat Raj Administration	1. Historical evolution of Rural Governance 2. 73th Constitution Amendment 3. Panchayat Raj Administration- Structure, Rights, Role and Functions	Field Visit, Lecture, Power Point Presentation, Discussion	06/20
5	Programmes and Scheme for Rural Development	1. National Rural Livelihood Mission (NRLM) 2. Maharashtra State Rural Livelihood Mission (MSRLM) 3. Mahatma Gandhi National Rural Employment Guaranty Scheme 4. Deen Dayal Uppadhyay Gramin Kaushal Yojana 5. Sansad Aadarsh Gram Yojana 6. Contribution of Non-Governmental Organizations in Rural Development	Lecture, Power Point Presentation, Discussion, Field Visit	06/20
Total Hours/Marks				30/100

• **References:**

1. Rural Sociology - Rajendra New Delhi Atlantic Publishers and Distributor 1997
2. Rural Sociology - Dr. Hansraj New Delhi Surjeet Publication 1992
3. Debroy, & kaushik. (2005). Emerging Rural Development Through Panchayats: Academics Foundation.
4. Jain, S. C. (1967). Community development and panchayati raj in India: Allied Publishers.
5. Singh, K. (2009). Rural Development: Principles, Policies and Management: SAGE Publications.
6. Sisodia, Y. S., & Madhya Pradesh Institute of Social Science Research, U. (2005). Functioning of panchayat raj system: Rawat Publications
7. विष्णू गुंजाळ, पंचायतराज - ग्रामीण विकास आणि सरपंच, अथर्व पब्लिकेशन, जळगाव
8. नंदा पांगुळ - बारहाते, भारतीय ग्रामीण समुदाय विकास, आर. बी. प्रकाशन, नागपुर
9. प्रतिभा अहिरे, ग्रामीण व नागरी समाजशास्त्र, विद्या प्रकाशन, पुणे
10. एन. आर. राजपूत, ग्रामीण व नागरी समाजशास्त्र, अंकुश पब्लिकेशन

31. Equivalent Courses for B.S.W. Semester Courses

(W.e.f Academic Year 2020 - 21)

FYBSW- Ist -SEMESTER

OLD (60:40) PATTERN (w.e.f 2017-18)		NEW (60:40) CBCS PATTERN (w.e.f 2020-21)	
Course Code	Course Title	Course Code	Course Title
BSW-111	ENGLISH	BSW SEC -1	Basic English Grammar
BSW-112	IDEOLOGY AND INTRODUCTION TO SOCIAL WORK	BSW CC-1	Introduction to Social Work Profession
BSW-113	WORKING WITH INDIVIDUAL AND FAMILY	BSW CC-2	Method of Social Work : Social Case Work
BSW-114	FIELDS OF SOCIAL WORK	BSW GEC-1	Students Choose one out of two GEC 1) Value Education 2) Youth Development
BSW-115	SOCIOLOGY FOR SOCIAL WORKER	BSW IC-1	Sociology and Indian Social Problems
BSW-116	FIELD WORK	BSW FWP-1	Field Work Practicum

FYBSW- IInd -SEMESTER

OLD (60:40) PATTERN (w.e.f 2017-18)		NEW (60:40) CBCS PATTERN (w.e.f 2020-21)	
Course Code	Course Title	Course Code	Course Title
BSW-121	EMERGING TRENDS IN SOCIAL WORK	BSW CC-4	Fields of Social Work
BSW-122	HUMAN RIGHTS	BSW SEC -2	Introduction to field work practice in social work
BSW-123	INDIAN SOCIAL PROBLEMS	BSW GEC-2	Students Choose one out of two GEC 1) Urban Development 2) Rural Development
BSW-124	WORKING WITH GROUP	BSW CC-3	Method of Social Work: Social Group Work
BSW-125	HUMAN GROWTH AND BEHAVIOR	BSW IC-2	Human Growth and Behaviour
BSW-126	FIELD WORK	BSW FWP-2	Field Work Practicum

SYBSW- IIIrd –SEMESTER

OLD (60:40) PATTERN (w.e.f 2017-18)		NEW (60:40) CBCS PATTERN (w.e.f 2021-22)	
Course Code	Course Title	Course Code	Course Title
BSW-231	ENGLISH	BSW SEC -3	Functional English
BSW-232	INTRODUCTION TO SOCIAL LEGISLATION	BSW CC-6	Counseling in Social Work
BSW-233	INTRODUCION TO INDIAN CONSTITUTION	BSW IC-3	Introduction to Indian Constitution
BSW-234	INTRODUCION TO INDIAN ECONOMY AND COOPERATION	BSW GEC-3	Students Choose one out of two GEC 1) School Social Work 2) Soft Skill Development
BSW-235	WORKING WITH COMMUNITIES	BSW CC-5	Method of Social Work : Community Organization
BSW-236	FIELD WORK	BSW FWP-3	Field Work Practicum

SYBSW- IVth –SEMESTER

OLD (60:40) PATTERN (w.e.f 2017-18)		NEW (60:40) CBCS PATTERN (w.e.f 2021-22)	
Course Code	Course Title	Course Code	Course Title
BSW-241	INTRODUCTION TO TRIBAL LIFE	BSW GEC-4	Students Choose one out of two GEC 1) Tribal Studies 2) Indian Economy and Cooperation
BSW-242	INTRODUCTION TO SOCIAL WORK RESEARCH	BSW CC-7	Social Work Research and Statistics
BSW-243	INTRODUCION TO LOCAL SELF GOVERNMENT	BSW CC-8	Human Rights and Social Justice
BSW-244	SOCIAL REFORM MOVEMENTS IN INDIA	BSW IC-4	Social Reform Movements in India
BSW-245	INTRODUCTION TO WOMEN STUDIES	BSW SEC -4	Communication for Social Worker
BSW-246	FIELD WORK	BSW FWP-4	Field Work Practicum

TYBSW- Vth -SEMESTER

OLD (60:40) PATTERN (w.e.f 2017-18)		NEW (60:40) CBCS PATTERN (w.e.f 2022-23)	
Course Code	Course Title	Course Code	Course Title
BSW-351	ENGLISH	BSW SEC -5	Communicative English
BSW-352	PARTICIPATORY APPROACHES IN SOCIAL WORK	BSW CC-10	Participatory Approaches in Social Work
BSW-353	PARA-LEGAL EDUCATION	BSW IC-5	Social Legislation in India
BSW-354	SOCIAL WELFARE ADMINISTRATION	BSW CC-9	Method of Social Work : Social Action
BSW-355	COUNSELLING IN SOCIAL WORK	BSW GEC-5	Students Choose one out of two GEC 1) Life Skill Education 2) Human Resource Management
BSW-356	FIELD WORK	BSW FWP-5	Field Work Practicum

TYBSW- VIth –SEMESTER

OLD (60:40) PATTERN (w.e.f 2017-18)		NEW (60:40) CBCS PATTERN (w.e.f 2022-23)	
Course Code	Course Title	Course Code	Course Title
BSW-361	LIFE AND SOFT SKILL EDUCATION FOR SOCIAL WORKER	BSW CC-11	Method of Social Work : Social Welfare Administration
BSW-362	SOCIAL POLICY AND PLANNING IN INDIA	BSW CC-12	Social Policy and Planning in India
BSW-363	HEALTH SYSTEM IN INDIA	BSW IC-6	Health System in India
BSW-364	COMMUNICATION FOR DEVELOPMENT	BSW SEC -6	NGO Management
BSW-365	DEVELOPMENT OF WEAKER SECTION	BSW GEC-6	Students Choose one out of two GEC 1) Women Studies 2) Livelihood Promotion
BSW-366	FIELD WORK	BSW FWP-6	Field Work Practicum
BSW-367	RESEARCH DISSERTATION	BSW RPR-1	Research Project Report
BSW-368	VIVA VOCE	BSW VV-1	Viva- Voce (Based on Research Project)





KAVAYITRI BAHINABAI CHAUDHARI NORTH MAHARASHTRA UNIVERSITY, JALGAON

Faculty of Humanities

SYLLABUS STRUCTURE OF MASTER OF SOCIAL WORK (MSW) DEGREE PROGRAM

Programme Code: M.S.W.
(Syllabus for Semester and 60:40 Patterns)

UNDER CHOICE BASED CREDIT SYSTEM (CBCS)

Revised Rules and Regulations With effect from
Academic Year: - 2021 -2022

Prepared By

BOARD OF STUDIES (SOCIAL WORK)

KAVAYITRI BAHINABAI CHAUDHARI
NORTH MAHARASHTRA UNIVERSITY, JALGAON
Faculty of Humanities
MASTER OF SOCIAL WORK (MSW)
Under Choice Based Credit System (CBCS) & Semester Pattern
(Revised rules and Regulations w. e. f. 2021-22)

INTRODUCTION:

The degree of Master of Social Work is a professional Post-Graduate degree in Social Work. This course is aimed at developing the knowledge, values, beliefs and skills necessary for working with individuals, groups, communities and for collective social action. The course also gives an edge to the social work students to enable them to inculcate the philosophies, ideologies and methodologies of social work profession. In order to fulfil this, the course covers wide range of topics pertaining to the core, supportive, interdisciplinary and elective domains of social work education. The course is designed with appropriate consistency within the papers and among the papers. Therefore, interdependence of the papers is a characteristic feature of the course. The course will enable the learners to assume the role as the agents of social change and development with a positive attitude. Furthermore, it is a professional course with ample employment opportunities in various fields such as state and central government, NGOs, industries, Social Movements, Hospitals, Social Enterprises, Cooperatives, International Development Agencies and CSR Projects, in capacities such as Human Resource personnel, Community Organisers, Program Officers, Social Planners, Development Facilitators, and Social Welfare Administrators.

From the Academic Year 2021-22, Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon comes within the preview of the Faculty of Humanities, the Master of Social Work program offered by affiliated colleges will be based on Choice Based Credit System (CBCS) which provides an opportunity for the students to choose courses from the prescribed elective courses. The evaluation system and student's performance in examinations will be evaluated on a scale of Cumulative Grade Point Average (CGPA), based on University Grants Commissions (UGC) guidelines. The uniform grading system will also help potential employers in making proper comparative assessment of the academic performance of the candidates based on CGPA scores.

OBJECTIVES OF MSW PROGRAMME:

The objectives of the MSW programme are as follows:

- To create critical understanding of social realities reflecting its changing nature and participate in the dynamics of change
- To orient students on diverse population, their issues and social justice stance for social work practice
- To equip the students with skills to work with different groups and communities using social work practice methods and strategies
- To inculcate professional values and ethics that guide social work graduates in professional practice

- Develop interdisciplinary and specialized professional outlook, upheld the dignity and esteem of the social work profession and achieve self-actualization.
- Employ participatory, action and evidence-based practices in the field settings.

EXPECTED OUTCOME:

On completion of this course students are expected to:

- Learner will have sound knowledge of professional social work.
- Learner will be able to deal with human needs with professional approach.
- Learner will get sufficient knowledge to work as paramedical staff.
- Learner will acquire experience and knowledge in research and contribute to social work.
- Learner will have positive approach toward life and be able to undertake any responsibilities with focused on future career goals.

NATURE AND DURATION OF THE PROGRAMME:

The Master of Social work (M.S.W.) programme shall be regular, full time. The duration of the programme shall be four semesters for a period of two academic years. Each academic year shall be divided into two semesters.

DEFINITION OF KEY TERMS:

1. Choice Based Credit System (CBCS):

The CBCS provides choice for students to select from the prescribed courses (Core course, Core course method- Compulsory Course / Skill Enhancement Courses, Supportive Course / Interdisciplinary Course, Discipline Specific Elective). The choice based credit system provides a 'cafeteria' type approach in which the students can take courses of their choice, learn at their own pace, undergo additional courses and acquire more than the required credits, and adopt an interdisciplinary approach to learning.

2. Credit:

A unit by which the course work is measured. It determines the each 25 marks carry one credit. The objective of credit system is to guarantee the academic recognition of studies throughout the world, enabling the students to have access to regular vertical and or horizontal course in any Institutions or the Universities in the world.

3. Cumulative Grade Point Average (CGPA):

It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters.

4. Program:

An educational programme leading to award of a Post Graduate Degree.

5. Core Course(CC):

Every semester consists of Core Course/s which is to be compulsorily studied by a student as a core requirement to complete the programme in social work discipline.

6. Core Course Method (CCM):

A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course. In which all methods are compulsory to study so it is called Core Course Method.

7. Skill Enhancement Course (SEC):

The social work stream offers skill enhancement courses that help the students to enhance their knowledge and develop their skills for getting employment or for self-employment related to social welfare, development and allied areas, which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course. A Skill Enhancement Course focuses on those courses which add Skill/Ability proficiency to the students. This SEC is an Open Elective/ choice base course in which student have an option to choose any subject which are given in semester.

8. Interdisciplinary Course (IC):

In the CBCS scheme of this postgraduate programme, the students are mandatorily required to choose subjects of Interdisciplinary Course for additional knowledge and building their competencies outside their main subjects of study.

9. Discipline Specific Elective Course (DSE):

Every recognized training Centre of KBC North Maharashtra University selects its own areas of specialized training. There shall be four specialization groups. Each specialization group shall have eight specialization-specific theory papers. Each specialization-specific theory paper shall be of 04 Credits. Students should opt for any one specialization group of their choice during the second semester of the two-year Master of Social Work course. There shall be no option for changing the specialization group which is opted during the 2nd Semester. Students are required to continue with the same specialization group during their 3rd & 4th Semester. The specialization are known as Discipline Specific Elective Courses. (DSE)

10. Audit Course (AC):

In the CBCS scheme of this post graduate programme, the students are mandatorily required to choose one Audit Course in every semester for additional knowledge and develop the skills. The audit course are graded course, it has no weightage in CGPA.

11. Semester:

Each semester will consist of 12-15 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to November and even semester from December to April.

12. Semester Grade Point Average (SGPA):

It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total

course credits taken during that semester. It shall be expressed up to two decimal places.

13. Letter Grade:

Evaluation of student performance in the examinations will be done using Letter Grades, which have corresponding Grade Points instead of marks. It is an index of the performance of students in a said course. Grades are denoted by letters O, A, B, C, D, E, P and F.

STRUCTURE OF THE M.S.W. COURSE (CBCS SEMESTER PATTERN)

(Implemented from 2021-2022)

Sr. No.	Semester – I		Marks	Credits
1	Theory Papers	Total Five Subjects for 100 Marks each 60 Marks External + 40 Marks Internal assessment on the basis of Seminar/ Assignment, Attendance, Test, General performance / Behaviour.	500	20
2	Field Work	Field work in the first Semester shall consist of orientation visits to welfare institutions, Group conferences, seminars and Institutional placement for case work and group work practice. The field work shall be of minimum 15 hours per week.	150	06
Semester – II				
1	Theory Papers	Five Subjects for 100 Marks each (60 + 40) The courses will consist of three compulsory and two optional Courses from the Specialization programme offered by the concerned Collage.	500	20
2	Field Work	The field work in this semester shall consist of Institutional placement for case work and group work practice. The institutions for placement should be suitable for practice of relevant theory taught in the class rooms.	150	06
3	Viva voce (Internal assessment)	The Viva Voce (Internal) Base on theory papers and field work	50	02
Semester-III				
1	Theory Papers	Five theory papers for 100 Marks each (60 +40)	500	20
2	Field Work	The Field Work in the third Semester shall consist according to specialization (Concurrent Field Work)	150	06
Semester-IV				
1	Theory Papers	Five theory papers for 100 Marks each (60 +40)	500	20
2	Field Work	The Field Work in the Fourth Semester shall consist of placement in suitable Agencies and shall be internally assessed. Field visits to development projects and welfare agencies, Organizations, Industries as a part of study tour. Study tour is based on specialization.	150	06
3	Project Report	Every student shall select a suitable topic for conducting a short term research representing any field of social work practice or field of specialization and submit a well prepared Dissertation Report duly signed by concerned research guide and the Principal of the College. The original Copy shall be submitted to the University before the concerned Exam. The Project Work	150	06

		shall be assessed internally by the concerned research guide for 60 marks and externally for 90 marks by the Examiners appointed by the University as per 60 + 40 pattern.		
4	Viva voce	The viva voce in the Fourth Semester shall be conducted by the University at the concerned Centres immediately after the written examination.	50	02
Grand Total			2850	114

MSW Programme / Course Credit Scheme

• Semester	(A) Core Courses CC & CCM & IC			(B) Skill Based/Elective SEC			(C) Discipline Specific Elective DSE			(D) Audit Courses AC (No weight age in CGPA)			Total Credits (A+B+C)
	No. of Courses	Credits (T)	Total Credits	No. of Courses	Credits (T)	Total Credits	No. of Courses	Credits (T)	Total Credits	No. of Courses	Credits (T)	Total Credits	
I	05 FWP I	4 6	20 6							1	2	2	26+2
II	02 FWP II VV I	4 6 2	8 6 2	01	4	4	02	4	8	1	2	2	28+2
III	01 FWP III	4 6	4 6	01	4	4	03	4	12	1	2	2	26+2
IV	01 FWP IV Research VV II	4 6 6 2	4 6 6 2	01	4	4	03	4	12	1	2	2	34+2

Total MSW Programme Credits = 114

(**CC** - Core Course, **CCM** - Core Course Method, **IC** - Interdisciplinary Course, **FWP** - Field Work Practicum, **VV** - Viva Voce, **RD** - Research Dissertation, **AC** - Audit Courses, **SEC** - Skill Enhancement Course, **DSE** - Discipline Specific Elective)

**SUBJECT STRUCTURE OF MASTER OF SOCIAL WORK (M.S.W.)
FIRST SEMESTER (CBCS Pattern)**

GROUP	TYPE OF COURSE	COURSE / SUBJECT CODE	TITLE OF THE COURSE	MARKS	CREDITS
COMPULSARY	CC	MSW -111	PROFESSIONAL SOCIAL WORK – HISTORY AND IDEOLOGY	100	4
	CC M-1	MSW -112	SOCIAL WORK METHOD - SOCIAL CASE WORK	100	4
	CC M-2	MSW -113	SOCIAL WORK METHOD - SOCIAL GROUP WORK	100	4
	IC-1	MSW -114	INTRODUCTION OF SOCIOLOGY AND SOCIAL PROBLEMS IN INDIA	100	4
	IC-2	MSW -115	PSYCHOLOGY FOR SOCIAL WORK PRACTICE	100	4
	FWP I	MSW -116	FIELD WORK PRACTICUM	150	6
COMPULSARY (No Weightage in CGPA)	AUDIT COURSE	AC 101	Practicing Cleanliness	100	2
Total Credits of the Semester – 26 + 2					

