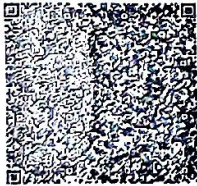


सत्यमेव जयते

INDIA NON JUDICIAL
Government of Uttarakhand

e-Stamp

Certificate No. : IN-UK24064010096108T
Certificate Issued Date : 22-Apr-2021 05:09 PM
Account Reference : NONACC (SV)/ uk1205704/ DEHRADUN/ UK-DH
Unique Doc. Reference : SUBIN-UKUK120570451795344784708T
Purchased by : UPES DEHRADUN
Description of Document : Article Miscellaneous
Property Description : NA
Consideration Price (Rs.) : 0
(Zero)
First Party : UPES DEHRADUN
Second Party : NA
Stamp Duty Paid By : UPES DEHRADUN
Stamp Duty Amount(Rs.) : 100
(One Hundred only)



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✓ MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MoU) records the understanding arrived on this 15th day of May, 2021,

Jana

1 of 6

B. Jaiswal

Statutory Alert:

1. The authenticity of this Stamp certificate should be verified at 'www.shclstamp.com' or using e-Stamp Mobile App of Stock Holding. Any discrepancy in the details on this Certificate and as available on the website / Mobile App renders it invalid.
2. The onus of checking the legitimacy is on the users of the certificate.

BETWEEN

The University of Petroleum and Energy Studies, a University established under the University of Petroleum and Energy Studies Act, 2003, enacted by the state of Uttarakhand, India, having its main campus at Villages Bidholi, via Prem Nagar, Dehradun, Uttarakhand, 248007, India, through its Registrar, Prof. **Dr. Veena Dutta** (hereinafter called as "**UPES**"), which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns of the One Part;

AND

Samata Shiksha Sanstha is a not for profit organisation Registered under Societies Act 1860 In 1974 , having its registered office at Morane (PL) , Dhule, Maharashtra. Represented by **Dr. Jalindar Adsule (Principal)**, (here in after called as "**SAMATA SHIKSHA SANSTHA** "), which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns of the Other Part;

The Parties to this MOU hereinafter shall be jointly referred to as 'the Parties' and individually as 'the Party'.

WHEREAS the UPES is entering into this MOU with **SAMATA SHIKSHA SANSTHA** on non-exclusive basis.

1. Objective of MOU:

To provide internship opportunities to students of UPES as a part of their School for Life program which ensures to bring social awareness to the students. **SAMATA SHIKSHA SANSTHA** is collaborating with UPES as an NGO

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Jalindar

in the School for Life, where students are recruited as interns to support the projects of **SAMATA SHIKSHA SANSTHA** .

2. Obligations:

Both the organizations acknowledge the fact that no contractual relationship has been created out of this MOU and they agree to work in unison towards their respective goals and targets to make this collaboration a success and thereby exemplify the spirit of transparency and responsibility.

3. Cooperation in view of this Collaboration:

The MOU shall oversee the functioning of **SAMATA SHIKSHA SANSTHA** as an NGO in the UPES.

The roles for both the parties would be:

A.) Role of **SAMATA SHIKSHA SANSTHA** :

1. Representatives of **SAMATA SHIKSHA SANSTHA** will join a webinar to represent the work being done to encourage students to join as an intern.
2. The identified students will be trained by **SAMATA SHIKSHA SANSTHA** based on the role as Interns that they are short listed for. Training will be common for all Interns joining the organization.
3. Interns will be assigned tasks based on the role they are short listed for.
4. Interns will be reporting to their Supervisor/ Manager/ **SAMATA SHIKSHA SANSTHA** officials. The officials of **SAMATA SHIKSHA SANSTHA** will ensure the safety and well-being of students when they're on field.
5. **SAMATA SHIKSHA SANSTHA** will ensure all the policies related with prevention of Sexual Harassment or Discrimination which is applicable

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to their employees or is applicable as per Law of the Land will be applicable to the UPES students.

