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Detailed Syllabus:

Paper I – Communication: An Introduction

Unit	Title	Content	Suggested No. of Hours
1	Concept of Communication	 Definition, Nature and Scope of Communication Importance and Purpose of Communication Process of Communication Types of Communication 	15
2	Levels and types of communication in social work	 Formal and informal Interpersonal Group Mass 	15
3	Problems in communication	 Communicator related Receiver related Channel related Environment related 	15
4	Communication for Development – approaches, strategies and techniques	 Concept and scope of development communication Behavior Change Communication and Information Education Communication Participatory Communication 	15
5	Role of communication in development	 Information dissemination Problem solving and development support. Use of Social Media for development 	15
6	The development agencies:	 Government Non-Government Co- Operative and Others. 	15

Paper II – Communication: Methods and Skills

Unit	Title	Content	Suggested No. of Hours
1	Visual Media	 Types : Posters, Charts, Photos, Bulletin Board, Transparencies, Power Point Slides, Graphs Steps for making and presenting visual media Skills in developing visual media 	15
2	Audio – Visual & Mass Media	 Using Audio – Visual and Mass Media (Films/Film Clips/Video and Slogans) in advocacy, mobilization and campaigns Alternate Media – Street Theatre, Folk Media, Social Songs New Media – Web technology, Social Networks and Blogs 	15
3	Communication Planning	Definition of communication PlanningImportance of communication Planning	15
4	How to Develop Communication Plan	 Key Elements of communication planning Steps in communication planning The communication planner and roles 	15
5	Communication skills for social workers	 Verbal skills- presentations at seminars/conferences, public speaking Writing skills : News briefs, news release, field based feature stories, letters to the editor 	15
6	Interface with the media	 Press conferences Radio/TV interviews and bytes Conceiving ideas and scripts for productions on social issues. 	15

Paper III: Practical / Field Work

Sr.	Content of Field Work	Total Hrs	Marks
No.			
1	Field Visits	40	40
2	Project Submission	40	40
3	Report Writing & Presentation	30	10
4	Viva-Voice	10	10
	Total	120	100