SECOND SEMESTER (CBCS Pattern)

GROUP	TYPE OF COURSE	COURSE / SUBJECT CODE	TITLE OF THE COURSE	MARKS	CREDITS
COMPULSARY / ELECTIVE	CC M 3	MSW-121	SOCIAL WORK METHOD - COMMUNITY ORGANIZATION AND SOCIAL ACTION	100	4
	CC M-4	MSW-122	SOCIAL WORK METHOD - SOCIAL WORK RESEARCH AND STATISTICS	100	4
	SEC (Any ONE out of two Skill Enhancement courses)	MSW -123	BASICS OF COUNSELING IN SOCIAL WORK PRACTICE	100	4
		MSW-124	PERSONAL & PROFESSIONAL DEVELOPMENT FOR SOCIAL WORK PRACTICE	100	4
	FWP II	MSW -125	FIELD WORK PRACTICUM	150	6
	VV 1	MSW -126	VIVA VOCE	50	2
From Following Specialisation wise Discipline specific course select one specialisation group of 2 subjects					
GENERIC	DSE	MSW-G-1	INDIAN SOCIETIES, ISSUES, IMPLICATIONS AND CHALLENGES:	100	4
	DSE	MSW-G-2	SOCIAL SECURITY LAWS AND LABOUR WELFARE	100	4
TRIBAL WELFARE	DSE	MSW-TW-1	TRIBAL ANTHROPOLOGY AND SOCIAL WORK	100	4
	DSE	MSW-TW-2	EMERGING ISSUES AND PROBLEMS OF TRIBAL COMMUNITIES	100	4
COMMUNITY DEVELOPMENT	DSE	MSW-CD-1	URBAN, RURAL AND TRIBAL COMMUNITIES IN INDIA	100	4
	DSE	MSW-CD-2	EMERGING ISSUES AND PROBLEMS OF URBAN, RURAL AND TRIBAL COMMUNITIES	100	4
HUMAN RESOURCE MANAGEMENT	DSE	MSW-HRM-1	LABOUR WELFARE	100	4
	DSE	MSW-HRM-2	LABOUR LEGISLATION IN INDIA	100	4
CHOOSE ONE OUT OF FOUR (No Weightage in CGPA)	AUDIT COURSE	AC 201 (A) AC201 (B) AC 201 (C) AC 201 (D)	Soft Skills Sport Activities Yoga Music	100	2
Total Credits of the Semester – 28 + 2					

THIRD SEMESTER (CBCS Pattern)

GROUP	TYPE OF COURSE	COURSE / SUBJECT CODE	TITLE OF THE COURSE	MARKS	CREDITS
COMPULSARY & ELECTIVE	CC	MSW-231	SOCIAL LEGISLATION IN INDIA	100	4
	SEC (Any ONE out of two Skill Enhancement courses)	MSW-232	DISASTER MANAGEMENT AND SOCIAL WORK	100	4
		MSW-233	WOMEN DEVELOPMENT AND SOCIAL WORK	100	4
	FWP III	MSW-234	FIELD WORK PRACTICUM	150	6
From Following Specialisation wise Discipline specific course select one specialisation group of 3 subjects					
GENERIC	DSE	MSW-G-3	CORRECTIONAL SOCIAL WORK	100	4
	DSE	MSW-G-4	DEVELOPMENT OF WEAKER SECTIONS	100	4
	DSE	MSW-G-5	YOUTH AND DEVELOPMENT	100	4
TRIBAL WELFARE	DSE	MSW-TW-3	TRIBAL DEVELOPMENT SCHEMES AND PROGRAMME	100	4
	DSE	MSW-TW-4	ECOLOGY AND SOCIAL WORK	100	4
	DSE	MSW-TW-5	ENVIRONMENT POLICY AND LAW	100	4
COMMUNITY DEVELOPMENT	DSE	MSW-CD-3	RURAL & URBAN ECONOMY	100	4
	DSE	MSW-CD-4	COMMUNITY DEVELOPMENT AND GOVERNANCE	100	4
	DSE	MSW-CD-5	MANAGEMENT OF VOLUNTARY ORGANIZATION	100	4
HUMAN RESOURCE MANAGEMENT	DSE	MSW-HRM-3	HUMAN RESOURCE MANAGEMENT	100	4
	DSE	MSW-HRM-4	PERSONNEL MANAGEMENT AND INDUSTRIAL RELATIONS	100	4
	DSE	MSW-HRM-5	ORGANIZATIONAL BEHAVIOUR	100	4
CHOOSE ONE OUT OF FOUR (No Weightage in CGPA)	AUDIT COURSE	AC 301 (A) AC301 (B) AC 301 (C) AC 301 (D)	Computer Skills Cyber Security SPSS In Social Sciences Skills of Data Analysis	100	2
Total Credits of the Semester – 26 + 2					

FOURTH SEMESTER (CBCS Pattern)

GROUP	TYPE OF COURSE	COURSE / SUBJECT CODE	TITLE OF THE COURSE	MARKS	CREDITS
COMPULSARY / ELECTIVE	CCM-5	MSW -241	SOCIAL POLICY, PLANNING AND ADMINISTRATION	100	4
	SEC (Any ONE out of two Skill Enhancement courses)	MSW -242	HEALTH SYSTEM IN INDIA	100	4
		MSW -243	CORPORATE SOCIAL RESPONSIBILITY	100	4
	FWP IV	MSW -244	FIELD WORK PRACTICUM	150	6
	RD	MSW-245	RESEARCH DISSERTATION (PROJECT REPORT)	150	6
	VV 2	MSW-246	VIVA VOCE	50	2
From Following Specialisation wise Discipline specific course select one specialisation group of 3 subjects					
GENERIC	DSE	MSW-G-6	INSTITUTIONAL MANAGEMENT	100	4
	DSE	MSW-G-7	SOCIAL WELFARE AND SOCIAL JUSTICE	100	4
	DSE	MSW-G-8	FAMILY AND CHILD WELFARE	100	4
TRIBAL WELFARE	DSE	MSW-TW-6	ADMINISTRATION OF TRIBAL WELFARE	100	4
	DSE	MSW-TW-7	ENVIRONMENT DEVELOPMENT PROGRAMME	100	4
	DSE	MSW-TW-8	RURAL, TRIBAL MOVEMENT IN INDIA	100	4
COMMUNITY DEVELOPMENT	DSE	MSW-CD-6	SOCIAL EDUCATION AND DEVELOPMENT	100	4
	DSE	MSW-CD-7	PARTICIPATORY APPROACHES OF COMMUNITY DEVELOPMENT	100	4
	DSE	MSW-CD-8	ADMINISTRATION OF URBAN DEVELOPMENT	100	4
HUMAN RESOURCE MANAGEMENT	DSE	MSW-HRM-6	LABOUR ECONOMICS AND INDIAN LABOUR PROBLEMS	100	4
	DSE	MSW-HRM-7	PERSONNEL PROCEDURES & PRACTICES	100	4
	DSE	MSW-HRM-8	INDUSTRIAL SOCIOLOGY	100	4
CHOOSE ONE OUT OF FOUR (No Weightage in CGPA)	AUDIT COURSE	AC 401 (A) AC401 (B) AC 401 (C) AC 401 (D)	Human Rights Current Affairs Personality Development Writing and Record Keeping Skills	100	2
Total Credits of the Semester – 34 + 2					

(**CC** - Core Course, **CCM** - Core Course Method, **IC** - Interdisciplinary Course, **FWP** - Field Work Practicum, **VV** - Viva Voce, **RD** - Research Dissertation, **AC** - Audit Courses, **SEC** - Skill Enhancement Course, **DSE** - Discipline Specific Elective)

LIST OF AUDIT COURSES
(SELECT ANY ONE COURSE OF CHOICE FROM SEMESTER II, III & IV)

Semester I (Compulsory)		Semester II (Choose ONE) Personality & Cultural Development		Semester III (Choose ONE) Technology + Value Added Course		Semester IV (Choose ONE) Professional and Social + Value Added Course	
Course Code	Course Title	Course Code	Course Title	Course Code	Course Title	Course Code	Course Title
AC 101	Practicing Cleanliness	AC 201 (A)	Soft Skills	AC 301 (A)	Computer Skills	AC 401 (A)	Human Rights
		AC 201 (B)	Sport Activities	AC 301 (B)	Cyber Security	AC 401 (B)	Current Affairs
		AC 201 (C)	Yoga	AC 301 (C)	SPSS in Social Sciences	AC 401 (C)	Personality Development
		AC 201 (D)	Music	AC 301 (D)	Skills of Data Analysis	AC 401 (D)	Writing and Record Keeping Skills

*(** Note: The paper of audit course will be of 100 marks which will be examined at college level. The marks of this course will not be obtained in the total marks of MSW but only grades will be given)*

MSW PROGRAMME STRUCTURE:

The MSW degree will be awarded to the students who complete a total of 4 Semesters in minimum of two years clearing examination held by the University for a total of 20 Courses/ papers, 09 compulsory Core courses, 03 Skill enhancement Courses (Elective) and 08 Specialization courses i.e Discipline Specific Courses besides other heads of passing (student shall select any one specialization or the Generic course) in four semesters. Five papers per semester, field work, research (Dissertation) and other components as per semester structure. Total number of the Semesters for M.S.W programme will be four.

Specialization/ Elective Courses: Every recognized training Centre of North Maharashtra University selects its own areas of specialized training. The following Specialization Courses are offered by the recognized Institutions of North Maharashtra University, Jalgaon

- | | |
|--------------------------|------------------------------|
| 1. Community Development | 2. Human Resource Management |
| 3. Generic | 4 Tribal Welfare. |

1. PATTERN & GRADING SYSTEM

A. Features of the CGPA System:

1. Master's degree courses namely, MSW would be of 114 credits for whole Degree Course
2. One credit for the theory course shall be of the 15 clock hours (Each course being taught in the semester will be of 4 credits) that is each course will be of 60 hours (Including Continues Internal Assessment).
3. 6 credits shall be awarded to the Project course, which will commence after completion of IVth sem. report will be submitted during IV Semester. The marks and the credits will be allotted in IV Semester.
4. For Field Work 6 credits per each semester should be allotted. That is total field work is of 24 credit.

B. Grades:

- (i) Marks for each course would be converted to grades as shown in Table 1

Table 1: Conversion of marks to grades in credit system
Grade will be awarded as per the seven point grading scale.

CGPA Value	Final Grade Obtained	Grade Remark	Equivalent Percentage
05.00 - 6.00	O	Outstanding	75 to 100
04.50 - 04.99	A	Very Good	65 to 74
03.50 - 04.49	B	Good	55 to 64
02.50 - 03.49	C	Average	50 to 54
01.50 - 02.49	D	Satisfactory	45 to 49
00.50 - 01.49	E	Pass	40 to 44
00.00 - 00.49	F	Fail	0 to 39

- (ii) The grade point will be given on the total marks (sum of mark obtained in internal assessment and term end university level examination) obtained in the said subject.
- (iii) A student who fails in a course (i.e. He scores less than 24 out of 60 marks in the Term End Examination and 16 out of 40 in internal assessment or less than 40 out 100 marks) shall be given F grade. Student with F grade in course would be granted credit for that course but not the grade for that course and shall have to clear the concerned course.
- (iv) The **total grade points earned in each course** shall be calculated as –
Grade points obtained (vide Table-1) X Credits for the course
- (v) **Semester Grade Point Average (SGPA) –**
The performance of a student in a semester is indicated by a number called SGPA. SGPA is the weighted average of the grade points obtained in all courses registered by the student during the semester. It shall be calculated as follows-

$$SGPA = \frac{\sum_{j=1}^n c_i p_i}{\sum_{j=1}^n c_i}$$

Where, C_i = the number of credits earned in the i th course of a semester for which SGPA is to be calculated
 p_i = grade point earned in the i th course
 $i = 1,2,3,\dots,n$ represent the number of courses in which a student is registered in the concerned semester.

That is,

$$SGPA = \frac{\text{Total earned grade points for the semester}}{\text{Total credits for the semester}}$$

The SGPA is rounded up to two decimal places.

- (vi) **Final result** – Up to date assessment of the overall performance of a student from the time of his/her first registration is obtained by calculating a number called Cumulative Grade Point Average (CGPA), which is weighted average of the grade points obtained in all courses registered by the student since he/she entered the college.

$$CGPA = \frac{\sum_{j=1}^n c_j p_j}{\sum_{j=1}^n c_j}$$

Where C_j = the number of credits earned in the j th course up to the semester

p_j = grade point earned in the j th course. A letter grade lower than D (i.e. grade point < 4) in a course shall not be taken into consideration for the calculation of CGPA

$j = 1, 2, 3, \dots, m$ represent the number of courses in which a student is registered up to the semester for which the CGPA is to be calculated

The CGPA is rounded up to two decimal places.

(vii) The final grade earned shall be as per Table 2 given below-

Table-2

CGPA	Grade
05.00 - 6.00	O
04.50 - 04.99	A
03.50 - 04.49	B
02.50 - 03.49	C
01.50 - 02.49	D
00.50 - 01.49	E
00.00 - 00.49	F

Final grade to be awarded and equivalent percentage of marks of the candidate based on his/her CGPA

2. Credit Pattern:

MASTER OF SOCIAL WORK - Under Choice Based Credit System (CBCS)

Summary of Distribution of Credits under CBCS for MSW

(w. e. f. 2021-2022)

Type of Course		Sem. I	Sem. II	Sem. III	Sem. IV
Core	Theory	20	12	08	08
	FWP	06	06	06	06
	Viva	--	02	--	02
	Research	--	--	--	06
Discipline Specific Elective	Theory	--	08	12	12
Audit		02	02	02	02
Total Credits		26	28	26	34
Total Credits = 114					

Subject Type	Core	Discipline Specific Elective	Audit	Total Credits
Credits	72	32	04	114+(04 Audit)

Credit shall be awarded in the following order

- | | | |
|---|---|------------|
| 1. Written theory papers @ 4 credits per paper x 20 | = | 80 credits |
| 2. Field Work --@ 06 credits per Semester x 04 | = | 24 credits |
| 3. Research dissertation @ 06 credits (IV Semester) x 01 | = | 06 credits |
| 4. Viva voce @ 02 credits per Viva voce x 02 | = | 04 credits |

(to be conducted in the end of II & IV Semester)

Total = 114 credits

5. Audit Course 1 paper per semester@2 credits (no weightage in CGPA) Graded course.

OR

The award of grads & final grades should be as per the Uniform policy of K.B.C.N.M.U. is applicable.

Note: One credit means one hour of teaching work (theory) per week for 15 weeks in a semester; or two hours of field work (practical work) per week for 15 weeks in a Semester.

OVERALL STRUCTURE:

The structure of the course shall be as under:

- | | |
|--|---------------------------------|
| 1. Written theory papers 05 per semester, 20 papers x 100 Marks | 2000 marks |
| 2. Field work: 100 marks per semester 150 x 4 | 600 marks |
| 3. Research Dissertation (Submitted in Semester IV) | 150 marks |
| 4. Viva Voce (Semester II and IV) @ 50 marks x 2 | 100 marks |
| | Total Marks = 2850 marks |
| 5. Audit Course 1 paper per semester (no weightage in CGPA) Graded course. | |

3. FIELD WORK:

Total marks 600, per semester 150 marks.

- I) The respective affiliated Institutes/ Colleges may develop the field work modules and manual according to the available field opportunities in their region. The field work over 4 semesters will include concurrent field work, Orientation Visits, Special Awareness campaigns, Rural Camp, Study Tour and Block Field Work placement etc.
- II) Field Work shall be of 150 marks (6 credits) for each Semester. The total of field work marks for four Semesters shall be 600 (24 credits).
- III) Field work shall be conducted during a period of two days a week for 15 (fifteen) clock hours.
- IV) Field work shall be conducted at a social welfare agency/organization/ Industry selected by the college. Every student shall be supervised by an experienced/professional social worker from the agency and a faculty member of the college
- V) A weekly Individual Conference of about 15 minutes, related to field work of every student, shall be conducted by the concerned Field Work Supervisor.
- VI) Field Work shall be evaluated internally by a panel of 03 faculty members including the Field Work Supervisor.
- VII) 90% attendance at Field work is compulsory.
- VIII) A student failing in field work at any Semester shall be declared as 'Fail' and shall have to repeat the entire Semester including theory courses.
- IX) In any case, there shall be no revaluation or moderation of Field Work marks.
- X) **RURAL CAMP:** Participation in Rural Camp of 5-7 days organized by the college shall be compulsory for every student appearing for the Second Semester Exam. The Rural Camp shall be a graded activity to develop the understanding among the students about rural community and problems for intervention. 30 marks shall be allotted to this activity under the head of Field Work. The Students performance should be assessed on the basis of their participation, initiative, skills and discipline.

- XI) **STUDY TOUR:** Study tour is compulsory for Students of M.S.W IV Semester. It is a graded activity to orient the students about field realities and give exposure to the learners about the settings in social work and its challenges. 30 marks out of 150 marks earmarked for Field Work shall be allotted to this activity and the student's performance should be assessed on the basis of their participation, report writing, skills and discipline.
- The Study Tour shall be of 6 to 8 days duration and it shall be either to an urban setting, or a rural setting or a mix of urban and rural settings, depending on the specialization of the students. During the educational tour, the students should visit a minimum of four developmental agencies/ Organizations/ Projects/ Industries, out of which at least two should be relevant to their specialization group. It shall be organized by the institution during the fourth semester.
- XII) Skill Lab is a learning activity which is non graded activity organized for the students to develop their skills in order to develop their understanding to relate theory to practice and for their professional development.
- XIII) Special awareness campaigns - the students shall participate in special awareness campaigns such as HIV/AIDS awareness, issues of Child labour, Environment, Civil Rights etc. organized by the college under the guidance of faculty supervisor. At least two issue based campaigns should be organized during the Semester.
- XIV) Issue based Paper, Book review, Website Review Presentation. Every student should make a presentation on social issues and agencies working on them, book review etc.. (At least one presentation during the Semester)

FIELD WORK COMPONENTS: Semester - I

Sr. No.	ACTIVITY	MARKS
1	Orientation Visits to welfare Institution (10 visits)	30
2	Concurrent Field Work (Case work and group work)	50
3	Individual conference	15
4	Group conference	15
5	Seminar on Field Work	20
6	Report writing/attendance and general impression	20
	Total	150

FIELD WORK COMPONENTS: Semester- II

Sr. No.	ACTIVITY	MARKS
1	Concurrent Field Work (Case work and group work)	50
2	Rural Camp	30
3	Individual conference	15
4	Group conference	15
5	Field work seminar - Website Review / Book Review / Article presentation	20
6	Report writing/attendance and general impression	20
	Total	150

FIELD WORK COMPONENTS: Semester- III

Sr. No.	ACTIVITY	MARKS
1	Concurrent Field Work (As per Specialisation)	50
2	Issue Based awareness campaigns	30
3	Individual conference	15
4	Group Conference	15
5	Field work seminar/assignment on field work task	20
6	Report writing, attendance and general impression	20
	Total	150

FIELD WORK COMPONENTS: Semester- IV

Sr. No.	ACTIVITY	MARKS
1	Concurrent Field Work (As per Specialisation)	50
2	Study Tour	30
3	Individual conference	15
4	Group conference	15
5	Field work seminar on social issues/ Group presentation/ Success stories presentation.	20
6	Report writing, attendance and general impression	20
	Total	150

4. RESEARCH DISSERTATION (M.S.W.IV SEMESTER)

Every faculty shall devote at least 4 Hours per week for research guidance to be given to the students assigned to him/her. The Research dissertation shall carry 150 Marks and shall have external and internal Assessment on the bases of 60:40 patterns.