6. **SAMATA SHIKSHA SANSTHA** will encourage Interns to submit a report based on their role, for which support will be provided.
7. Intern participation shall be shared in the form of credits (A tracking mechanism used to see how the intern has performed their role through the year) to UPES to help grade the students as a part of their course.
8. Confidential Personal Information: "Confidential Personal Information" means all information about the intern students, including Transaction Information and their names, addresses, all contact information and demographic or financial information. Confidential Personal Information may be used only for the limited purpose for mere operation of this MOU. **SAMATA SHIKSHA SANSTHA** shall be liable for all unauthorized disclosures and use of Confidential Personal Information by its Affiliates and personnel. Notwithstanding the obligation for maintaining confidentiality, **SAMATA SHIKSHA SANSTHA** will notify the UPES promptly upon the discovery of the loss, unauthorized disclosure, or unauthorized use of the Confidential Personal Information, if any.

B.) Role of UPES:

1. Ensuring to provide a platform for students to be addressed about the interning roles in the organization.
2. Encourage students to join **SAMATA SHIKSHA SANSTHA** and give them permission to attend events and classes during the weekends.

4. **Financials:**

SAMATA SHIKSHA SANSTHA will be responsible for its own costs and expenses involved in its efforts to negotiate, conclude and fulfil its obligations under this MOU. Notwithstanding anything to the contrary contained herein,

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SAMATA SHIKSHA SANSTHA shall render entire its services under this MOU on pro bono basis i.e. without charging or seeking reimbursement of any payment, fee, charges whatsoever from the Interns or UPES.

5. Use of Logo and Name:

“Permission is given to both the parties to use the official marks of the other party specifically the institutional name and/or institutional logo solely for the purposes of promoting and administering the collaborative activities between the institutions; Provided, that the party using the official marks of the other party shall take all such reasonable degree of care as an institution of good ethical and normal prudence would expect in its own case.”

6. Arbitration and Jurisdiction:

In case of any dispute arising between the parties in respect to any of the terms in this MOU, the parties undertake to settle the same by issuing a notice within 15 days from the date of the issue becoming known to either party. In case no such settlement is arrived at after mutual negotiations, the matter may be resolved by arbitration and shall be governed by the provisions of the Arbitration and Conciliation Act 1996 subject to any statutory modification, amendment or re-enactment, from time to time.

7. MOU Effective Date:

This Memorandum of Understanding shall be effective from the date of signing by both parties.

8. Term of MOU:

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This MOU, unless extended by mutual written agreement of the parties, shall expire 3 years after the effective date specified hereinabove. This MOU may be amended or terminated earlier by mutual written understanding of the parties at any time. However, no such early termination of this MOU, whether mutual or unilateral, shall affect the current obligations of the parties under the MOU. Notwithstanding, either party may terminate this MOU after giving a 90 days written notice to the other party.

IN WITNESS WHEREOF BOTH THE PARTIES HAVE SIGNED THIS MEMORANDUM OF UNDERSTANDING ON THE DAY AND DATE FIRST ABOVE WRITTEN:

For University of Petroleum and
Energy Studies (UPES):

Signature:



Name: Prof. Dr. Veena Dutta

Designation: Registrar

For SAMATA SHIKSHA
SANSTHA :

Signature:



Name: Dr. Jalindar Adsule

Designation: Principal

**DR. JALINDAR ADSULE
PRINCIPAL**

Samata Shikshan Sanstha, Pune's
Dr. Babasaheb Ambedkar College of
Social Works, Morane (Nakane)
Tal. & Dist. Dhule (M.S.) - 424002



Pratham Education Foundation

Delhi Office : B-4/58, 2nd Floor, Safdarjung Enclave, New Delhi- 110029

Phone Number : +91-11-26716083, +91-11-41651638



Contractual Agreement

This agreement made at Mumbai on this Thursday day of 09 September 2021 between:

Pratham Education Foundation, a company registered under section 8 of the Companies Act 2013 with its office located in New Delhi, at B-4/58, 2nd Floor, Safdarjung Enclave, New Delhi- 110029 (hereinafter called "Pratham") of the one part, and Dr. Babasaheb Ambedkar College of Social Work, Morane, Dhule (hereinafter called "Party 2"), with its office located at Dr. Babasaheb Ambedkar College of Social Work, Morane, Dhule of the other part and collectively known as "Parties".

AND WHEREAS Party 2 will conduct activities related to the Annual Status of Education Report (ASER) 2021 in Dhule of Maharashtra from 14 September 2021 to 30th September 2021 using their own manpower and handover the collected data to Pratham and in return Pratham has agreed to provide consultancy fee of Rs. 6,000/- (Rupees Six Thousand Rupees Only), inclusive of all applicable statutory taxes, to undertake and complete the survey on its behalf on the following terms and conditions.