The M.S.W. students admitted to the Third Semester shall select a research topic in the beginning of the third semester for project work in consultation with the Research Guide. Sample for the project report should be selected as per the requirement of Research Topic, where the sampling Method is used.

Every student shall submit three typed and well bound copies of such project report 15 days before the commencement of the Fourth Semester examination. The project report shall carry a total of 150 marks and shall be treated as a separate head of passing. A candidate must obtain minimum 75 marks for passing under this head. The project report at MSW IV Semester Examination should be assessed internally by the concerned research guide for 60 marks and externally for 90 marks by the Examiners appointed by the University as per norms.

A candidate failing at this head shall submit a research report as prescribed by the University within a period of three months from the date of the results and shall pay applicable fees along with examination form.

Prescribed Standard for Research Dissertation:

1. The topic of research must be related to the area of social work.
2. The candidate must follow the scientific process and methods of social work research or social research.
3. The Report submitted to the University must be duly signed by the Principal and concerned research Guide and shall also be certified by the Guide as to originality of the short term research work.
4. The content of the Report shall not cause any dispute or defamation to any person or the Institution.

5. Any malpractice including any attempt at plagiarism exposed even at a later stage may invite withdrawal of the Degree of such a candidate.

5. VIVA VOCE EXAMINATION:

The Viva voce will be conducted for 50 marks each at the end of Semester II and IV. The viva voce constitutes a separate head of passing. A candidate failing in viva voce of second Semester shall be eligible for admission to the third Semester.

A candidate failing in Fourth semester Viva voce conducted by the external examiner shall be declared Fail at the M.S.W Examination. However, he may attend the viva voce within three months from the date of declaration of the results as per University schedule. In such a case he will have to pay the extra fees as per the decision of University to time to time.

- 5.1 There shall be a Viva-Voce Examination at the end of IInd and IVth Semester based on theory knowledge, research and field work practicum.
- 5.2 In the second semester Viva-Voce of 50 marks will be conducted before the commencement of the Second Semester examination by the Colleges and a statement of the marks obtained by the students shall be submitted to the University by the Heads of the Institutions for inclusion in the mark sheet. The minimum marks required for passing the Viva Voce are 25 for each Viva-Voce examination.
- 5.3 A student failing in Viva-Voce (Semester II) shall be called again for the Viva Voce within one month of the date of declaration of the Second Semester Examination results. Only one repeat Viva Voce shall be permissible to be conducted during the Second Semester. However a student failing in the Second Semester Viva Voce Examination shall be eligible for admission to the MSW Third Semester.
- 5.4. Fourth Semester Viva-Voce Examination of 50 marks shall be conducted externally by the University.
- 5.5 The Viva Voce conducted in the Fourth semester shall be based on theory, field work, research, professional development and related area of specialization.

6. BLOCK PLACEMENT TRAINING (Internship):

- 6.1 Every student shall require to complete his/her block placement/ internship for a period of one month i.e. 30 working days after the fourth Semester examination. The Result of the candidates would be handed over to the College only after submission of a report on completion of block placement/ internship to the University. The Certificates indicating clearly successful completion of block placement/ internship by the students shall be retained by the concerned College.
- 6.2 After completion of Block placement, the student must submit a report of work along with completion certificate to the Head/ Principal of the College/ Institute within 45 days from last day of MSW IVth semester university examination. Ordinarily, no leave of absence will be permissible during the stipulated period of the block field work placement.
- 6.3 Every student is required to complete his/her block placement/ internship in a Government/ Non-Government organisations, welfare/development agency, Industries.
- 6.4 The block placement/ internship shall be organized by a faculty nominated by the Principal.

7. HEADS OF PASSING, STANDARD OF PASSING, CREDIT PATTERN AND GRADE POINTS:

- 7.1 The following shall be the independent heads of passing:
1. Written theory papers
 2. Field work
 3. Research Dissertation
 4. Viva Voce
- 7.2 Standard of passing Marks: Percentage
- a. Written theory papers in each paper - 40% Marks (Aggregate of 100- inclusive of both 60 external and 40 internal marks)
 - b. Field work in every semester - 50% Marks
 - c. Viva Voce - 50% Marks
 - d. Research dissertation - 50% Marks

8. RULES OF ATKT:

- 8.1 A students must pass in 3 theory courses in each semester out of 5 courses to avail of the benefit of ATKT for the next semester and he/she must clear the backlog in the next semester examination. Their internal assessment marks will not change.
- 8.2. A students shall be allowed to keep term of Semester- III, (MSW-II), if he/she has no backlog and clears all the heads of passing of Semester- I.
- 8.3. A student failing in Field Work at any Semester shall not get the benefit of ATKT including theory papers and will have to repeat the entire semester.
- 8.4. In any case, for what so ever reasons, if a student does not appear or fails in any semester examination will have to repeat the entire semester.

9. ADMISSION PROCEDURE:

- 9.1 The candidate must apply only on a prescribed form attached to the prospectus of the Institution. The Prospectus of the College must clearly indicate the reservation of seats as per the Government and University norms, dates of sale of prospectus, last date for submission of the filled up forms, date of entrance test, date of declaration of the selection list and waiting list and the last date of admission .The selected candidate must, at the time of admission, produce all original certificates (SSC, HSC, and Graduation, caste certificate, Domicile Certificate, Income Certificate, Non-creamy layer certificate and other relevant certificates or documents) and mark-lists. The candidate shall have to pay the full fees as prescribed by the University .The Principal of the College may grant concession at his own discretion. Candidates will have to obtain their transference certificate indicating the College last attended and the Examination last passed. The candidates who have passed their last qualifying Examination from a University other than North Maharashtra University, Jalgaon must submit a migration certificate immediately after securing admission. As per K.B.C North Maharashtra University, Jalgaon rules every candidate must obtain an eligibility certificate. A student who fails to obtain the eligibility certificate will not be permitted to appear for the Semester IV Examination.

9.2 Reservation of Seats:

There will be reservation of seats for the backward class students and the female candidates as per rules of K.B.C. North Maharashtra University, Jalgaon and the Government of Maharashtra.

10. ELIGIBILITY:

Candidates who have passed Bachelors' degree in any discipline of North Maharashtra University or any other Statutory University recognized equivalent thereto and must have obtained minimum aggregate 45 percent marks shall be eligible to apply for the MSW degree programme.

Minimum 50% of the sanctioned seats shall be reserved for BSW degree holders on merit basis. Strictly following the rules of reservation for different categories including 10% seats for other universities.

The remaining seats shall be filled up according to merit. The Merit list shall be prepared by central common entrance test (CET) conducted by Kavyitri Bahinabai Chaudhari North Maharashtra University, Jalgaon or the College / Institute affiliated to it as the case may be.

11. MEDIUM OF INSTRUCTION:

The medium of Instruction shall be English. However, as North Maharashtra University, Jalgaon has allowed students to write examination answer books in Marathi suitable instructions may be given in the regional language i.e. Marathi.

12. COURSE EVALUATION:

12.1 Evaluation/ Examination Pattern:

There would be Continuous Internal Evaluation (CIE) conduct by Concern College and an End of Semester Examination (ESE) conduct by university for each theory course.

The pattern of the examination is 60:40.

12.2 Continuous Internal Evaluation (CIE) :- 40 Marks

The total Continuous Internal Evaluation (CIE) component carries **40 Marks** for each theory course, which is divided as follows:

1. Internal Written Examination	- 20 Marks
2. Class Attendance and overall impression	- 10 Marks
3. Written Assignment / Tutorials	- 10 Marks

1. Internal Written Examination - 20 Marks:

- i) The Internal Written Examination of each theory course will be conducted by the college.
- ii) Internal Written Examination of each theory course shall be of 20 marks and shall be taken in each semester before the end semester.
- iii) The examination department will declare detailed time-table of internal written examination well in advance. Concern course teacher prepare question paper. Examination department conduct one test of 20 marks for internal written examination of all theory courses.
- iv) Only those who secure a minimum of 75% attendance in the aggregate for all the theory courses of a semester taken together alone will be allowed for the Internal Written Examination of the Semester.
- v) A student who is short of attendance (below 75%) in the aggregate for all the theory courses of a semester shall not be allowed for the Internal Written Examination of the Semester.

2. Class Attendance and overall impression - 10 Marks

- i) Marks for class attendance are given on the basis of class room session's attendance of the student's in every theory course of the semester. Marks for class attendance fill – up by concern course teacher.
- ii) Active class participation is expected from the students. Faculty will do continuous evaluation of student performance in the class.
- iii) Overall Impression of the student is measure through continuous formative assessment of his/her competencies and advanced level practice behaviours. Professional development, and participation in curricular and co-curricular activities.

3. Written Assignment / Tutorials - 10 Marks

- i) Student should write minimum 02 assignments/tutorials for each theory course in each semester.
- ii) Concern course teacher conduct written assignment related to the theory course. Marks for written assignment fill - up by concern course teacher.

12.3 Re- Continuous Internal Evaluation –

If due to any unforeseen or unpredictable event, any of the student/s fails to appear for the CIE component or fails in the CIE, the re- Continuous Internal Evaluation for such students can be held during the same Semester, subjected to faculty and principal approval.

12.4 External Examination:- 60 Marks

- Only those who secure a minimum of 75% attendance in the aggregate for all the theory courses of a semester taken together alone will be allowed to register for the End Semester Examination of the Semester.
- A student who is short of attendance (below 75%) in the aggregate for all the theory courses of a semester shall not be allowed to register for the End Semester Examination of the Semester.
- The external examinations of each semester will be of 60 Marks held by the university at the end of each semester. Each course will have examination of 60 marks. University will declare detailed time table for external examinations well in advance.
- The question paper will be set on the syllabus of concerned courses of 60 marks and written examination will be of 03 (Three) hours duration.

12.5 Audit Course (AC):

In the CBCS scheme of this post graduate programme, the students are mandatorily required to choose one Audit Course in every semester for additional knowledge and develop the skills. The audit course are graded course, it has no weightage in CGPA. The Written Examination of 100 marks and evaluation of course will be conducted by the college.

12.5 Pattern of Question Paper

1. Internal Written Examination - 20 Marks

Que. No. 1- Write the answer of the following question. **(Any one out of two)** **10 marks**

Que. No. 2- Write **short notes** of the following. **(Any two out of four)** **10 marks**

2. External Examination:- 60 Marks

Que. No. 1- Write the answer **any four** of the following questions. **(Out of eight).** **12 marks**

Que. No. 2- Broad questions. **(Any one out of two).** **12 marks**

Que. No. 3- Broad questions. **(Any one out of two).** **12 marks**

Que. No. 4- Broad questions. **(Any one out of two).** **12 marks**

Que. No. 5- Write **short notes any two** of the following. **(Out of four)** **12 marks**

13. DISCIPLINE:

Students are expected to follow all rules and maintain discipline throughout the course period. Ragging in any form, within or outside the campus, is strictly prohibited. In case a student is found violating the rules of discipline, the Principal of the College shall take stringent action against him/her.

14. GRANT OF TERMS:

90 percent attendance at Field Work and class Room teaching sessions is required for a student to be eligible for keeping the term. In very exceptional circumstances leave with prior permission of the Principal of the College may be granted with a condition of compensating the loss of educational days within the limit of 90%. The Principal of the college shall have the responsibility of and control over all matters pertaining to discipline and professional behaviour.

15. JOB/CAREER OPPORTUNITIES:

The Job opportunities are one of the important output of MSW course.

JOB OPPORTUNITIES

- Family Court, Family Counselling centres
- Non-Governmental organizations (NGO) working on varies social issues
- Schools, Ashram Schools
- Mental Health Institutions and De-addiction Centres
- Govt. and Private Hospitals
- Blood Bank and Municipal Corporation Hospitals and Projects
- Community Health Projects, Govt. Health Departments
- Industries and multi-national groups/corporate sector such as small scale/medium/large scale industries, bank, hotels, institutions etc.
- Service Industries
- Social Development Officers, Consultant in NGOs
- Government projects for Watershed Development, Drinking water & sanitation
- Social Welfare officers in State Department of Social Justice
- Women and child development department, Tribal development department
- Research and Resource Organizations at national, international level.
- Panchayat Raj institutions various projects.
- Corporate Social Responsibility (CSR) projects
- Social Work Education
- Opportunity abroad for education and jobs

NORTH MAHARASHTRA UNIVERSITY, JALGAON
Semester Courses equivalent to old Courses of MSW

FIRST SEMESTER

GROUP	Old Course (w.e.f. 2017-18)		New Course (w.e.f. 2021-22)	
	Sub. Code	Subject Title	Sub. Code	Subject Title
COMPULSARY	SW -111	HISTORY AND IDEOLOGY OF SOCIAL WORK	MSW -111	PROFESSIONAL SOCIAL WORK – HISTORY AND IDEOLOGY
	SW -112	WORKING WITH INDIVIDUALS AND FAMILIES	MSW -112	SOCIAL WORK METHOD - SOCIAL CASE WORK
	SW -113	SOCIOLOGY AND INDIAN SOCIAL PROBLEMS	MSW -114	INTRODUCTION OF SOCIOLOGY AND SOCIAL PROBLEMS IN INDIA
	SW -114	PSYCOLOGY FOR SOCIAL WORKERS	MSW -115	PSYCHOLOGY FOR SOCIAL WORK PRACTICE
	SW -115	WORKING WITH GROUPS	MSW -113	SOCIAL WORK METHOD - SOCIAL GROUP WORK
	SW -116	PROFESSIONAL DEVELOPMENT OF SOCIAL WORKER	MSW-124	PERSONAL & PROFESSIONAL DEVELOPMENT FOR SOCIAL WORK PRACTICE
	SW -117	FIELD WORK PRACTICUM	MSW -116	FIELD WORK PRACTICUM

SECOND SEMESTER

GROUP	Old Course (w.e.f. 2017-18)		New Course (w.e.f. 2021-22)	
	Sub. Code	New course Title	Sub. Code	Old course Title
COMPULSARY	SW -121	COUNSELING IN SOCIAL WORK PRACTICE	MSW -123	BASICS OF COUNSELING IN SOCIAL WORK PRACTICE
	SW -122	SOCIAL WORK RESEARCH AND STATISTICS	MSW-122	SOCIAL WORK METHOD - SOCIAL WORK RESEARCH AND STATISTICS
	SW -123	INTRODUCTION TO THE INDIAN CONSTITUTION		
	SW -124	WOMEN CENTRED SOCIAL WORK	MSW-233	WOMEN DEVELOPMENT AND SOCIAL WORK
	SW -125	FIELD WORK PRACTICUM	MSW -125	FIELD WORK PRACTICUM
	SW -126	VIVA VOCE	MSW -126	VIVA VOCE
GENERIC	G-1	RURAL, URBAN AND TRIBAL SOCIETY IN INDIA	MSW-G-1	INDIAN SOCIETIES, ISSUES, IMPLICATIONS AND CHALLENGES:
	G-2	SOCIAL SECURITY AND LABOUR WELFARE	MSW-G-2	SOCIAL SECURITY LAWS AND LABOUR WELFARE
TRIBAL WELFARE	TW-1	TRIBAL ANTHROPOLOGY AND SOCIAL WORK	MSW-TW-1	TRIBAL ANTHROPOLOGY AND SOCIAL WORK
	TW-2	PROBLEMS OF TRIBAL COMMUNITY	MSW-TW-2	EMERGING ISSUES AND PROBLEMS OF TRIBAL COMMUNITIES
COMMUNITY DEVELOPMENT	CD-1	URBAN, RURAL AND TRIBAL COMMUNITIES	MSW-CD-1	URBAN, RURAL AND TRIBAL COMMUNITIES IN INDIA
	CD-2	PROBLEMS OF URBAN, RURAL AND TRIBAL COMMUNITIES	MSW-CD-2	EMERGING ISSUES AND PROBLEMS OF URBAN, RURAL AND TRIBAL COMMUNITIES
HUMAN RESOURCES MANAGEMENT	HRM-1	LABOUR WELFARE	MSW-HRM-1	LABOUR WELFARE
	HRM-2	LABOUR LEGISLATION	MSW-HRM-2	LABOUR LEGISLATION IN INDIA