NOW THIS AGREEMENT WITNESSETH and it is mutually agreed upon by and between the parties hereto under:

Pratham and Party 2 hereby mutually agree and declare as under:

BASIC UNDERSTANDING

- A. Pratham and Party 2 mutually acknowledge the legal autonomy of each other, registered as they are under their respective laws.
- B. ASER Centre is a research wing of Pratham.
- C. Both parties are mutually willing to define and identify their respective responsibilities and liabilities, through the instrument of this Agreement and fully abide by the terms and conditions agreed to.
- D. It is understood and agreed that the basic purpose of entering into this Agreement is to complete ASER 2021 by Party 2. If, for any reason, it is later found that this purpose is not being realized, then Pratham would be at liberty to terminate the agreement after giving due written notice of the same. Detailed list of "Roles and responsibilities for both the parties" is being attached with this contract as "Annexure 1".
- E. It is understood and accepted that Pratham and Party 2 will contact households via phone calls to achieve the desired objective in the selected geographical area.
- F. Party 2 shall not without the prior written approval of Pratham:
 1. Change the location, area or scale of the survey.
 2. Enter into any arrangement/agreement or create any interest of whatever nature with, or in favor of, any other organizations concerning the project.
- G. Party 2 shall not enter into a transaction which amounts to conflict of interest for personnel involved in the implementation of project including the Directors/Second Party's/prorietors/trustees.
- H. Pratham shall provide consultancy fee to the said project undertaken by Party 2 and TDS will be deducted @ 10% in case consultancy fee is equal or in exceeding INR 30,000 for which Pratham will provide Form 16A after completion of the quarter. Party 2 will furnish copy of its PAN card to Pratham. In the case where PAN card is not furnished by Party 2 then TDS will be deducted @ 20%.

- I. Party 2 shall submit _____ deliverables of ASER 2021 by 30 September 2021.
- J. It should be the responsibility of Party 2 to meet out, deduct and pay all statutory levies and taxes, if any, whenever necessary and to comply with all legal requirements in connection with this contract. Party 2 shall indemnify and keep Pratham indemnified against all losses and damages arising from any neglect or delay by Party 2 in complying with its obligations in the foregoing circumstances.
- K. The completion of the deliverables of the phone survey shall entirely be the responsibility of Party 2 and in connection therewith, Party 2 shall hire, engage staff, personnel and workmen in its own name and for its own account and all labor laws compliance will be sole responsibility of Party 2.
- L. If at any stage it is found and proved that Party 2 is not complying with the conditions given in this agreement; Pratham may terminate this agreement by giving notice to Party 2.
- M. Pratham retains the right to recover from Party 2 an amount equivalent to all disallowed expenses resulting from any audits carried out during or after the period of the Agreement.

It is clearly understood that this Agreement has been entered into by Pratham and Party 2 on a Principal to Principal basis. As such none of the parties hereto shall have the right to commit the other party in any matter of transaction whatsoever.

For Pratham Education Foundation



[Handwritten signature]

Authorized Signatory



For Dr. Babasaheb Ambedkar College of Social Work, Morane, Dhule

[Handwritten signature]

Authorized Signatory

**DR. JALINDAR ADSULE
PRINCIPAL**

Samata Shikshan Sanstha, Pune's
Dr. Babasaheb Ambedkar College of
Social Works, Morane (Nakane)
Tal. & Dist. Dhule (M.S.) - 424002

Annexure 1

Part I: Responsibilities of Partner Organisation

A. Human Resources and Survey Requirements:

The partner organisation must:

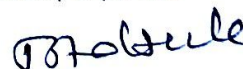
- Identify 8 volunteers for each district to participate in the virtual training and phone survey.
- Ensure that all participants attend all days and all sessions of the 3-4 day virtual training lasting for 3-4 hours per day.
- Ensure that all volunteers are available for at least 5 hours per day of survey work and that they complete the phone survey over 5-6 days or as per overall period specified by the Pratham (ASER Centre) team.
- Take responsibility to ensure that all volunteers follow the survey procedures and rules.
- Ensure timely submission of all survey formats, financial formats and all survey-related data in the mobile app to Pratham (ASER Centre) as per the instructions outlined by the Pratham (ASER Centre) team.
- Ensure that payment is made to all the volunteers who have completed the survey as per agreed terms, and provide an undertaking of the same to Pratham (ASER Centre).
- Ensure that volunteers use this payment provided by Pratham (ASER Centre) to purchase SIM cards and to do mobile recharges required for attending the virtual training and conducting the phone survey.
- Resurvey the households where the survey or the data collected is found to be of poor quality at no additional cost to Pratham (ASER Centre).
- Share any difficulties in completing the tasks with the Pratham (ASER Centre) team in writing.
- Assign one contact person to coordinate both, the virtual training of volunteers and the phone survey.
- Ensure that the names of the villages and phone numbers of the households to be surveyed are not shared with anybody other than the volunteers who will conduct the survey; it is a usual practice in research projects to keep names of villages and household members confidential to protect the privacy of respondents.

B. Responsibilities of a Volunteer:

The volunteer must:

- Attend all days and all sessions of the virtual training conducted by Pratham (ASER Centre).
- Meet the desired level of performance in the quiz during the training.
- Be punctual and participate sincerely in the training sessions and pilot during the virtual training; if a volunteer's performance in the training is found to be unsatisfactory, the partner will be asked to replace the volunteer.
- Make phone calls to all the households assigned to him/her and conduct the phone survey as per the guidelines shared in the training.





- Survey all parents/caregivers of children aged 5-16 in each of these households as per Pratham (ASER Centre) survey guidelines.
- Conduct the survey within the calling duration and time slots decided in the training.
- Fill out all survey formats carefully, legibly and accurately.
- Complete the data entry of all information provided by the respondents during the phone survey in the survey mobile app.
- Conduct the survey with complete integrity and honesty.
- Be respectful of the respondents in the survey.
- Regularly send photos of filled survey formats to the Pratham (ASER Centre) team for quality check purposes.
- Coordinate with the Pratham (ASER Centre) team to share regular updates on the progress of phone survey.
- Not share/reveal the names or contact details of the surveyed villages, households to anyone.
- Submit the completed formats immediately after the completion of survey and data entry to the Pratham (ASER Centre) team.

In

Part II: Responsibilities of Pratham (ASER Centre)

- Facilitate and arrange a 3-4day virtual training for all volunteers for the phone survey.
- Bear the cost incurred during the training and survey as have been agreed upon in advance between the partner organization and Pratham (ASER Centre).
- Closely monitor the survey being conducted by the volunteers and provide feedback and instructions as needed.
- Identify issues/problems with survey implementation and raise these with the partner organization.
- Share a copy of the phone survey report with the partner organization.
- Acknowledge the partner organization in the Annual Status of Education Report.
- Recognize the contribution of the partner organization as well as the volunteers by providing them with certificates.





MEMORANDUM OF UNDERSTANDING (MOU)

between

JEEVAN ANAND SANSTHA

and

Dr. BABASAHEB AMBEDKAR RURAL DEVELOPMENT PROJECT

This is an agreement between "Party A", hereinafter called *JEEVAN ANAND SANSTHA* and "Party B", hereinafter called *Dr. BABASAHEB AMBEDKAR RURAL DEVELOPMENT PROJECT*

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to initiating a Project on Elderly in Dhule for a period of ONE year starting November 01, 2021 to October 31, 2022:

In particular, this MOU is intended to:

Work collaboratively on the Project for Elderly in Dhule District.

II. BACKGROUND

Jeevan Anand Sanstha is a Non- government registered in Mumbai and working on the issue of elderly in Mumbai and Konkan regions currently.

Dr. Babasaheb Ambedkar Rural Development Project is a field action project of Dr. Babasaheb Ambedkar College of Social Work, Morane, Dhule working for development and empowerment among the rural communities, with a special focus on SC and ST communities.