THIRD SEMESTER

GROUP	Old Course (w.e.f. 2017-18)		New Course (w.e.f. 2021-22)	
	Sub. Code	Title	Sub. Code	Title
COMPULSARY	SW -231	COMMUNITY ORGANIZATION AND SOCIAL ACTION	MSW-121	SOCIAL WORK METHOD - COMMUNITY ORGANIZATION AND SOCIAL ACTION
	SW -232	SOCIAL LEGISLATION	MSW-231	SOCIAL LEGISLATION IN INDIA
	SW -233	DISASTER MANAGEMENT	MSW-232	DISASTER MANAGEMENT AND SOCIAL WORK
	SW -234	FIELD WORK PRACTICUM	MSW-234	FIELD WORK PRACTICUM
GENERIC	G-3	CORRECTIONAL SOCIAL WORK	MSW-G-3	CORRECTIONAL SOCIAL WORK
	G-4	DEVELOPMENT OF WEAKER SECTIONS	MSW-G-4	DEVELOPMENT OF WEAKER SECTIONS
	G-5	YOUTH AND DEVELOPMENT	MSW-G-5	YOUTH AND DEVELOPMENT
TRIBAL WELFARE	TW-3	TRIBAL DEVELOPMENT SCHEMES AND PROGRAMME	MSW-TW-3	TRIBAL DEVELOPMENT SCHEMES AND PROGRAMME
	TW-4	ECOLOGY AND SOCIAL WORK	MSW-TW-4	ECOLOGY AND SOCIAL WORK
	TW-5	ENVIRONMENT POLICY AND LAW	MSW-TW-5	ENVIRONMENT POLICY AND LAW
COMMUNITY DEVELOPMENT	CD-3	RURAL, URBAN ECONOMY	MSW-CD-3	RURAL & URBAN ECONOMY
	CD-4	COMMUNITY DEVELOPMENT AND GOVERNANCE	MSW-CD-4	COMMUNITY DEVELOPMENT AND GOVERNANCE
	CD-5	MANAGEMENT OF VOLUNTARY ORGANIZATION	MSW-CD-5	MANAGEMENT OF VOLUNTARY ORGANIZATION
HUMAN RESOURCES MANAGEMENT	HRM-3	HUMAN RESOURCE MANAGEMENT	MSW-HRM-3	HUMAN RESOURCE MANAGEMENT
	HRM-4	PERSONNEL MANAGEMENT AND INDUSTRIAL RELATIONS	MSW-HRM-4	PERSONNEL MANAGEMENT AND INDUSTRIAL RELATIONS
	HRM-5	ORGANIZATIONAL BEHAVIOUR	MSW-HRM-5	ORGANIZATIONAL BEHAVIOUR

FOURTH SEMESTER

GROUP	Old Course (w.e.f. 2017-18)		New Course (w.e.f. 2021-22)	
	Sub. Code	Title	Sub. Code	Title
COMPULSARY	SW -241	SOCIAL POLICY, PLANNING AND ADMINISTRATION	MSW -241	SOCIAL POLICY, PLANNING AND ADMINISTRATION
	SW -242	HEALTH SYSTEM IN INDIA	MSW -242	HEALTH SYSTEM IN INDIA
	SW -243	CORPORATE SOCIAL RESPONSIBILITY	MSW -243	CORPORATE SOCIAL RESPONSIBILITY
	SW -244	FIELD WORK PRACTICUM	MSW -244	FIELD WORK PRACTICUM
	SW-245	RESEARCH DISSERTATION (PROJECT REPORT)	MSW-245	RESEARCH DISSERTATION (PROJECT REPORT)
GENERIC	G-6	INSTITUTIONAL MANAGEMENT	MSW-G-6	INSTITUTIONAL MANAGEMENT
	G-7	SOCIAL WELFARE AND SOCIAL JUSTICE	MSW-G-7	SOCIAL WELFARE AND SOCIAL JUSTICE
	G-8	FAMILY AND CHILD WELFARE	MSW-G-8	FAMILY AND CHILD WELFARE
TRIBAL WELFARE	TW-6	ADMINISTRATION OF TRIBAL WELFARE	MSW-TW-6	ADMINISTRATION OF TRIBAL WELFARE
	TW-7	ENVIRONMENT DEVELOPMENT PROGRAMME	MSW-TW-7	ENVIRONMENT DEVELOPMENT PROGRAMME
	TW-8	RURAL, TRIBAL MOVEMENT IN INDIA	MSW-TW-8	RURAL, TRIBAL MOVEMENT IN INDIA
COMMUNITY DEVELOPMENT	CD-6	EDUCATION FOR SOCIAL DEVELOPMENT	MSW-CD-6	SOCIAL EDUCATION AND DEVELOPMENT
	CD-7	PARTICIPATORY APPROACHES OF COMMUNITY DEVELOPMENT	MSW-CD-7	PARTICIPATORY APPROACHES OF COMMUNITY DEVELOPMENT
	CD-8	MUNICIPAL ADMINISTRATION	MSW-CD-8	ADMINISTRATION OF URBAN DEVELOPMENT
HUMAN RESOURCES MANAGEMENT	HRM-6	LABOUR ECONOMICS	MSW-HRM-6	LABOUR ECONOMICS AND INDIAN LABOUR PROBLEMS
	HRM-7	PERSONNEL PROCEDURES & PRACTICES	MSW-HRM-7	PERSONNEL PROCEDURES & PRACTICES
	HRM-8	INDUSTRIAL SOCIOLOGY	MSW-HRM-8	INDUSTRIAL SOCIOLOGY

SUBJECT STRUCTURE OF MASTER OF SOCIAL WORK (M.S.W.)

FIRST SEMESTER (CBCS Pattern)

GROUP	TYPE OF COURSE	COURSE / SUBJECT CODE	TITLE OF THE COURSE	MARKS	CREDITS
COMPULSARY	CC	MSW -111	PROFESSIONAL SOCIAL WORK – HISTORY AND IDEOLOGY	100	4
	CC M-1	MSW -112	SOCIAL WORK METHOD - SOCIAL CASE WORK	100	4
	CC M-2	MSW -113	SOCIAL WORK METHOD - SOCIAL GROUP WORK	100	4
	IC-1	MSW -114	INTRODUCTION OF SOCIOLOGY AND SOCIAL PROBLEMS IN INDIA	100	4
	IC-2	MSW -115	PSYCHOLOGY FOR SOCIAL WORK PRACTICE	100	4
	FWP I	MSW -116	FIELD WORK PRACTICUM	150	6
COMPULSARY (No Weightage in CGPA)	AUDIT COURSE	AC 101	Practicing Cleanliness	100	2

COURSE TYPE	COURSE CODE	TITLE
Core Course (CC)	MSW-111	PROFESSIONAL SOCIAL WORK – HISTORY AND IDEOLOGY

Learning Objectives:

1. To know the nature and development of social work profession in India and abroad
2. Understand different social service traditions requirement and transition from welfare to empowerment.
3. Understand the concept definition objectives Values, principles, ethics, function, methods and fields of social work
4. To explore and develop professional self and persona of a professional social work practitioner.

Topic No	Title of Topic	Contents	Allotted Hours of Teaching and Marks
01	Introduction to Professional social work	a) Professional Social Work- Concept, goal and function, its relationship with social service, social reform , social welfare, social development and Human right b) Concept, Definition, Objectives, Values, Principles, Ethics and Function of Professional Social Work	06/20
02	History of Professional Social work	a) Development of social work education and Profession in UK, USA & India b) Contribution of Social & Political Leaders of 20 th and 21 st Century for social change namely Shahu Maharaj, Mahatma Phule, Mahatma Gandhi, Dr. B.R Ambedkar, Vinoba Bhave., Baba Amte, Medha Patkar, Anna Hajare. c) Current issues, Challenges of social work education in India d) Attributes of Professional Association of Social work at National and State level- ASSWI, APSWA, ISPSW, NAPSWA, MASWE	08/20
03	Ideology of Professional social work	a) Ancient Period: Vedic, Vedantic and non-Vedic Ideologies, Spirituality b) Medieval Period: Zoroastrianism and Islam in India – Mysticism of Bhakati, Suffi and Sikhism movement. c) Modern Period: Christianity in India, Hindu Reform Movement, Dalit Movement, Nationalism- Ideology of Indian Constitution, Ideology of Voluntary Organization.	06/15
04	Methods of Social Work Practice	Methods of Social Work 1. Direct Method 2 Indirect Method	04/15
05	Approaches of Social Work Practice	Approaches:- Integration, Holistic, Eclectic and Participatory approach. - Welfare to Development approach. - Institutional to Non-Institutional Approach. Humanitarian to Commercial Approach.	04/10
06	Fields of Social Work Practice	Family Welfare, Women and child welfare, Youth Welfare, Urban, Rural and Tribal Welfare. Labour Welfare, Correctional Services Services for Differently able persons, Medical and Psychiatric Social Work, CSR, Disaster Management, Dalit & Tribal Social Work.	06/20

References:-

1. Agarwal, M. M. 1998, Ethics and Spirituality, Shimla : Indian Institute of Advanced Study.
2. Banks, S. 1995 Ethics and values in social work: Practical social work series, Macmillan press Ltd.

3. Bhattacharya, Sanjay (2006); Social Work an Integrated Approach. New Delhi: Deep & Deep
4. Borgatta, E. F. (ed.) 1992, Encyclopedia of Sociology, New York: Macmillan.
5. Brandon, D. 1976 Zen in the Art of Helping, London: Routledge and Kegan Paul.
6. Chatterjee, P. 1996, Approaches to the Welfare State, Washington, D. C.: National Association of Social Workers.
7. Chowdhry, D. P. (2001); Introduction to Social Work. New Delhi: Atma Ram.
8. Chaudhary D. P. 2000, Fields of Social Work, Sage Publication, New Delhi.
9. Desai, M. 2000, Curriculum Development of History of Ideologies for Social Change and Social Work, Mumbai: Social Work Education and Practice Cell.
10. Desai Murali(2002), Ideologies of social work, Historical & Contemporary Analysis, Rawat Publication, Jaipur
11. Diwakar, V. D. (Ed.) 1991, Social Reform Movements in India: A Historical Perspective, Bombay: Popular Prakashan.
12. Dr. P. Vankata Rao 2013, Social Work Emerging Concerns and Challenges, Mangalam Publication, Delhi.
13. Encyclopedia of social – 1987 Encyclopedia of Social work, Silver Spring, Maryland, National Association of Social Workers.
14. Encyclopedia of Social – 1987, Encyclopedia of Social work in India, New Delhi : Ministry of Welfare.
15. Feibleman, J. K. 1986, Understanding Philosophy: A Popular History of Ideas, New York: Souvenir Press.
16. Frederic G. Reamer 2005, Social Work Values and Ethics (Second Edition), Rawat Publication, Jaipur.
17. Ganguli, B. N. 1973, Gandhi's Social Philosophy, Delhi: Vikas Publishing House.
18. Gautam P. R. and Singh R. S. 2011, Modern Trends in Social Work, Centrum Press, New Delhi.
19. Gore, M. S. 1993, The Social Context of Ideology: Ambedkar's Social and Political Thought, New Delhi: Sage.
20. Ishwar Saundankar, Jagdish Sonawane, Introduction to social work, R.P. Publication, New Delhi.
21. Kappen, S. 1994, Tradition Modernity Counterculture: An Asian Perspective, Bangalore: Visthar.
22. Kothari, S. and Sethi, H. (Eds.) 1991, Rethinking Human Rights, New Delhi: Lokayan.
23. Nitin Tayade, V.V. Kulkarni, Nilesh Uttam Gaikwad (2021), Professional Social Work: Theoretical Base, Current Publication, Agra
24. Panikkar, K. N. 1995, Culture, Ideology Hegemony: Intellectual and Social Consciousness in Colonial Indian, New Delhi: Tulika.
25. Rameshwari Devi, Ravi Prakash (2000), Social Work Practice, Mangal deep Prakashan, Jaipur.
26. Sachadeva 2000, Sociology,
27. Tata Institute of Social Sciences, Social Work Educators Forum (TISSWEF) 1997, Declaration of Ethics for Professional Social Workers, The Indian Journal of Social Work, 58(2), 335-341.
28. Udaya Mahadevan, Henry Rozario, Gireesan K. and Rambabu Botcha, 2015, Youth Development- Emerging Perspectives, Shipra Publication, Delhi.
29. Wadia A.R (1968), History and Philosophy of Social Work in India, Allied Publishers, Bombay.
30. मदन जी आर ; समाजकार्य विवेक प्रकाशन, नई दिल्ली
31. शाह भारती; समाज कार्य परिचय, विवेक प्रकाशन, नागपूर
32. सिंह के; समाजकार्य सिद्धांत और व्यवहार, प्रकाशन केंद्र, लखनौ
33. साळीवकर संजय, समाज कार्य पद्धती क्षेत्र विचारधारा व समाज सुधारक , मंगेश प्रकाशन, नागपूर
34. साळीवकर संजय, समाजकार्य प्रत्यक्ष स्वरूपाच्या पद्धती, मंगेश प्रकाशन, नागपूर
35. टांसाळे प्राजक्ता, एकात्मिक समाजकार्य, श्री मंगेश प्रकाशन, नागपूर

36. शिंदे देवानंद, व्यावसायिक समाजकार्य शिक्षण व व्यवसाय, डायमंड पब्लिकेशन, पुणे
 37. टाकसाळे प्राजक्ता; व्यावसायिक समाजकार्य विचारधारा व इतिहास, श्री मंगेश प्रकाशन, नागपूर

COURSE TYPE	COURSE CODE	TITLE
Core Course Method (CCM-1)	MSW-112	SOCIAL WORK METHOD - SOCIAL CASE WORK

Learning Objectives:

1. Discuss the Concepts and theoretical framework in working with individuals and families.
2. Understand case work as a method of social work, and appreciate its place in Social work practice.
3. Identify and explain the different principles, skills, methods, techniques and helping mode land phases utilized in working with individuals and families
4. Develop the ability to critically analyses problems of individuals and families and factors affecting them.
5. Develop appropriate skills and attitudes to work with individuals and families
6. Develop ability to reflect on 'self' as a person and grow as a professional social worker

Topic No.	Title of the topic	Contents	Allotted hours of teaching and Marks
1	Introduction and historical review of social case work	Introduction of case work as a method of social work History and development of social case work in U.K., U.S.A. & India	4/10
2	Concepts in social case work	Definition, meaning, objectives, concept of case work Process of case work Principles of case work	6/20
3	Theory Approaches and models in case work	Understanding the client system Eclectic model, crisis intervention model, problem solving approach, behaviour modification, psychoanalytical, psycho-socio, developmental approach	6/20
4	Tools and techniques in social case work	Tools for help: Interview, home visits, observation, listening, communication and rapport building, recording Techniques: Supportive, resource enhancement, use of relationship and counselling.	6/20
5	Case work in different setting	Case work practice in: Educational, Health, Career Guidance, Correctional services and	6/20

		Disability Social case work and counselling-similarities and Differences	
6	Self as a profession	Professional Self: Conflicts and Dilemmas in working with individuals and families Role of case worker	4/10

References –

1. Banerjee. G.R. 1967, Concept of Being and becoming in the practice of social work, Indian journal of social work. Mumbai: Tata Institute of social Sciences.
2. Banerjee. G.R. 1971, "Some Thoughts on professional self in social work", Indian Journal of social work, Mumbai: Tata Institute of social sciences.
3. Barba. J.B. 1991, Beyond Case work, London: McMillan the social work book. Barry cournoyel,1996 (Second ed.) Barry Counoyel books code `Publishing Co.
4. Bergh, M.V. 1995, Feminist Practice in the 21st Century Washington: National Association of social workers.
5. Dage and Kegan Paul., Social work – a Generalist Approach.
6. Glass. 1996, Social case work: Principles and practice, London: Routle-
7. Grace Mathew1992, An Introduction to Social Casework
8. Hollis, Florence, 1964, Case work- A Psychological Therapy New York: Random House. (Chapter V & Vi)
9. Joel Fisher, 1978, Effective Case work practice-An eclectic approach, New York:
- Perimen. H.H. 1957, Social case work: A Problem-solving process, Chicago: The University of Chicago Press.
- 10.Nursten, Jean. 1974, Process of case work, G.B. Pritam Publishing.
- 11.Perimen H.H.1957, Social case work:A Problem solving process, Chicago: The University of Chicago Press.
12. Pippings. J.A. 1980, Developing Case work Skills, California: Publications.
13. Richmond. M.E. 1922, What is social case work- an Introductory Description, New York: Sage foundation.
14. Sainsbury. Eric. 1970, Social Diagnosis in case work, London: Routledge and kegan Paul
15. Sena F. Fine and Paulh, the first Helping Interview Building Trust, Sage publication.
- 16.खेडकर अरुण, निंबाळकर संजीव, व्यक्ती सहयोग कार्य, सुभाष प्रकाशन, नागपूर.
- 17.टांकसाळे प्राजक्ता, व्यक्तीसहयोग कार्य भाग १,२,३ श्री मंगेश प्रकाशन, नागपूर.
- 18.टांकसाळे प्राजक्ता, व्यावसायिक समाजकार्य, साईनाथ प्रकाशन, नागपूर.
- 19.निकम राहुल, व्यावसायिक समाजकार्याची पद्धत, व्यक्तीसहयोग कार्य, प्रशांत पब्लिकेशन, जळगाव.
- 20.महाजन रघुनाथ, व्यावसायिक समाजकार्याची पद्धत, व्यक्तीसहयोग कार्य, अथर्व पब्लिकेशन, जळगाव.
21. लक्कावर नीलप्रभा, समाजकार्याची रूपरेखा, रेखा प्रकाशन, नागपूर.

COURSE TYPE	COURSE CODE	TITLE
Core Course Method (CCM II)	MSW-113	SOCIAL WORK METHOD - SOCIAL GROUP WORK

Learning Objectives :

1. Appreciate the importance of groups in the life of an individual
2. Develop awareness about the specific characteristics of group work and its contribution as a method of social work
3. Gain knowledge about group formation and the use of variety of group approaches and types of groups such as family, staff etc.

4. Develop understanding of concepts, dynamics and small group theory in relation to various types of groups such as family, staff etc.
5. Develop knowledge of the skills and techniques to be used by the social worker in groups and awareness of various program media and skills of program planning

Unit No.	Title	Content	Suggested No. of hours & Marks
1	Social Group Work	a) Definition, Meaning, Concept, Scope, Objectives and History of Social Group Work, b) Types of Groups c) Principles and Values of Social Group Work,	06/20
2	Theories and Models in Group work	a) Theories applicable to group work and models in group practice. b) Approaches to group work, c) Social group work in different settings	06/15
3	Group Processes	a) Importance of group processes b) Phases: Planning phase, Beginning phase, Middle phase, Ending phase, c) Stages of Group Development: Orientation Stage, Working Stage, Termination Stage, Programme Planning , Implementation and Evaluation. d) Use of Programme for Group Development	06/20
4	Use of Program as Tools	a) Use of Program as A Tool- Program Meaning, Goals b) and Principles, c) Play, games, Singing, Dancing, Role Play, Story Telling, Puppetry, d) Group Discussion and Excursion – Group Work practices among Children, Youth, Aged, Women and in different setting e) Tools and Techniques of Groups Work	08/20
5	Role and Skills of Group Worker	a) Role of Group Worker Enabler, Therapist, Helper, Resource Mobilizer and Evaluator. b) Skill of Social Group Worker.	06/10
6	Recording and Evaluation in Group Work	a) Importance and Method of Recording in Group work, b) Recording Structure, types and Principles of Recording c) Importance of Evaluation and types of Evaluation, Methods of Evaluation,	06/15

REFERENCE :

1. Alissi, A.S. 1980 - Perspective on social practice: A book of reading, New York: the Free Press.
2. Balgopal, P.R. and - Group in social work-An ecological perspective, New York
3. Vassil T.V. 1983 - Macmillan Publishing Co. India
4. Brandler S. and Raman - Group Work, Skills and Strategies for effective Intervention CP. 1999 - New York: The Haworth press.
5. Gariand, J.A. (d) 1992 - Group Work reaching out: People, places and power, New York : The Haworth
6. Garwin, C.1987 - Contemporary Group Work, New York: Prentic- Hall Inc
7. Kemp, C.G. 1970 - Perspectives on the group process, Boston: Houghton Mifflin C.

8. Klein, A.F. 1970 - Social work through group process : School of social welfare-Albany: StateUniversity of New York.
9. Konopka, G. 1963 - Social group work: A helping process, Angle wood cliff. NJ prentice Hall Inc.
10. Kurland R. and - Teaching a method course in social work with Salmon, R. 1998 groups, Alexanria: Council on social work education.
11. Middleman, R.R. 1968 - The Non-Verbal Method in working with groups Northen, H. 1969 - Socialwork with groups, New York: Columbia UniversityPress.
12. Pepell, C.P. and Rothman, B. - Social Work with groups, New York: The Haworth Press
13. Sundel, M.Glasser P., Sarri, - Individual change through small groups, New York
14. R. Vinter, R. 1985 : The Free Press.
15. Toselance, R.W. 1984 - An Introduction to Group Work practice, New York: Macmillan publication co.
16. Trecker, Harieigh B.1990 - Social Group Work: Principles & practice, New York : Association Press.
17. Wilson G. Rayland, G.1949 - Social Group Work practice, Boston: Houghton Mifflin, Co.
18. Dr. Prajakta Tanksale - Gat Karya (group work) I & II
19. Dr. Umesh D. Wani – Social Group Work Principles and Practices, Current Publications, Agra

COURSE TYPE	COURSE CODE	TITLE
Interdisciplinary Course (IC-1)	MSW-114	INTRODUCTION OF SOCIOLOGY AND SOCIAL PROBLEMS IN INDIA

• **Course Objectives :-**

This course will help the students.

1. To understand the basic concepts in Sociology.
2. To understand various social problems of society.
3. To understand the social situation and causes of social problems.
4. To get a scientific insight about the social structure, stratification.
5. To understand the social institutions and its importance and its changing pattern in society.

• **Learning Outcomes:-**

1. Students will be able to acquire knowledge of various social problems.
2. Students will be able to apply social work method in solving social problems.
3. Students will able to develop the skill to analysis the situation and causes of social problems.
4. Students will able to develop the understanding of issues and challenges related to social concern and its impact on society.

Unit No.	Unit Title	Content	Suggested Teaching Learning Process	Suggested Number of Class Hours/Marks
1	Introduction of Sociology	a. Meaning, Definitions, and Scope of Sociology b. Sociology and its Relationship with Social Work c. Importance of the Study of Sociology	Lecture, PPT, Group Discussion	05/15
2	Basic Concepts in Sociology	a. Society: Meaning, Concept and types of Society.	Lecture, PPT, Group	06/20

		<p>b. Social Structure: Meaning and nature of Social Structure, Status and Roles.</p> <p>c. Culture: Meaning, types and element of culture</p> <p>d. Social institution: Definition, types, and characteristics</p>	Discussion	
3	Social Stratification and Socialization	<p>a. Meaning, Concept and Characteristics of Social Stratification.</p> <p>b. Meaning of Caste, Class and Gender</p> <p>c. Meaning, Process and Agent of Socialization</p>	Lecture, PPT, Group Discussion	06/15
4	Social Control, Social Change and Social Groups	<p>a. Meaning, Concept and Means of Social Control.</p> <p>b. Meaning, definition and factors of Social Change.</p> <p>c. Meaning and types of Social Groups.</p>	Lecture, PPT, Group Discussion	05/15
5	Indian Social Problems	<p>a. Concept, Causes and Remedies of Poverty, Juvenile Delinquency, Population Explosion</p> <p>b. Concept, Causes and Remedies of Unemployment, Migration and Slums.</p> <p>c. Concept, Causes and Remedies of Child Abuse, Child Labour and Violence against Women.</p>	Lecture, PPT, Group Discussion	06/20
6	Emerging Social Issues in India	<p>a. Farmers suicides</p> <p>b. Cyber crime</p> <p>c. Atrocities against SC and ST communities</p> <p>d. Problems of communal riots</p>	Lecture, PPT, Group Discussion	05/15

• **References**

- माने माणिक, (2008), भारतातील समकालिन सामाजिक समस्या, विद्या प्रकाशन, नागपूर.
- आगलावे प्रदीप, (2009), भारतीय समाजरचना आणि समस्या, श्री साईनाथ प्रकाशन, नागपूर.
- आगलावे प्रदीप, (2009), समाजशास्त्रीय संकल्पना, साईनाथ प्रकाशन, नागपूर.
- घाटे ज्यावंत, (2010), समकालिन भारतातील सामाजिक समस्या, कोल्हापूर.
- खडसे बी. के., (2009) भारतीय सामाजिक समस्या, श्री मंगेश प्रकाशन, नागपूर.
- माई सुनील, (2009), भारतीय सामाजिक समस्या, अंकुश पब्लिकेशन, नागपूर.
- रघुनाथ महाजन, संभाजी देसाई (2016), कौटुंबिक हिंसाचार आणि महिला, प्रशांत पब्लिकेशन, जळगाव
- सागणे विलास, (2009), भारतीय सामाजिक समस्या, लोकप्रिय प्रकाशन, पुणे.
- पी.के. कुलकर्णी, (2010), भारतातील सामाजिक समस्या, विद्या प्रकाशन, नागपूर.
- निकम आर. वाय., (2016), आवास योजना आणि अनुसूचित जाती व जमातींचा विकास, प्रशांत पब्लिकेशन, जळगाव
- भांडारकर पी. एस., समाजशास्त्र संकल्पना आणि सिद्धांत
- उमेश वाणी, बाल मजुरी आणि कृषी क्षेत्र, चिन्मय प्रकाशन, औरंगाबाद
- रा. ज. लोटे, समाजशास्त्र
- Madan G.R., (2007), Indian Social Problems Vol.-I and II, Allied Publication Ltd, Mumbai.
- Dr. Sagarraj Chavan, Dr. Jagdish Sonawane, Basic Concept in Sociology, R. P. Publication, New Delhi.

COURSE TYPE	COURSE CODE	TITLE
Interdisciplinary Course (IC- 2)	MSW-115	PSYCHOLOGY FOR SOCIAL WORK PRACTICE

Learning Objectives:

1. Understand human development and growth of individual at various stages in the life span gain insight into factors contributing to development of personality.
2. Understand basic components of human behaviour.
3. Understand the process of adjustment and non-adjustment and its impact on human behaviour
4. Find the areas of application of Psychology within social work.

Topic No.	Title of topic	Contents	Allotted Hrs of teaching & Marks
01	Psychology	a) Definition nature and scope of Psychology and concept of behaviour b) Branches of psychology c) Relation between Psychology and Social work, Psychology and Social workers, Psychiatric Social Work.	05/15
02	Theories of Human Development	a) Ericson's psycho-social theory b) Alder's cognitive theory c) Piager's cognitive theory d) Rogers Self concept theory	06/20
03	Principles and Areas of Human Development	a) Social, emotional, cognitive and physical. b) Principles of Human Development c) Stages in life span- Characteristics, Tasks, Needs and Problems at each stage.	06/20
04	Factors influencing human Behaviour	a) Heredity-concept, role of heredity in human development, mechanism of heredity. b) Environment – concept and influence of social, physical and family environment c) Twins -. d) Concept of Self	05/15
05	Psychological processes in Behaviour	a) Needs and motives b) Concept and Types of Emotions c) Perception d) Intelligence, Emotional Intelligence, Social Intelligence e) Learning and Motivation	06/15
06	Process of adjustment	a) Adjustment - Concept and factors b) Stress and frustration c) Conflict d) Behavioural problems in children e) Defence Mechanism	05/15

References :

1. Social Psychology - R. N. Ghatole

2. Psychology and Effective Behaviour - James C. Coleman
3. Psychology for Social Work- Dr. Kalpana Bharambe, Current Publication, Agra
3. General Psychology - S. K. Chaube
4. Abnormal psychology - S. B. Chaube
5. Developmental Psychology - Elizabeth Hurlock
6. Manas Shastrachi Multatwe – Prof. R. V. Pandit
7. Manas shastra - Dr. S. S. Rane
8. Social Psychology for Social Worker – Dr. S. R. Chavan
- 9) वैकसिक मानसशास्त्र डॉ. कुमठेकर, पुणे विद्यार्थीगृह प्रकाशन
- 10) शैक्षणिक मानसशास्त्र - प्रो. तंबाके
- 11) सामाजिक मानसशास्त्र - प्रो. तडसरे

SECOND SEMESTER (CBCS Pattern)

GROUP	TYPE OF COURSE	COURSE / SUBJECT CODE	TITLE OF THE COURSE	MARKS	CREDITS
COMPULSARY / ELECTIVE	CC M 3	MSW-121	SOCIAL WORK METHOD - COMMUNITY ORGANIZATION AND SOCIAL ACTION	100	4
	CC M-4	MSW-122	SOCIAL WORK METHOD - SOCIAL WORK RESEARCH AND STATISTICS	100	4
	SEC (Any ONE out of two Skill Enhancement courses)	MSW -123	BASICS OF COUNSELING IN SOCIAL WORK PRACTICE	100	4
		MSW-124	PERSONAL & PROFESSIONAL DEVELOPMENT FOR SOCIAL WORK PRACTICE	100	4
	FWP II	MSW -125	FIELD WORK PRACTICUM	150	6
	VV 1	MSW -126	VIVA VOCE	50	2
From Following Specialisation wise Discipline specific course select one specialisation group of 2 subjects					
GENERIC	DSE	MSW-G-1	INDIAN SOCIETIES, ISSUES, IMPLICATIONS AND CHALLENGES:	100	4
	DSE	MSW-G-2	SOCIAL SECURITY LAWS AND LABOUR WELFARE	100	4
TRIBAL WELFARE	DSE	MSW-TW-1	TRIBAL ANTHROPOLOGY AND SOCIAL WORK	100	4
	DSE	MSW-TW-2	EMERGING ISSUES AND PROBLEMS OF TRIBAL COMMUNITIES	100	4
COMMUNITY DEVELOPMENT	DSE	MSW-CD-1	URBAN, RURAL AND TRIBAL COMMUNITIES IN INDIA	100	4
	DSE	MSW-CD-2	EMERGING ISSUES AND PROBLEMS OF URBAN, RURAL AND TRIBAL COMMUNITIES	100	4
HUMAN RESOURCE MANAGEMENT	DSE	MSW-HRM-1	LABOUR WELFARE	100	4
	DSE	MSW-HRM-2	LABOUR LEGISLATION IN INDIA	100	4
CHOOSE ONE OUT OF FOUR (No Weightage in CGPA)	AUDIT COURSE	AC 201 (A) AC201 (B) AC 201 (C) AC 201 (D)	Soft Skills Sport Activities Yoga Music	100	2
Total Credits:- 28+2					

COURSE TYPE	COURSE CODE	TITLE
Core Course Method (CCM III)	MSW-121	SOCIAL WORK METHOD – COMMUNITY ORGANIZATION AND SOCIAL ACTION

Learners Objectives:

1. To understand and analyze the different aspects of a Community, its issues, function & resources etc.
2. To develop understanding of the concept of Community Organization and social Action.
3. To enhance critical understanding of models, Approaches and strategies of Community Organization and Social Action.
4. To gain knowledge on the various techniques and skills of community organization & social action and to develop the basic skills to apply those in the community.
5. To develop professional attitude and Skills for intervention with communities.
6. To help Students to understand different Community Projects / Model Villages in Maharashtra

Learning Outcome:

After completion of this course, students will be.....

1. Understand and analyze the different aspects of a Community, its issues, function & resources etc.
2. Develop understanding of the concept of Community Organization and social Action.
3. Enhance critical understanding of models, Approaches and strategies of Community Organization and Social Action.
4. Gain knowledge on the various techniques and skills of community organization & social action and to develop the basic skills to apply those in the community.
5. Develop professional attitude and Skills for intervention with communities.
6. Understand different Community Projects / Model Villages in Maharashtra

Unit No.	Title	Content	Suggested Hours & Marks
1	Community Organization Concept and Definitions	a) Meaning, Definition & Scop of Concepts of community, community organization and Community development b) History of Community organization in India c) Distinction between Community Organization and Social Action d) Principles and values of Community organization e) Relation between Community Organization and other Method of Social Work	6/15
2	Approaches, Models & Process of Community Organization	a) Approaches of community organization. b) Indigenous approach to Community Work c) ABCD approach: Asset Based Community Development d) Rothman's Models of Community organization e) Steps/Process of Community Organization f) Practice of Community Organization: Urban (Slum area), Rural and Tribal Area	5/15

3	Strategies & Techniques in Community Organization	<ul style="list-style-type: none"> a) Strategy of Community Based organization; Role of CBOs in Community Development b) Community Based Monitoring Process (CBMP) c) Participatory Rural Appraisal (PRA) d) Rapid Rural Appraisal (RRA) e) Micro level Planning (MLP) f) SWOT analysis of community g) Community Practice: Continuum from micro, mezzo, to macro practice in social work. 	6/20
4	Social Action Concept and Definition	<ul style="list-style-type: none"> a) Meaning, Definition, Concept & Scop of social action. b) Principles of Social Action c) Objectives of social action. d) Steps/process of social action 	5/15
5	Strategies & Tools of Social Action	<ul style="list-style-type: none"> a) Strategies of Social Action b) Concept of Advocacy & Advocacy a tool of social action c) Social Action in Relation to Community Work and Social Movement d) Role of social worker in Community Organization and Social Action. e) Skills in Community Organization & Social Action 	5/15
6	Community Project & Monitoring, Evaluation in Community Work	<ul style="list-style-type: none"> A) Community Project in Maharashtra <ul style="list-style-type: none"> a) Raleganshiddhi. b) Hiware Bazar c) Lekhamendha d) Baripada e) Patoda B) Monitoring and Evaluation in The Community Work <ul style="list-style-type: none"> a) Concept and Importance of Recording b) Purpose & Types of Recording in community Work c) Social Audit d) Monitoring & Evaluation in the Community work. 	6/20

Reference Books:

- 1 Rajni Kothari: Politics and People 1989-Vol II; Ajanta Publication Arthur Dunham 1965: Community Welfare Organization T.Y. Crowell Company, N Y
2. Siddiqui H.Y.:1997: Working with Communities – An Introduction to Community Work. Hira publisher.
3. Shah A.M.:1996: Social Structure and Change: Community Organization and Urban Communities Sage Publication, New Delhi
4. P. Sainath.:1996: Everybody Loves A Good Drought; Penguin Books India.
5. Kramer and Speech: 1975(2nd Edition); Readings in Community Organization practice. Prentice-Hall, USA
6. Bokil Milind: 1987: Community Development- An attempt by peoples Multipurpose
7. Pandit Vivek: 2000. Fearless Minds; National Centre for Advocacy Studies, Pune Development Society.
8. Shah G.:2004 : Social Movements in India, Sage Publication ' New Delhi
9. Rath G.C(ed.):2006 : Tribal Development in India, Sage Publication, New Delhi
- 10.Siddhiki Working With Communities, HiraPublication , New Dehli
- 12.Ramchandra Raj Functioning and dysfunctions of Conflict, popular prakashan, Mumbai
- 13.Banmala(Dr) Community Organization. Indian institute of Youth Welfare. Nagpur
- 14.George K. N SocialworkToday,Madras School of Social Work,
- 15.Siddiqui H.Y.:1984, Social work and social action, Harnam Publication, New Delhi.
- 16.Somesh Kumar ,2002,Methods for community participation,Sage Publication, NewDelhi

17. C. P. Yadav, Encyclopedia of social work and community organization. Vol.-I to IV, Anmol Publication, New Delhi
18. Dr. Sudam Rathod: Skill Training for Social Worker, yking publication, Jaipur
19. Khandagle, B.D., Yelne, G. (2018). An Intervention of CBOs in Rural development: A Social Work Perspective, Pacific Books International, New Delhi
20. Dr. Umesh Wani: Community Organization & Social Action, Current Publication, Agra
21. प्राचार्य डॉ. संभाजी देसाई (२०१३) महाराष्ट्रातील चळवळ, प्रशांत पब्लिकेशन, जळगाव
22. प्राचार्य संभाजी देसाई (२०१४) महिला सबलीकरण, प्रशांत पब्लिकेशन, जळगाव
23. प्राजक्ता टांकसाळे, व्यावसायिक समाजकार्य, साईनाथ प्रकाशन नागपूर
24. प्रा. रा. ना. घाटोळे, समाजशास्त्र व सामुदायिक विकास, मंगेश प्रकाशन, नागपूर

COURSE TYPE	COURSE CODE	TITLE
Core Course Method (CCM IV)	MSW-122	SOCIAL WORK METHOD - SOCIAL WORK RESEARCH AND STATISTICS

Learners Objectives:

1. Develop an understanding of scientific approach to human in enquiry.
2. Understand major research strategies, meaning, scope and importance of social work research.
3. Develop an understanding of use of library and other literature for conducting research
4. Acquire skills in data analysis and research reporting.