III. [PARTY A] RESPONSIBILITIES UNDER THIS MOU

[Party A] shall be responsible for the following:

- Share information on schemes related to the Elderly or any other relevant data available with them
- Provide knowledge support to the Project
- Sponsor the salary of ONE Part – time Staff Member @ Rs.5000/- per month
- Sponsor the travel expenses of ONE Part – time Staff Member @ Rs.2000/- per month
- Sponsor the activities @ Rs.1500/- per month
- Review the work of the Project on a quarterly basis and provide feedback to Party B

IV. [PARTY B] RESPONSIBILITIES UNDER THIS MOU

[Party B] shall be responsible for the following:

- Conceptualize, Develop and Plan the Project
- Implement the Project in Village Kundane of Dhule District
- Monitor the day to day activities and running of the Project
- Supervise the Part – time Staff member of the Project
- Train the Staff member to carry out the work of the Project
- Document the work carried out in the form of quarterly Reports
- Maintain all the records pertaining to the project
- Send Quarterly reports of the work done to Party A

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. The tasks, activities and work of the Project shall be carried out in accordance with the attached Time – line.
2. The MOU can be terminated by either party provided there is valid and sufficient reason for doing so.

VI. EFFECTIVE DATE AND SIGNATURE

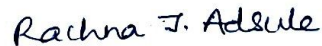
This MOU shall be effective upon the signature of Parties A and B authorized officials. It shall be in force from 01st November, 2021 to 31st October 2022.



(Sandeep Parab)

CEO
JEEVAN ANAND SANSTHA

Date: 11/11/2021



(Rachna Adsule)

Director
Dr. BABASAHEB AMBEDKAR RURAL
DEVELOPMENT PROJECT

Date: 01-11-2021



CENTRE FOR STUDY OF SOCIETY AND SECULARISM

REGD. TRUST NO.: F18744 (MUMBAI)

Founder Chairman: **Dr. Asghar Ali Engineer**

Correspondence Address:
603, "New Silver Star",
Prabhat Colony Road,
Santacruz (E), Mumbai-400055.
Mobile: 9987853173
Email: csss.mumbai@gmail.com
csss2work@gmail.com
Website: www.csss-isla.com

Adv. Irfan Engineer
Director

Date: _____

March 23, 2022

To
Dr. Jalindar Adsule,
Principal
Dr. Babasaheb Ambedkar College of Social Work,
Morane,
Tal. & Dist- Dhule,
Maharashtra - 424002
Mob. 9405887289

Sub: **ToR for "The Local Change makers Course"**

Dear Sir,

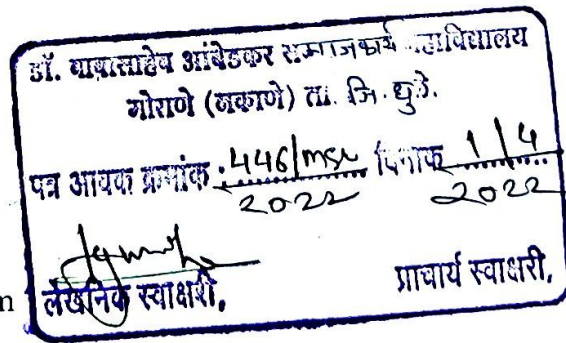
We are sending herewith two copies of **Terms of Reference to conduct "The Local Change makers Course"** duly signed by our Director Mr. Irfan Engineer for obtaining your signature.

We are requesting you to kindly arrange to return one copy of the completed agreement for our reference and records.

With regards,

Yours sincerely,

Administrative Officer
Centre for Study of Society and Secularism
602 & 603, New Silver Star,
Prabhat Colony Road,
Santacruz East,
Mumbai:- 400 055





CENTRE FOR STUDY OF SOCIETY AND SECULARISM

REGD. TRUST NO.: F18744 (MUMBAI)

Founder Chairman: **Dr. Asghar Ali Engineer**

Correspondence Address:
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Santacruz (E), Mumbai-400055.
Mobile: 9987853173
Email: csss.mumbai@gmail.com
csss2work@gmail.com
Website: www.csss-isla.com

Adv. Irfan Engineer
Director

Date: _____

Terms of Reference to conduct "The Local Change makers Course"

On Freedom of Religion or Beliefs entered into in Mumbai on this 22nd day of March,
2022

Between

Centre for study of Society and Secularism, Mumbai, through its Director, Irfan Engineer
(hereinafter referred to as the 1st Party)

and

Dr. Babasaheb Ambedkar College of Social Work, Dhule, Maharashtra through its
Principal Dr. Jalindar Adsule (hereinafter referred to as the 2nd Party)

Background

The, Centre for Study of Society and Secularism, Mumbai wishes to undertake a workshop to help local communities learn about, need for freedom of religion or belief for all based on the module it has developed called the Local Change makers Course.