Topic No.	Title of topic	Contents	Allotted hoursof teaching & Marks
01	Scientific Method and Research	a) Meaning and characteristics of scientific method b) Concept of research c) use of literature review d) Social research and social work research e) Types of research – Qualitative research and Quantitative research (case study, survey) f) Research ethics	6/20
02	Research Design :-	a) Meaning and importance of research design b) Purpose of research design c) Types of research design-exploratory , descriptive, diagnostic experimental	5/15
03	Hypothesis	a) Meaning and importance of hypothesis b) Sources of hypothesis c) Attributes of a sound hypothesis d) Types of hypothesis- Positive , Negative, Sound Hypothesis, Null hypothesis	4/15
04	Sampling method and data collection	Sampling a) Meaning, importance and purpose of sampling b) Types of Sampling Probability and non-probability sample method c) Techniques and procedures in sample selection d) Determinants of sample size Data collection Data Collection	8/15

		a) Meaning and definition of data b) Sources of data collection – Primary sources – observation, Interview, Interview schedule Questionnaire Secondary sources – books, research articles published in journals, research reports of private organizations, research report of international organization, reports of various commissions set up by government etc.	
05	Data processing, classification analysis and use of SPSS	A) Data Processing a) Editing, classification, coding, tabulation, Graphical presentation b) Precautions in presentation of data in tabular form c) Types of table d) Levels of measurement – nominal, Ordinal, interval, ratio. e) Measures of central tendency (mean, median, mode) f) chi-Square B) Statistical Package for Social Science (SPSS) a) Introduction and basic steps of SPSS b) Use of SPSS for data entry and data analysis c) use of large scale secondary data using SPSS	8/20
06	Research report writing	a) Objective of research report b) Content of the research report c) Characteristics of good research report d) Major steps in report writing e) Use of research report for policy and implementation various program f) Foot-note, references, bibliography, preparation of abstract and publication	5/15

References:

- 1) Ahuja, Ram (2001), *Research Methods*, Rawat Publication Jaipur
- 2) Aglave Pradeep (2000), *Samajik Sanshodhan Paddhati*, Vidya Prakashan Nagpur (Marathi)
- 3) Bailey, Kenneth, D (1987), *Methods of Social Research*, New York, Free Press
- 4) Bhandarkar & Gokhale *Samajshastriya Sanshodhan Paddhati* (Marathi)
- 5) Bodhankar Sudhir, (2015), *Samajik Sanshodhan Paddhati Sainath Pub, Nagpur* (Marathi)
- 6) Denzin, Norman and Lincoln *Handbook Of Qualitative research*, New Delhi, sage publication.
- 7) Ghatole R.N. (2015) *Samajshastriya Sanshodhan Tatva va Paddhati* (Marathi)
- 8) Goode, W.J & Hatt, P.K. (1981) *Methods in Social Research*, McGraw Hill Publication
- 9) Jacob, K. K. (1965) *Methods & Fields of Social Work in India*, Bombay: Asia Publishing
- 10) Kothari, C. R. (2004 2nd edition reprint) *Research Methodology: Methods & Techniques*, New Delhi,
- 11) Lal Das, D.K. (2000), *Practice of Social Research: Social Work Perspective*, Jaipur: Rawat Publications.
- 12) Lal Das, D.K. (2005), *Designs of Social Research*, Jaipur : Rawat Publications
- 13) Marshall, Catherine and *Designing Qualitative Research*, III Edition, Sage Publication
- 14) Mukharji, Partha N *Methodology in Social Research*, New Delhi, sage Publication
- 15) Niranjankumar sardar *research and statistic in field of social work*. R.P. Publication, delhi.
- 16) Ramchandran P. (1988) *Issues in Social Work Research in India*, Tata institute of Social sciences.
- 17) Rubin, Allen & Babbie Earl (4th Ed. 2001) *Research Methods for Social Work*, USA : Wadsworth, West, Brooks/Cole and Schirmer
- 18) Sharma, K. R. (2002) *Research Methodology*, Jaipur : National Publishing House
- 19) Sheikh Nazir *Social Work Research Methods and Techniques*, R.P. Publication New Delhi.
- 20) Wani Umesh, *Research Methodology in Social Work*, Current Publication, Agra

COURSE TYPE	COURSE CODE	TITLE
Skill Enhancement Course (SEC)	MSW-123	BASICS OF COUNSELING IN SOCIAL WORK PRACTICE

Learning Objectives:

1. To understand the concept, goals and objectives of counseling to the learners for its application.
2. Develop understanding of the learners about ethical, legal and practice based scientific approach and standards of counseling.
3. Provide insights about effective use of tools and techniques of counseling in different areas.
4. To enhance knowledge and information among learners about role and responsibilities of good counsellor

Topic No.	Title of topic	Contents	Allotted Hrs of teaching & Marks
01	Concept of Counselling	A. Meaning, concept, Goals & Objectives, and characteristics of Counselling, B. Scope, Need & Significance of Counseling in Social Work C. Principles of Counselling.	05/20
02	Types, Methods & Process	A. Process of Counselling, B. Types and Methods of Counselling, C. Difference between Counseling & Guidance.	05/20
03	Ethics, Approaches and Kinds of Services in counseling	A. Ethical standard and legal consideration in Counselling B. B. Approaches to Counselling C. Kinds of Services - Individual Inventory , Information services, Counseling and Guidance services , Placement services, Remedial services, Follow-up services , Evaluation services ,	06/15
04	Tools & Technique in Counselling	Interview , Questioning, case study, observation, communication (listening , feedback , non- verbal) making notes & reflection, Referral Services.	04/15
05	Special Areas/ Fields of Counselling	A. Family Counselling , Pre marriage & post marriage Counselling B. Counseling with Children & Adolescent , Education Settings , Career Counselling ,Counselling with delinquents, C. Counselling in health setting, Industrial setting and Counselling in community center (NGOs)	06/15
06	Counsellor	A. Characteristics, Functions and Role of counsellor in Social Work, B. Skills and Criteria required for counsellor. C. Recent Trends in Counselling and Problems faced by Counselors.	06/15

References :

1. Effective guidance & Counselling – Manju Gupta , Mangaldeep Publication , Jaipur.
2. Counselling & guidance – S Narayana Rao, Tata Mc Graw – Hill Publication Company Ltd, New Delhi.
3. Guidance & Counselling in College & Universities – S K Kochhar – Sterling Publication , New Delhi.
4. Guidance & Counselling – A Devid , Common Wealth Publishers , New Delhi.
5. Guidance & Counselling – A K Nayak , APH Publication , New Delhi.
6. Guidance & Counselling – manual – B.G. Barki , B Mukhopadhyay ,Sterling Publication, New Delhi.
7. Counselling in Industry a rational Approach – K.M.Phadke, Rita khear, Himalaya Publication House, Mumbai.
8. Carrier information in carrier Guidance & Counselling – Nibedita Dash, .B.N.Dash , Dominant Publisher,
9. Counselling in Social Work, Dr Mohini Upasani, Current Publication, Agra

Marathi Version Books

1. Shaikshanik Margdarshan aani Samupdeshan – Dr. K.U.Ghormode, Dr.Kala Ghormode, Vidya Prakashan, Nagpur.
2. Samupdeshan Manasshastra- Prof. B.S.Pawar, Dr.G.B.Chaudhari, Prashant Publication, Jalgaon.
3. Samupdeshan Manasshastra- Dr.Gokul Chaudhari, Dr. Benhar Pawar, Atharv Publication, Dhule.
4. Shaikshanik Margdarshan aani Samupdeshan- Shashi Sarvade, Dimond Publication, Pune.
5. Margdarshan V Samupdeshan- Dr.Megha Gulavani, Nitynutan Publication, Pune.

COURSE TYPE	COURSE CODE	TITLE
Skill Enhancement Course (SEC)	MSW-124	PERSONAL & PROFESSTIONAL DEVELOPMENT FOR SOCIAL WORK PRACTICE

Learning Objectives:

1. The student social worker should get the knowledge of key social work theories and methods
2. The student social worker should get to introduce and learn the basic skills of social work practice
3. The student social worker should develop attitude of critical thinking and professional judgment

Topic No.	Title of topic	Contents	Allotted hoursof teaching & Marks
01	Self Development, Self Management and Organization	a) Self Development, Self Awareness, Perception, Time management b) Stress and Stress Management, Critical Thinking and c) Professional Judgment for Social Work	6/20
02	Techniques of understanding self: (Intra and interpersonal) & Self Development	a) Transactional Analysis b) Jo-Hari window c)SWOT analysis and Mirror reflection techniques;	4/15

03	Communication and Awareness Skills	a)Communication and Social Work, Active Listening, b)Verbal Communication, Non-verbal Communication, Observing Communication Through behavior, c)Process, Characteristics & Channels of communication	6/20
04	Writing Skills: Macro-Practice & Daily Practice	a)From Email, Blogs, Twitter etc. b)Writing Case Records and other Report Writing Obtaining Resources And Creating Change, c)Writing For Community Practice, Writing Funding Applications, Obtaining Resources And Creating Change,	5/15
05	Influencing your Professional Social Work Context	a)Writing Letters and minutes of meeting b)Writing A Literature Review, c)Writing Journal Articles And Conference Papers	4/15
06	Computing Skills Workshop	a)Functionality of Microsoft Office ,Word Processing b)Preparing and Delivering PowerPoint Presentation c)Using Basic Formulae in Excel Creating Charts and Graphs in Excel	5/15

References:

- 1 Datar S. & others 2010- Skill Training for Social Workers - A Manual, SAGE Publication
- 2 Christine Stogdon, Robin Kiteley, 2010- Study Skills for Social Workers
- 3 Anne M. Geroski, 2016- Study Skills for Social Workers
- 4 Bernard Moss, 2015- Communication Skills in Health and Social Care
- 5 Juliet Koprowska, 2014- Communication and Interpersonal Skills in Social
- 6 Poul Aliver –Writing Your Thesis (Tumache prabandh Likhan) Sage Publication, New Delhi, Diamond Publication, Pune
- 7 Prin. Dr Sudhir Bodhankar, Bussiness Communication and Management (Vyavsayeek Sandeshvahan ani Vyavasthapan) , Sainath Publication, Nagpur

Specialization:- Generic		
COURSE TYPE	COURSE CODE	TITLE
Discipline Specific Elective (DSE)	MSW-G-1	INDIAN SOCIETIES, ISSUES, IMPLICATIONS AND CHALLENGES

Learner Objectives

1. Understand Tribal, Rural and Urban Societies in India
2. Understand the change Processes in Tribal, Rural and Urban Societies.
3. Understand issues and their implications, Challenges in Tribal ,Rural & Urban Societies
4. Understand the limitation and challenges for interventions by social workers

Sr. No	Title of the Topic	Contents	Allotted hours of Teaching & Marks
1.	Introduction to Indian Societies	a) Meaning, concept and Types of Indian Societies b) Characteristics of Tribal, Rural & Urban Societies in India. c) Historical background of Indian Tribal ,Rural Urban Societies	06/15
2.	Social Institutions in Tribal, Rural and Urban Societies.	a) Meaning, concept and Types of Social Institutions in Tribal, Rural and Urban Societies. b) Nature of Family, Marriage, kinship, Religion & Caste in Tribal, Rural and Urban Societies. C) Changing Occupational pattern in Tribal, Rural And Urban Societies.	05/15
3.	Economic system in Tribal, Rural and Urban Societies	a) Economy Impact & Challenges - Tribal, Rural and Urban Societies. b) Impact & Challenges of Agricultural Sector in Tribal, Rural and Urban Societies. c) Processes of change: Migration- Tribal , Rural to Urban, and Rural to Rural , problem of Poverty, unemployment	06/15
4.	Socio-Cultural Problems of Urban, Rural and Tribal Societies in India	a) Socio-Cultural issues: Inequality (class, caste and gender), b) Cultural invasion and changes in life styles and culture, Impact of global culture on local communities, c) Caste polarization, Communalism and regionalism Impact of Urbanization, Industrialization, Privatization, and Globalization on Tribal , Rural and Urban Societies	06/20
5.	Issues, Implications and Challenges: of Tribal , Rural and Urban Societies in India	a) Environmental Problems -Ecological imbalance Pollution, Waste Disposal and Sanitation, Bio- Hazard b) Infrastructure and Basic Amenities: - Water, energy, Power and housing, Road Transport and Communication Facilities, Health care services & structure, Education. c) Displacement – Meaning & Concept of Development project (Highway, big dams, SEZ, large scale industries)	06/20
6.	Social Work Intervention for Tribal, Rural and Urban Development	a) Social Work intervention for tribal ,Rural and Urban Development b) Role of International, National NGOs and CBOs for Tribal, Rural and Urban Development, Government programmes, Projects and Schemes. c) Role of Social Worker in Tribal, Rural and Urban Development	05/15

References :

- 1) Social Work in Urban India - Nagpaul Hans Jaipur: Rawant Publications, 1996,2005
- 2) Urban Sociology - Singh K., Lucknow: Prakashan Kendra 1996
- 3) Urban Sociology planning - New Delhi-Sarup and sons- 2006 administration & management
- 4) Rural Sociology - Rajendra New Delhi Atlantic Publishers and Distributor 1997
- 5) Rural Sociology - Dr. Hansraj New Delhi Surjeet Publication 1992
- 6) Rural Sociology in India, Desai A.R (2005): Popular Prakashan, Mumbai.
- 7) Tribal Education - Deshmukh B. A. New Delhi Sonali publication 04
- 8) Encyclopaedia of social work - Volume – I C.P. Yadav New Delhi Anmol and community Organization - Publication 2007
- 9) Caste, Class, and Power; Beteille Andre; (1971): California University Press, PP 185-226

- 10) Economics of Poverty, Bhowmik, Debesh (2007) New Delhi : Deep & Deep Publications Pvt. Ltd.
- 11) Indian Economy, Dutta, Rudar Sundharam, K.P.M. 1985 New Delhi :S. Chand & Company
- 12) Human right of Tribal –volume –I - John K. Thomas New Delhi: Isha book published in 2005
- 13) Human right of Tribal – volume –II - John K. Thomas New Delhi: Isha book publisher in 2005
- 14) Encyclopedia of social welfare - Modern perspective on social Work Anand Sirohi New Delhi:- Dominant publishers & Distributors 2005
- 15)Encyclopedia of social work - Jainendra Kumar Jha Vol. 3 & vol. 4 New Delhi : Anmol publication
- 16) Patterns of Indian Agricultural Development Bhalla, G. S. and Y. K. Alagh, (1979):– A District Level Study, New Delhi: Sterling Publishers.
- 17) Local Organisations: Intermediaries in Rural Development, Esman, M.J. & Upnoff, N. T. ((1984) Ithaca, London : Cornell University
- 18) Integrated Rural Development Programme, Hebbar, C. K. (1991) New Delhi : Deep & Deep Publications
- 19) An Intervention of CBOs in Rural Development ,Dr. Bharat Dasharath Khsndagale,Dr. G.S. Yelne ,Pacific Book International Publication, New Delhi 2018
- 20) ग्रामीण आणि नागरी समाजशास्त्र ,प्रतिभा आहिरे ,अरुणा सावरगांवकर ,श्री विद्या प्रकाशन ,पुणे जून २००३
- 21) भारतीय नागरी समुदाय विकास ,नंदा पांगुळ बारहाते ,आर.बी प्रकाशन,पुणे जानेवारी २०११
- 22) भारतीय ग्रामीण समुदाय विकास ,नंदा पांगुळ बारहाते ,आर.बी प्रकाशन,पुणे फेब्रुवारी २००९
- 23) ग्रामीण समाजशास्त्र व समुदाय विकास , रा.ना.घाटोळे श्री. मंगेश प्रकाशन नागपूर २००७
- 24) ग्रामीण व नागरी समाजशास्त्र ,एन.आर.राजपूत अंशुल पब्लिकेशन्स ,जानेवारी २००४
- 25) आवास योजना आणि अनुसूचित जाती व जमातींचा विकास, डॉ राहुल निकम, प्रशांत पब्लिकेशन जळगाव
- 26) भारतीय ग्रामीण समाजशास्त्र , दिलीप खैरनार,विद्याबुक पब्लिकेशन्स ,औरंगाबाद जानेवारी २०१०
- 27) नागरी समाजशास्त्र,दा.धो.काचोळे,कैलाश पब्लिकेशन्स ,औरंगाबाद जून २०००
- 28) समाजशास्त्रिय संकल्पना आणि सिद्धांत,प्रदीप आगलावे, श्री. साईनाथ प्रकाशन नागपूर २००१
- 29) समाजशास्त्र, प्रदीप आगलावे, श्री. साईनाथ प्रकाशन नागपूर ऑगस्ट २००२
- 30) जलस्वराज्य प्रकल्प (गुणात्मक ग्रामीण विकासाचे तंत्र) डॉ.नितीन बडगुजर , अथर्व पब्लिकेशन्स, जळगाव , जुलै २०११

Specialization:- Generic		
COURSE TYPE	COURSE CODE	TITLE
Discipline Specific Elective (DSE)	MSW-G-2	SOCIAL SECURITY LAWS AND LABOUR WELFARE

Introduction

This course aims at helping student to develop knowledge and skill s of social security and labour welfare service and acts.

Learner Objectives

- 1) Acquire Knowledge of Various social Security Schemes.
- 2) Develop the Skills to analyze the situation of Labour and understand labour welfare Facilities.
- 3) Understand Labour Welfare Acts and concept of social Insurance and Social Assistance.

Sr. No.	Title of the topic	Sub content	Suggested class hours Marks
1	Social Security in India	a) Concept, Meaning and scope of Social Security. b) History of Social security c) Need and Importance of social security in present contest.	06/15
2	Constituents of Social security	a) Social Insurance: Meaning, Concept, Scope, Need and Importance b) Social Assistance: Meaning, Concept, Scope, Need and Importance c) Social Security: Constitutional Provisions	06/15
3	Social Security Laws In India	a) Employees' State Insurance Act, 1948 (ESI Act) b) Workmen's Compensation Act, 1923 (WC Act) c) employees' Provident Funds & Miscellaneous Provisions Act, 1952 d) Maternity Benefit Act, 1961 (M.B. Act) e) Payment of Gratuity Act, 1972 (P.G. Act) f) The Unorganized Workers Social Security Act, 2008	06/20
4	Social Security Schemes in India	a) Various Pension Schemes in India b) Pradhan Mantri Suraksha Bima Yojana c) Pradhan Mantri Jeevan Jyoti Yojana d) Employment Guarantee Schemes of Government of Maharashtra and India e) Social Assistance schemes In India f) Social Security Schemes For Unorganized Sector	05/15
5	Labour Welfare	a) Labour welfare: Definition, Philosophy, Objectives, Principles and Scope. b) Intra-Mural and Extra-Mural Measures of labour welfare c) Statutory and Non statutory labour welfare provision/facilities / & programmes. d) Duties, Responsibilities and. Role of Labour Welfare Officer. e) The Maharashtra Labour Welfare Board and Centers: Structures, function, Objectives and programmes.	06/20
6	Social Work in Industry	a) Concept, goals, scope and applicability of social work Methods, tools, techniques and Intervention strategies. b) CSR: Meaning, concept, nature, objectives and Overview of various projects. c) Role of social work in implementation of welfare schemes, Employees Counselling, Capacity building and rehabilitation.	05/15

References:

1. A K Sharma, Social Security and Labour Welfare, Sage Publication, New Delhi.
2. Jian, *Labour Laws in India*, Concept Publication, New Delhi, 2009.
3. D. M. Oswal, *Social Security Legislations in India*, Deep & Deep Publication, New Delhi, 2011.
4. Bodhankar, *Organizational Behavior*, Saket Prakashan, Nagpur
5. M. S. Gupta, *Yoga, Meditation and Vipassana for Industrial Peace*, Mangal Deepa Publications, Jaipur.
6. Francis, Abraham P. *Employee Assistance Program in Industrial Organizations :social work Concepts and practice*, Authors press, New Delhi, 2012
7. Stephen P. Robbins, *Organizational Behavior*, Prentice- Hall of India Pvt. Ltd. New Delhi, 2003
8. Rakesh Chaudhari, *Employees Welfare*, Current Publication, Agra
9. K. Narendar Jetli, *Human and Natural Resources of India*, New Century Publications, New Delhi, India,

Specialization:- Tribal Welfare		
COURSE TYPE	COURSE CODE	TITLE
Discipline Specific Elective (DSE)	MSW-TW-1	TRIBAL ANTHROPOLOGY AND SOCIAL WORK

Objectives:

1. Be equipped with theoretical framework to analyse tribal societies
2. Gain information on overall understanding about the socio-economic situation of tribal groups in various regions of country
3. Understand process of change in tribal societies
4. Review briefly the development programs and their impact on the life of tribal population

Module No.	Module Title	Content	Suggested class hours/Marks
1	Anthropology: A theoretical framework for Social Work practice	Anthropology as a field in understanding; Introduction to framework of course	06/15
2	Tribal Life	Tribal Society, Tribal village, Marriage Family, Kinship, socio-economic life of Indian Tribes	06/20
3	Process of Change	Cultural, Social and economic changes; Process, direction and causes of change	06/15
4	Illustrative Reforms	Situation(Social, Economical and Political) of the tribal groups in: <ol style="list-style-type: none"> 1. North Eastern Region 2. Central Region 3. Middle India 4. Southern Region 	04/15
5	Programmes	Tribal Development Process and Impact, Historical evaluation of tribal policies; Education and Adult Literacy Program; Children and Women Programs; Tribal Health Related Issues and problems; Tribal Agriculture System	06/20
6	Social Work Intervention	Tribal Population and Development; Scope for social work intervention and the role of social workers	06/15

REFERENCES

1. Gavit Pushpa 2014 Adivasi Sanskruti Bhasha ani sahitya Bharti Bhashes Anthropology Man in India A Quarterly Journal. Mudranalaya. 1984 1-4, 198 Varanasi, New Delhi: Asian Publication.
2. Chaudhari, B. (ed) Tribal Development in India, Delhi: B.R. Publishing
3. Channa, V.C. Caste, Identity and Continuity Religion and Politics

4. Devgavkar S., 2001 Adivasi Vishwa
5. Desai I.P and other, 1985 Caste, Class Conflict: The struggle for Survival, Delhi: Ajanta Publication.
6. Fure- Huimendrof, C.V. 1982 Tribes of India: The struggle for survival, Delhi: Oxford University Press
7. Ghurye G. S Caste and pace in India, Mumbai: Popular Prakashan
8. Hutton J.H 1946 Caste in India: its nature, functions and Origin, Cambridge: University Press.
9. Keesing, R.M. 1975 Cultural Anthropology: A Contemporary perspective New York: Holt, Rinehart and Winston
10. Kulkarni S., 2011 Maharashtra Adivasi
11. Lote R. J., 2010 Adivasi Samajache Samajshastra
12. Maharashtra- 1979 Monographic Survey of the Katkaris
13. University Press Politics in India
14. Patel, R. achchinanda. 1979 The changing Munda, New Delhi: Concept Publishing Company.
15. Shah, V.P and Patel, T. 1985- Social Context of Tribal Education, New Delhi Concept Publishing Company.
16. Singh, K. S. (ed) Tribal Movement in India Vol. I and II
17. Singh, J.P. Vyas M. N. Tribal Development: Past effort and New Challenges.
18. Shrinivas, M.M. 1969 Caste in Modern India and other Essay, Bombay: Asia Publishing House.
19. Sundar I 2012 Principles of Medical Sociology
20. Verma R. C., 1995 Indian Tribes Through the Ages

Specialization:- Tribal Welfare		
COURSE TYPE	COURSE CODE	TITLE
Discipline Specific Elective (DSE)	MSW-TW-2	EMERGING ISSUES AND PROBLEMS OF TRIBAL COMMUNITIES

Introduction: The Course is offered to students for acquiring fundamental understanding about the tribal communities' problems in India and Global context. The courses also investigate the concepts of tribal issues, status, situations, and problems in current scenario.

Learner Objectives:

1. Acquire knowledge of various issues and problems of tribals in India and Global Context.
2. Develop the skills to analysis the status, situation and problems of tribal people.
3. Develop the ability to apply social work intervention in solving tribals issues and problems.

Unit No	Title	Content	Suggested Hours and Marks allotted
1	Social and Cultural : Issues and Problems	a)Definition, meaning, causes, effects b)Child marriage, Superstitions, Bonded labour, Exploitation, Gender issues c)Cultural traditional and religious problems, impact of global culture d)Role of Government and NGOs, Role of Social Worker	08/20
2	Economic Problems	a)Definition, meaning, causes and impacts b)Poverty, Unemployment, Indebtedness, livelihood c)Lack of knowledge about entrepreneurship d) Role of Social Worker	06/15

3	Educational Issues and Problems	a)Definition, meaning, causes, impacts b)Illiteracy, absenteeism, Drop-out, c)Institutional and infrastructure problems, transports and communication d)Governance system problems	06/15
4	Health Problems	a)Definition, concept, causes, remedies b)Anemia, Sickle cell, Malnutrition and consumption behavior pattern of food practice, Skin diseases, Alcoholism, Drinking water c)Health facilities and infrastructural problems d)Significance role of Government, NGOs and social worker for prevention of health problems.	08/20
5	Problems of Tribal Land	a)Concept, nature, causes and barriers b)Land alienation ,forest law and land, impacts of forest law on tribal life c)Measures taken by government d)Role of social worker	06/15
6	Problems of Displacement, Rehabilitation and Development	a)Migration, causes, impacts and remedies b)Problems of Displacement and Rehabilitation c)Role of Government, NGOs and Social worker	06/15

REFERENCES

1. Chaudhari, B.(Ed.) 1982 Tribal Development in India, New Delhi, Inter India Publication.
2. Mehta, P.L. 1991 Constitutional Protection to Scheduled Tribes in India, H.K. Publisher & Distributors, Delhi.
3. Upadhyaya, H.C. 1991 Scheduled Caste and Scheduled Tribes in India, H. K. Publications
4. Singh, K. S. 1985 Tribal Society in India, New Delhi, Manohar Publications
5. Commission for Scheduled Castes Annual Report, New Delhi, Controller of and Scheduled Tribes Publication, Govt. of India
6. Dubey, S. N. & Murida R. M. 1977 Land Alienation and Restoration in TRIBAL Communities Himalaya Pub.
7. Deogaonkar, S. G. 1992 Tribal Exploitation, Inter publications, New Delhi
8. Raha, M.K. & Corner, P.C. 1889 Tribal Development Problems, Development, Prospect, Grain, Publishing House, New Delhi
9. Deogaonkar, S. G. 1992 Tribal Administration and Development, Concept Publishing Co.New Delhi.
10. V.Srinivasa Rao. Challenges of Tribal Development: Contemporary Social Concerns, Rawat Publication
10. डॉ. प्रदीप आगलावे – भारतीय समाज: प्रश्न आणि समस्या, श्री. साईनाथ प्रकाशन, नागपूर
11. डॉ. सौ.शैलेजा देवगावकर – आदिवासी विश्व, आनंद प्रकाशन, नागपूर
12. डॉ. प्रदीप आगलावे – आदिवासी सामाज्याचे समाजशास्त्र, श्री. साईनाथ प्रकाशन, नागपूर
13. डॉ. प्रदीप आगलावे – भारतीय समाज संरचना आणि समस्या, श्री. साईनाथ प्रकाशन, नागपूर
14. डॉ. संजय साळ्विकर – भारतीय आदिवासी जीवन आणि संस्कृती, श्री. मंगेश प्रकाशन, नागपूर
15. डॉ. गोविंद गारे – महाराष्ट्रातील आदिवासी जमाती, कॉन्टीनेन्टल प्रकाशन, नागपूर
16. डॉ. शौनक कुलकर्णी – महाराष्ट्रातील आदिवासी, डायमंड पब्लिकेशन, पुणे
17. डॉ. विनोद राईपुरे व डॉ. संभाजी देसाई – आदिवासींची शैक्षणिक स्थिती, प्रशांत पब्लिकेशन, जळगाव
18. प्रा. प्रदीपकुमार – आदिवासी समुदाया सोबत समाजकार्य – यश पब्लिकेशन, नागपूर

--***--

Specialization:- Community Development		
COURSE TYPE	COURSE CODE	TITLE
Discipline Specific Elective (DSE)	MSW-CD-1	URBAN, RURAL & TRIBAL COMMUNITIES IN INDIA

Learning Objectives:

1. Understand Urban, Rural and Tribal societies and their problems.
2. Understand the change processes in Urban, Rural and Tribal Societies.
3. Understand issues and their implications in Urban, Rural and Tribal Welfare.
4. Understand the limitation and challenges for interventions by social workers

Unit No.	Title of topic	Contents	Allotted hours of teaching & Marks
01	The Historical context	a) The historical background of Indian Urban, Rural and Tribal Communities b) Social, economic and political aspects of rural communities c) Identifying politically vulnerable groups-Decision-making, Leadership, and Elections	6/15
02	Communities in India	a) Meaning, concept and Types of Communities b) Characteristics of Rural, Urban and Tribal Communities in India.	5/15
03	Social Institutions in Rural, Urban and Tribal communities	a) Meaning, concept and Types of Social Institutions in Rural, Urban and Tribal Communities b) Nature of Family, Marriage, kinship, Religion & Caste in Rural, Urban and Tribal community	5/15
04	Economic system in Rural, Urban and Tribal communities	a) Economy in Rural, Urban and Tribal Communities. b) Impact of Globalization Changing Occupational Pattern in Rural, Urban and Tribal communities. c) Impact of Globalization on Rural, Urban and Tribal communities	6/20
05	Issues of urban, rural tribal communities	a) Economic Issues – poverty, unemployment and its implications b) Issues of Environment , Infrastructure and Services c) Socio-cultural issues- caste dynamics; intersections of class, caste, gender and ethnicity and Implications d) Issues related to Health care services	8/20

06	Development of Urban, Rural and Tribal communities in India	a) Role of Local self-Government. b) Government programmes, Projects and Schemes. c) Role of International, National Organizations and Non-Governmental Organizations. d) Role of Social worker in different community settings	5/15
----	---	--	------

References:

- 1) Social Work in Urban India - Nagpaul Hans Jaipur: Rawant Publications, 1996, 2005
- 2) Urban Sociology - Singh K., Lucknow: Prakashan Kendra 1996
- 3) Urban Sociology planning - New Delhi-Sarup and sons- 2006 administration & management
- 4) Rural Sociology - Rajendra New Delhi Atlantic Publishers and Distributor 1997
- 5) Rural Sociology - Dr. Hansraj New Delhi Surjeet Publication 1992
- 6) Tribal Education - Deshmukh B. A. New Delhi Sonali publication 0442
- 8) Human right of Tribal –volume –I - John K. Thomas New Delhi: Isha book published in 2005
- 10) Encyclopedia of social welfare - Modern perspective on social Work Anand Sirohi New Delhi:- Dominant publishers & Distributors 2005
- 11) Encyclopedia of social work - Jainendra Kumar Jha Vol. 3 & vol. 4 New Delhi: Anmol publication 2001
- 12) A basic concept of Sociology- S R Chavan, J. S. Sonawane, R. P. Publications Delhi. 2016
- 13) An Intervention of CBOs in Rural Development: A Social Work Perspective, Bharat Khandagale, Ghanshyam Yelne, Pacific Book International, New Delhi 2018
- १४(ग्रामीण आणि नागरी समाजशास्त्र,प्रतिभा आहिरे,अरुणा सावरगावकर,श्री .विद्या प्रकाशन ,पुणे जून २००३
- १५ (भारतीय ग्रामीण समुदाय विकास, नंदा पांगुळ-बारहाते, आर .बी .प्रकाशन, नागपूर फेब्रुवारी २००९
- १६ (भारतीय नागरी समुदाय विकास, नंदा पांगुळ-बारहाते, आर .बी .प्रकाशन, नागपूर जानेवारी २०११
- १७ (ग्रामीण समाजशास्त्र व सामुदायिक विकास ,रा.ना .घाटोळे ,श्री मंगेश प्रकाशन, नागपूर २००७
- १८ (ग्रामीण आणि नागरी समाजशास्त्र ,एन .आर .राजपूत ,अंशुल पब्लिकेशन जानेवारी २००४
- १९ (भारतीय ग्रामीण समाजशास्त्र, दिलीप खैरनार ,विद्या बुक पब्लिकेशन ,औरंगाबाद ,जानेवारी २०१०
- १८ (नागरी समाजशास्त्र, दा .धो .काचोळे ,कैलास पब्लिकेशन, औरंगाबाद, जून २०००
- १९ (समाजशास्त्रीय संकल्पना आणि सिद्धांत , प्रदीप आगलावे श्री साईनाथ प्रकाशन, नागपूर २००१
- २० (समाजशास्त्र, प्रदीप आगलावे श्री साईनाथ प्रकाशन, नागपूर २००२
- २१ (जलस्वराज प्रकल्प) गुणात्मक ग्रामीण विकासाचे तंत्र ,(नितीन बडगुजर ,अथर्व प्रकाशन ,धुळे २०१९
- २२ (महात्मा गांधी राष्ट्रीय ग्रामीण रोजगार हमी अधिनियम २००५ आणि ग्रामीण विकास,भूषण भामटेराजपूत,नोशनप्रेस पब्लिकेशन ,दिल्ली २०२१

Specialization:- Community Development		
COURSE TYPE	COURSE CODE	TITLE
Discipline Specific Elective (DSE)	MSW-CD-2	EMERGING ISSUES AND PROBLEMS OF URBAN, RURAL & TRIBAL COMMUNITIES

Learner Objectives

1. Enabling students to understand issues and challenges faced by the urban & indigenous people.
2. To study about overall mechanisms for community development.
3. To understand the impact of bureaucratic approaches in the implementation of Urban, Rural

and tribal development schemes.

4. To become familiar with the role of social workers in the context of community development.
5. To understand the use of social work methods in community development programmes.

Unit No.	Title	Content	Suggested Hours & Marks
1	Migration & Urbanization Problems of Urban Rural & Tribal Communities:	a) Migration, its Causes and Impact on Urban,Rural & Tribal Life. b) Problems of Urbanization, Industrialization and environmental pollution.	05/15
2	Problem of Slum Dwellers Habitat and Employability	a) Urban slums Growth, Causes, effect on urban life and Remedies. b) Problems of Housing, Health, Recreation , education, water and sanitation, Prostitution, problems of children and aged. c) Problems of Urban unemployment	06/20
3	Agriculture, Poverty and Unemployment : Problems of Rural Communities	a) Poverty-Concept, definition, distribution of population below poverty line, Indicators of poverty, causes of poverty. b) Unemployment- Causes of Unemployment c) Problems of Agriculture – Soil erosion, Soil conservation fertilizers, seeds, Crop yielding, Irrigation, Water management, plant breed.	06/20
4	Problems of Rural Economy, Ecology, Entrepreneurship & various Services	a) Problems of Rural Credit system & Banking b) Causes of farmers suicide, Indebtedness c) Problems of Education, Drinking water, Health, Gender, Livelihood, Sanitation, Food security. Financial Exclusion d) Problems of small scale and cottage Industry e) Problems with various Public, Private and Government services in rural area. f) Human Right Violation against indigenous people.	06/15
5	Problems of Tribal peoples	a) Educational Problem – Educational Backwardness educational status of Tribal people b) Health problems- malnutrition among women and children, Health Hazards (Blind faith and superstition) Alcoholism, Sanitation, c) Economical Problems: Employability, Indebtedness, Bonded labour, , Displacement.	06/15
6	Social Problems of Tribal Community	a) Problems of Livelihood, water resources, food security, b) Problems with various Public, Private and Government services in tribal area. Human Right Violation against indigenous people. c) Impact of deforestation.	05/15

REFERENCE BOOKS –

1. Ashok Narang (2006) Indian Rural Problems, New Delhi : Murari Lal & Sons
2. C.G.Pickvance, (Ed.) (1976) Urban Sociology: Critical Essays, UK : Methuen
3. De Souza Alfred (Ed.) (1983) The Indian City: Poverty, Ecology and Urban Development, Manohar Publications New Delhi :
4. Desai A.R. and S. Devidas Pillai (Editors) (second edition) (1990) Slums and Urbanization, Bombay : Popular Prakashan