The Local Change makers Course is a series of twelve sessions of two-hour each, designed to enable participants to learn about the value of, and promote, freedom of religion or belief (FORB) for all in their communities. The Local Change makers Course is designed for people at the grassroots level – people who are concerned about problems related to freedom of religion or belief in their community and society, and want to find ways to make a difference.

Dr, Babasaheb Ambedkar College of Social Work, (hereinafter referred to as DBACSW), Dhule, Maharashtra, wants to offer its students the aforesaid Local Change makers Course on (FORB) as an additional course for the students who register for the same.

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CENTRE FOR STUDY OF SOCIETY AND SECULARISM

REGD. TRUST NO.: F18744 (MUMBAI)

Founder Chairman: **Dr. Asghar Ali Engineer**

Correspondence Address:
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Prabhat Colony Road,
Santacruz (E), Mumbai-400055.
Mobile: 9987853173
Email: csss.mumbai@gmail.com
csss2work@gmail.com
Website: www.csss-islama.com

Adv. Irfan Engineer
Director

Date: _____

Both the Parties agree to the following Terms of Reference (ToR)

1) **Contract Period and Time Frame for Deliverables**

This contract is for three months from April 2022 to June 2022. At the end of this period the contract will get terminated, unless it is further extended by two months, in order to complete project.

2) The 2nd Party agrees to offer the aforesaid Local Change makers Course to their students and register not more than 30 students who must attend all 12 sessions of two hours each as per the module developed by the 1st Party. The 1st Party may charge token modest fee for registering the students for the aforesaid Course. The 2nd Party will intimate the timetable of 12 sessions to the 1st Party within the period mentioned in para (1) above.

3) It shall be the responsibility of the 2nd Party to arrange for a suitable venue to conduct the course at its cost or in its existing rooms and facilities.

4) The 2nd Party assures attendance and participation of not more than 30 students in all the 12 sessions during the Course.

5) The 2nd Party would maintain records of attendance for every session duly signed by the participants in the Course.

6) The 2nd Party will also provide to the 1st Party registration forms of the participants mentioning their contact details, including their emails, mobile numbers, address and the semesters they are studying in.

7) The 2nd Party would prepare a report of each session and obtain feedback from the participants and hand it over to the 1st Party on completion of the Course.

8) **Financial Support from CSSS**

The 1st Party would bear the cost of one meal and tea twice a day @ not more than INR six hundred per student attending and participating for entire 12 sessions.

9) The 1st Party agrees to pay honorarium of INR one thousand for every session to the resource person conducting the session.

10) The 1st Party agrees to pay the cost of equipment like charts, scissors, posters, markers, hiring of projector and laptop, if need be to hire from outside, or any other material required for the Course.

AS *AE*



CENTRE FOR STUDY OF SOCIETY AND SECULARISM

REGD. TRUST NO.: F18744 (MUMBAI)

Founder Chairman: **Dr. Asghar Ali Engineer**

Correspondence Address:
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Email: csss.mumbai@gmail.com
csss2work@gmail.com
Website: www.csss-isla.com

Adv. Irfan Engineer
Director

Date: _____

- 11) The 1st Party agrees to make the Local Change makers Course Module along with the facilitator's guide, and permits the same to be used for the Course.
- 12) The consolidated amount will be paid by the 1st Party to the 2nd Party, after completion of Course and submission of all receipts, bills, vouchers, photographs, documentation, session reports and feedback of the Course.
- 13) The Resource persons to conduct the sessions would be jointly identified and mutually agreed.
- 14) The representative of the 1st Party will have a right to be present as observers when the sessions of the Course are being conducted. The cost of travel and lodging and boarding of the Observer, if any, will be borne by the 1st Party.
- 15) Certificate of participation in the Course will be issued by the 1st Party to the participants who have attended all the 12 sessions of the Course.

In witness of the Terms of Reference, both the Parties have signed this agreement in Mumbai on this 22nd day of March, 2022.

1st Party – Centre for Study of Society and Secularism)
through their Director – Irfan Engineer)
Witness GIOPAKUMAR *Giopakar*)

2nd Party – Dr. Babasaheb Ambedkar College of Social)
Work, Dhule, Maharashtra, through their Principal)
Dr. Jalindar Adsule)
Witness Kiran S. Wagh *Igune*)