5. Desai, A. R. (1961) Rural Sociology in India, Bombay: Popular Prakashan
6. Dilip Shah (2005) Rural Sociology, India : ABD Publisher
7. Doshi, S.L. and Jain, P.C. (2001) Social Anthropology, New Delhi : Rawat Publications
8. Dubey, S.C. Indian Society, New Delhi: National Book Trust in India,
9. Dupont V., Tarlow E. and Vidal D. (2000) Delhi. Urban Space and Human Destinies, Delhi
10. Edgar W. Butter (1976) Urban Sociology- A Systematic Approach, New York : Harper & Row Publishers
11. Gare G M ,Social Change, Among the tribal of western Maharashtra, 1974
12. Hiremath, S. R. (Ed) (1997) Forest Lands Forest Produce as if People Mattered, Karnataka: National Committee for Protection of Natural Resources et al.
13. Hiremath, S. R., Kanwalli S., Kulkarni, S. (1994 2nd Ed.) All About Draft Forest Bill and Forest Lands: Towards Policies and Practices as if People Mattered Karnataka, Pune: SPS, DFD(K), JVA(K) & Center for Tribal Conscientisation
14. Khadria, Binod (1999) The Migration of Knowledge Workers, New Delhi, London: Sage Publications
15. Khandagale Bharat & Yelne Ghanshyam (2018) : A intervention of CBO in Rural Development, Pacific Book International, New Delhi.
16. Madan G. R(2007); Indian social problems, volume-I & II , Allied Publication limited, Mumbai.
17. Mishra, Anil Kant (1998) Rural Tension in India, New Delhi : Discovery Publishing House
18. Mishra, Omprakash (Ed.) (2004) **Forced Migration**, Delhi : Manak Publication
19. N.Jayapalan (2002) Urban Sociology, New Delhi : Atlantic Publishers & Distributors
20. National Academic Council, (2003) Cities Transformed. Demographic Change and Its Implications in the Developing World, Academic Press Publication Publishers Pustak, Kutir
21. Rajendra K.Sharma (2004) Rural Sociology: Atlantic Publishers and Distributor, New Delhi
22. Rahul Y.Nikam(2017) : Aawas Yojana aani Anusuchit jati v Jamatincha Vikas, Prashant Publication, Jalgaon
23. Rath, Chandra, Govinda (2006) Tribal Development in India: The Contemporary Debate, New Delhi : Sage Publication
24. S L Doshi (2002) Rural Sociology Jaipur : Rawat Publications
25. S.L. Doshi (1997) Emerging Tribal Image Jaipur: Rawat Publication
26. Sachindra Narayan (1997) Perspectives in Tribal Development - Gandhian Approach to Plan Development, New Delhi : Commonwealth Publishers
27. Safa, Helen, (Ed.) (1982) Towards a Political Economy of Urbanization in the Third World Countries,
28. Sharma, Rajendra K. (2004) Urban Sociology, New Delhi : Atlantic Publishers & Distributor
29. Singer Miton and Cohn Bernald S (Ed.) (2001) Structure and Change in Indian Society, New Delhi : Rawat Publications
30. Singh, Amita (Editor) (2005) Administrative Reforms (towards sustainable practice), New Delhi : Sage Publications
31. Singh, U. B. (2004) Urban Administration in India, New Delhi: Serial Publications
32. Singh, Virendra Prakash (Ed), Caste System and Social Change (1992) : Caste Culture and Society Series-1, New Delhi : Commonwealth Publishers
33. Sivaraman, K.C, Kundu Amitabh, Singh B.N (2005) Handbook of Urbanization in India, Delhi :
34. आगलावे प्रदीप (२००८); भारतीय समाज समाजशास्त्र आणि समस्या, श्री साईनाथ प्रकाशन, नागपूर
35. अहिरे प्रतिभा, सावरगावकर(२००३), ग्रामीण व नागरी समाजशास्त्र, विद्या प्रकाशन, पुणे
36. बडगुजर नितिन रामदास((२०१९); गुणात्मक ग्रामीण विकासाचे तंत्र: जल स्वराज्य प्रकल्प, अथर्व प्रकाशन, धुळे
37. लोटे रा. ज (२००७); भारतीय सामाजिक संरचना सामाजिक समस्या, पिंपळापुणे अँड कंपनी पब्लिकेशन्स, नागपूर
38. डॉ कराडे पी एम(२००५); ग्रामीण आणि नागरी समाजशास्त्र, पिंपळापुणे अँड कंपनी पब्लिशर्स, नागपूर
39. खडसे भा कि (१९९५); भारतीय सामाजिक समस्या, श्री मंगेश प्रकाशन, नागपूर
40. कुलकर्णी पी के (१९९८); भारतीय सामाजिक समस्या, विद्या प्रकाशन, नागपूर

41. कुलकर्णी शौनक (२००९); महाराष्ट्रातील आदिवासी, डायमंड पब्लिकेशन्स, पुणे
42. कोंडेकर ए वाय, चांदोरकर पी व्ही (२००५); ग्रामीण समाजशास्त्र, फडके प्रकाशन, कोल्हापूर
43. माने माणिक (१९९७); भारतातील समकालीन सामाजिक समस्या, विद्या प्रकाशन, नागपूर
44. मायी सुनील (२००९); भारतीय समाज प्रश्न आणि समस्या, डायमंड पब्लिकेशन्स, पुणे
45. मोरे जी आर (२०१४); ग्रामीण समस्या आणि नागरी प्रश्न, एज्युकेशनल पब्लिशर्स अँड डिस्ट्रीब्युटर्स, औरंगाबा
46. नाडगोंडे गुरुनाथ (२००३); भारतीय आदिवासी, कॉन्टिनेन्टल प्रकाशन, पुणे
47. पांगुळ - बारहाते नंदा, (२०११) भारतीय शहरी समुदाय विकास, आर बी प्रकाशन, नागपूर
48. पांडे रमा (२०२०), ग्रामीण विकास योजना व कार्यक्रम, हर्षवर्धन प्रकाशन, बीड
49. सगणे विलास, (२००९); भारतातील सामाजिक समस्या, विद्या प्रकाशन, नागपूर
50. साळीवकर संजय (२०१९); नागरी व ग्रामीण समुदाय, श्री मंगेश प्रकाशन, नागपूर
51. तोरवणे. डी एल महाजन जयश्री (२००८); भारतीय समाज प्रश्न आणि सामाजिक समस्या, प्रशांत पब्लिकेशन, जळगाव

Specialization:- Human Resource Management		
COURSE TYPE	COURSE CODE	TITLE
Discipline Specific Elective (DSE)	MSW-HRM-1	LABOUR WELFARE

Learner Objectives

1. Develop the knowledge of employee welfare: pre- independence, post independence & its changing nature in the era of globalization.
2. Understand the importance of health, hygiene and problems related to industrial hazards occupational diseases and its safety management.
3. Know various governmental organizations working for employee welfare
4. Develop insight of employee welfare Programme and its relevance to work culture and productivity.

Unit No.	Title	Content	Suggested No. of hours & Marks
1	Labour Welfare	a) Concept, Definition, Objectives, Principles, Scope and Machinery of labour welfare in India. b) Types of labour welfare:- Intra-mural & extra mural measures of labour welfare, Statutory and Non-Statutory labour welfare provisions	06/20
2	Welfare Officer	a) Duties, Responsibilities, Role and Functions of welfare/labour welfare officer in industry. b) Changing role and challenges before welfare officer in emerging industrial set- up.	05/15

3	Industrial Health & Hygiene and safety Management	a) Industrial hygiene and occupational health. Health at work and at home, b) Problems of hygiene and industrial safety in the factory, c) safety management-policy & programmes. Safety climate, d) Role of safety officer.	06/20
4	Social Security	a) Concept, Meaning and scope of Social Security. b) Need and Importance of social security in present contest. c) International Labour organization, setup conventions, role of ILO .	06/15
5	The Maharashtra Labour welfare Board	a) Structure and functions objectives, b) Programmes and its contribution to the well being of the working class.	04/15
6	Industrial Social Work	(a) Concept, goals, scope and application of social work methods, intervention strategies its application and limitations (b) Role of social work in welfare, problem solving employees counselling and rehabilitation of employees,	05/15

References

1. Labor Welfare, Trade Unionism and IR Punekar and Deodhar
2. Labor Welfarism in India B.D. Rawat
3. Aspects of Labor Welfare and social security A.M.Sharma
4. Labor Economics and Social Welfare Dr.B.P.Tyagi
5. Principles of Labor Welfare Dr. M.V. Moorthy
6. Labor Welfare K. N. Vaid
7. Annual Reports of Maharashtra Labor Welfare Board
8. The Factories Act, 1948
9. Social Work in Industry May 1979 TISS, Pub.Division,Sion Trombay Road, Deonar,Mumbai.
11. Labor Welfare and Labor Welfare Officer Mheras V.G In Indian Industry
12. Labor Welfare Joyce P.V , Somaiya Pub.Mumbai
13. Employees Welfare, Dr. Rakesh Chaudhari
13. Report of the National Commission on Labor NCL, Govt. of India
14. Committees on Labor Welfare Prof. R.K. Malviya
15. An Introduction to Labor Barawallah F.L, Vora & Co.,Mumbai
16. Shrama Kalyan: Pratha v Parampara, Manerikar, Vaze (Marathi)
17. Shram Kalyan, Sharadchandra Gokhale (Marathi)
18. Shramache Aarthashastra, Dr. Prabhakar Deshmukh (Marathi)

--***--

Specialization:- Human Resource Management		
COURSE TYPE	COURSE CODE	TITLE
Discipline Specific Elective (DSE)	MSW-HRM-2	LABOUR LEGISLATION IN INDIA

Learner Objectives

1. To know labour as a legal setting;
2. To learn various labour laws;
3. To understand the concept of social security.
4. Understand labour legislation & areas of intervention.
5. Develop skills to deal with legislative functionaries.

Unit No.	Title	Content	Suggested No. of hours & Marks
1	Labour Legislation	Objectives, Principles, Classification, and Evolution of Labour Legislation in India, labour legislation & Indian Constitution	05/20
2	Legislation on Working Conditions	a. The Factories Act, 1948 b. The Plantations Labour Act, 1951 c. The Contract Labour (Regulation And Abolition) Act, 1970 d. The Mines Act, 1952 e. The Bombay Shops and Establishments Act, 1948.	06/20
3	Legislation on Social Security	a. The Workers Compensation Act, 1923 b. The Employees State Insurance Act, 1948 c. The Employees Provident Funds & Miscellaneous Provisions Act, 1952 d. and the Employees Pension Scheme (Since 2005 after and before) e. The Maternity Benefit Act, 1961 f. The Payment of Gratuity Act, 1972 g. The Apprentices Act, 1961	06/20
4	Legislation on Wages	a. The Payment of Wages Act, 1936 b. The Minimum Wages Act, 1948 c. The Payment of Bonus Act, 1965	04/15
5	Legislation on Labour Welfare Funds	a. Maharashtra Labour Welfare Fund Act, 1961	04 /10
6	Legislation on Industrial Relations	a. The Trade Unions Act, 1926 b. The Industrial Employment (Standing Orders) Act, 1946 c. The Industrial Disputes Act, 1947 d. The Maharashtra Recognition of Trade Unions and Prevention of Unfair Labour Practices Act, 1971	06/15

References:

1. A K Sharma, Social Security and Labour Welfare, Sage Publication, New Delhi.
2. Jian, *Labour Laws in India*, Concept Publication, New Delhi, 2009.
3. D. M. Oswal, *Social Security Legislations in India*, Deep & Deep Publication, New Delhi, 2011

SYLLABUS OF AUDIT COURSE

Audit Course Sem. I AC-101: Practicing Cleanliness	
Course Objectives:	
<ul style="list-style-type: none"> • To make students aware of Clean India Mission and inculcate cleanliness practices among them. 	
	<ul style="list-style-type: none"> • Awareness program on <ul style="list-style-type: none"> ○ Swachh Bharat Abhiyan (Clean India Mission) ○ Clean Campus Mission ○ Role of youth in Clean India Mission • Cleaning activities inside and surroundings of Department buildings. • Tree plantation and further care of planted trees • Waste(Liquid/Solid/e-waste) Management, Japanese 5-S practices • Planning and execution of collection of Garbage from different sections of University campus • Role of youth in power saving, pollution control, control of global warming, preservation of ground water and many more issues of national importance. • Cleanest School/Department and Cleanest Hostel contests, Painting and Essay writing competitions

Course Outcomes :

On completion of this course, the student will be able to:

CO No.	CO
AC101.1	Identify need at of cleanliness at home/office and other public places.
AC101.2	Plan and observe cleanliness programs at home and other places.
AC101.3	Practice Japanese 5-S practices in regular life.

Audit Courses Sem. II AC-201(A): Soft Skills		
	Course Objectives:	
	<ul style="list-style-type: none"> • To inculcate different soft skills among students. 	
Unit 1	Introduction to soft skills Formal definition, Elements of soft skills, Soft vs. Hard skills, Emotional quotient, Goal setting, life skills, Need for soft skills, Communication skills, Etiquettes& Mannerism.	2 hrs.
Unit 2	Self-Assessment Goal setting, SWOT analysis, attitude, moral values, self-confidence, etiquettes, non-verbal skills, achievements, positive attitude, positive thinking and self-esteem. Activity: The teacher should prepare a questionnaire which evaluate students in all the above areas and make them aware about these aspects.	4 hrs.
Unit 3	Communication Skills Types of communication: Verbal, Non-verbal, body language, gestures,	8 hrs.

	<p>postures, gait, dressing sense, facial expressions, peculiarity of speaker (habits).</p> <p>Rhetoric speech: Prepared speech (topics are given in advance, students get 10 minutes to prepare the speech and 5 minutes to deliver, Extempore speech (students deliver speeches spontaneously for 5 minutes each on a given topic), Storytelling (Each student narrates a fictional or real-life story for 5 minutes each), Oral review (Each student orally presents a review on a story or a book read by them)</p> <p>Drafting skills: Letter, Report & Resume writing, business letters, reading & listening skills</p> <p>Activity: The teacher should teach the students how to write the letter, report and build resume. The teacher should give proper format and layouts. Each student will write one formal letter, one report and a resume.</p>	
Unit 4	<p>Formal Group Discussion, Personal Interview & Presentation skills</p> <p>Topic comprehension, Content organization, Group speaking etiquettes, driving the discussion & skills.</p> <p>Preparation for personal interview: dress code, greeting the panel, crisp self-introduction, neatness, etiquettes, language tone, handling embarrassing & tricky questions, graceful closing.</p> <p>Activity: Each batch is divided into two groups of 12 to 14 students each. Two rounds of a GD for each group should be conducted and teacher should give them feedback. Mock interview are to be conducted.</p>	4 hrs.
Unit 5	<p>Aptitude and analytical skills</p> <p>Quantitative aptitude, Numerical reasoning, verbal reasoning, diagrammatic test, situational tests, logical thinking.</p> <p>Analytical skills: Definition, Types, problem solving</p>	8 hrs.
Unit 6	<p>Life skills</p> <p>Time management, critical thinking, sound and practical decision making by dealing with conflicts, stress management, leadership qualities</p> <p>Activity: The teacher can conduct a case study activity to train students for decision making skills. The teacher should conduct a session on stress management and guide students on how to manage stress. The teacher may conduct a stress relieving activity in the class. He/she may counsel students individually to know their problems and guide them on dealing with them effectively.</p>	4 hrs.
<p>Suggested readings:</p> <ol style="list-style-type: none"> 1. Basics of Communication In English: Francis Sounderaj, MacMillan India Ltd. 2. English for Business Communication: Simon Sweeney, Cambridge University Press 3. An Introduction to Professional English and Soft Skills: Das, Cambridge University Press 4. Quantitative Aptitude: R.S. Agrawal 		

Course Outcomes:

On completion of this course, the student will be able to:

CO No.	CO
AC201A.1	Identify their lacunas about some soft skills and try to overcome the same.
AC201A.2	Practice learned soft skills in real life and do their jobs more effectively.

AC-201(B): Practicing Sports Activities				
Course Objectives:				
<ul style="list-style-type: none"> To motivate students towards sports and provide them required training. 				
SR NO.	NAME OF THE SPORT/GAME (Select ONE of the Following)	SYLLABUS OF THE COURSE	TIMING (02 Hours in a Week)	SEMESTER
1	Volleyball	<ul style="list-style-type: none"> General Fitness Basic Fitness Specific Fitness History of the Game Basic Skill of the Game Major Skill of the Game Technique & Tactics of the Game Game Practice 	Morning : 07 to 09 AM OR Evening : 05 to 07 PM	Total 30 Hours in
2	Athletics			
3	Badminton			
4	Cricket			
5	Basketball			
6	Handball			
7	Kabaddi			
8	Kho-Kho			
9	Table-Tennis			
10	Swimming			

Course Outcomes :

On completion of this course, the student will be able to:

CO No.	CO
AC201B.1	Identify one or more sports of their choice and develop more interest to participate at University/National level sport events.
AC201B.2	Practice the learned sports activities regularly in real life.

AC-201(C): Practicing Yoga	
Course Objectives:	
<ul style="list-style-type: none"> To motivate students towards yoga and provide them required training. 	
	<ul style="list-style-type: none"> Yog: Meaning, Definition & Introduction, Objectives Primary Introduction of Ashtanga Yoga Preparation of Yogabhyas Omkar Sadhana, Prayer, Guru Vandana Sukshma Vyayamas Suryanamaskar (12 Postures) Asanas : <ul style="list-style-type: none"> Sitting (Baithaksthiti) - Vajrasana, Padmasana, Vakrasana, Ardha-Pashchimotanasana Supine (Shayansthiti) - Uttan Padaasan(Ekpad/Dwipad), Pavanmuktasana, Viparitarani Aasan, Khandarasan, Shavasana Prone (Viparitshayansthiti) - Vakrahasta, Bhujangasana, Saralhasta Bhujangasana, Shalabhasana(Ekpad/Dwipad), Makarasana Standing (Dhandsthiti) - Tadasana , TiryakTadasana, Virasana, Ardh Chakrasana Primary Study of Swasana: Dirghaswasana, Santhaswasana, JaladSwasana - 6 Types Pranayama : Anuloma-viloma, Bhramari

Course Outcomes:

On completion of this course, the student will be able to:

CO No.	CO
AC201C.1	Identify and practice some Yoga asanas regularly in their life to remain healthy.
AC201C.2	Provide guidance and practice about Yoga to their friends, parents and relatives.

AC-201(D): Introduction to Indian Music

Course Objectives:

- To motivate students towards Indian music and provide them minimum required training.

- Definition and brief about generation of Swar, Saptak, Thaata, Raaga, Aavartan, Meend, Khatka, Murkee, Taal, Aalaap etc.
- Taal and its uses - Treetaal, Daadraa, Zaptaal, Kervaa.
- Information of Badaakhyaal, Chhotaakhyaal (one), Sargam, Lakshangeet (information)
- Detailed information of Tambora
- Detailed information of Harmonium and Tablaa.
- Five filmy songs based on Indian Classical Music (Theory and Presentation)
- Sound Management - Basic information of Sound Recording (including Practicals)
- Composition of Music as per the Story
- Preparing news write-ups of the Seminars, Library Musical Programmes held at the nearest Akashwani, by personal visits.

Course Outcomes:

On completion of this course, the student will be able to:

CO No.	CO
AC201D.1	Identify different types of Indian music.
AC201D.2	Develop more interest to learn and practice Indian music.